

**DeForest Area Joint Community Center Commission
DeForest Area Community and Senior Center
505 N. Main Street, DeForest, WI 53532**

**Regular Commission Meeting Minutes
August 12, 2014
5:30 p.m.**

1. Call to Order

Secretary Lonnie Breggeman called the meeting to order.

2. Roll Call

Present:

Secretary Lonnie Breggeman

Treasurer Connie Tenjum

Commissioners: Marian Drake; Jane Henze; Myra Josephson; Jim Johnston; Robert Pulvermacher

Absent:

President Jason Kramar

Vice President Bruce Stravinski

Also present:

Executive Director/Ex-Officio Officer Linda Green

3. Pledge of Allegiance

Treasurer Connie Tenjum led the Pledge of Allegiance.

4. Announcements

None

5. Consent Agenda

a. Approval of July 8, 2014 Meeting Minutes

b. Bills/Invoices

Commissioner Myra Josephson moved to approve the Consent Agenda items as presented. Commissioner Marian Drake seconded the motion and the motion passed with Jane Henze abstaining.

6. Appearances before the Commission

None

7. Financial

a. Financial Reports

The Commission reviewed and discussed the budget comparison and balance sheet detail reports for July. Treasurer Connie Tenjum moved to approve the financial reports as presented. Commissioner Myra Josephson seconded the motion and the motion passed unanimously.

b. Fund Transfers

None

c. Budget Amendments

None

d. Certificate of Deposit

Commissioner Jim Johnston moved to authorize Executive Director Linda Green and one additional officer to re-invest the Certificate of Deposit at a comparable rate as discussed at the meeting, up to a term of 18 months. Commissioner Jane Henze seconded the motion and the motion passed unanimously with Treasurer Connie Tenjum abstaining.

8. Old Business

None

9. New Business

a. Audit Quote

Commissioner Marian Drake moved to approve the Audit Quote of \$6,500 as presented. Treasurer Connie Tenjum seconded the motion and the motion passed unanimously.

b. Lawn/Snow Quote

Reviewed and discussed several proposals. Commissioner Jim Johnston moved to approve Tenjum Landscape for the 2014 to 2015 snow removal services and 2015 lawn care services as presented. Commissioner Marian Drake seconded the motion and the motion passed unanimously with Treasurer Connie Tenjum abstaining.

c. Budget

No action taken

10. Reports

a. President's Report

None

b. Executive Director's Report

- Interviews have been conducted for Case Management interns from Lakeland College.
- The Center has hired a new Associate Director who will start on August 18.
- Jeff (JT) Mueller was hired as the High School intern for the 2014-15 school year.

- The shrubs and a blue spruce in front of the building were replaced and trimmed and weeds were sprayed on the grounds including the vacant lot. Circle B donated bark mulch.

c. Committee Reports
None

11. Communication
a. Municipalities
None

12. Any Other Business That Lawfully comes Before the Commission
None

13. Meeting Dates/Agenda Items

- a. The next meeting date is Tuesday, September 9, 2014 at 5:30 p.m.
Strategic Planning will be held August 27, 2014 at 5:30 p.m.

14. Adjournment

Treasurer Connie Tenjum moved to approve the motion. Commissioner Myra Josephson seconded the motion and the motion passed unanimously.