

Windsor Town Hall
4084 Mueller Road
DeForest, WI 53532

Phone (608) 846-3854

www.windsorwi.gov



Windsor

Growing Forward

2015 Windsor News

Windsor Board

Chairman

Bob Wipperfurth 846-2703
rwipperfurth@windsorwi.gov

Supervisors

Don Madelung 334-0215
dmaelung@windsorwi.gov

Bruce Stravinski 846-9324
bstravinski@windsorwi.gov

Alan Buchner 846-4560
abuchner@windsorwi.gov

Monica Smith 846-1617
msmith@windsorwi.gov



What does incorporation mean to Windsor?

Greetings and Happy 2015!

The Board has been actively and diligently working with the community to consider the future governmental structure of Windsor.

Last summer Windsor held four listening sessions to foster open discussion on three options: remain a town (no governmental change), consolidate with another entity (i.e. Village of DeForest), or incorporate into a village. In addition, Windsor conducted a financial analysis considering the impact of incorporating to a village. The presentations and report are available at www.windsorwi.gov under the Future Gov't Structure tab at the top of the homepage.

In November, a Town Meeting was held on the 2015 budget and the future governmental structure of Windsor. The attending citizens unanimously directed the Board to move forward with incorporating as a village utilizing the best approach determined by the Windsor Board.

There are significant differences between being a town and a village such as:

Villages are granted authority which allows them the ability to determine their own local affairs and government, subject to state laws, unlike a town. Some towns, including Windsor, have been authorized to exercise village powers, increasing our authority but not to the full extent of a village.

Villages can expand their boundaries through annexation, the taking of town territory. Since towns do not have self-governance it is difficult for a town to protect its territory. As a village, Windsor can maintain its territory including the future of its farmland preservation and agricultural enterprise areas.

Continued on page 2

Continued from page 1

Towns typically provide a limited number of services to their citizens while villages provide a broader range. However, Windsor already provides a level of services comparable to a village including:

- * Police services contracted through the Dane County Sheriff's Office.
- * Fire and EMS services (partner in the DeForest Area Fire and EMS District).
- * Municipal sewer and/or water services provided by Windsor Sanitary District #1, Morrisonville Sanitary District, Lake Windsor Sanitary District and Oak Springs Sanitary District.
- * Community and Senior Center (partner in the DeForest Area Community and Senior Center).
- * Court (partner in the DeForest/Windsor Municipal Court).
- * Park and Recreation services.
- * Public Works Department services.
- * Planning and Development services.

Through incorporation there is no requirement for a change in the level of these services. As a village the citizens, through their elected officials, can maintain taxes by controlling the level of services provided.

As a village Windsor can secure its territory, control local zoning and land use matters, protect its farmland preservation and agricultural enterprise areas, continue governance under Windsor representation and maintain and enhance community identity.

As we continue through the incorporation process information will be available through our website, mailings and email notifications. If you have not signed up to receive our email notifications you can do so on our website, by choosing E-Notify under Quick Links.

It is truly an honor to serve as your Chairperson and the Board sincerely appreciates you choosing to live and/or work in Windsor.

Bob Wipperfurth
Windsor Chairperson

Park Shelter Reservations



Are you planning a family reunion, graduation party, office picnic, birthday party or a special event?

Shelters located in Windsor parks are available for reservation with a \$100 refundable deposit and a \$35 non-refundable daily rental fee.

To reserve a shelter, contact the Town Hall.

For more information go to www.windsorwi.gov.



Complete Your Parks Survey Today!

www.windsorwi.gov/parks

Deadline for response is
February 28, 2015

We need your input!

Windsor is in the process of updating our 2007 Comprehensive Outdoor Recreation Plan (CORP). The plan is used as a guide in making decisions related to improvements at existing parks, new facilities, land acquisition, ADA requirements and recreation trail extensions and improvements through the next several years and beyond.

Access to outdoor recreation is an important predictor of community health and wellness. Parks, trails and sports facilities provide convenient, safe and attractive spaces for people to get outside. The CORP will serve as an active guide to the Park Commission, Token Creek Conservancy Committee and the Windsor Board over the next 7 years as plans for improvements are made in Windsor.

We encourage all residents and users of our parks to take a short online survey. The survey results will be used to identify park and trail usage as well as identify additional park amenities our community would like to see added to the park system as we continue to grow. The Parks and Recreation Survey will be available on our website at www.windsorwi.gov as a Quick Link from February 1 until February 28. If you do not have internet access, paper surveys are available in our office.

Interested In Serving On a Committee?

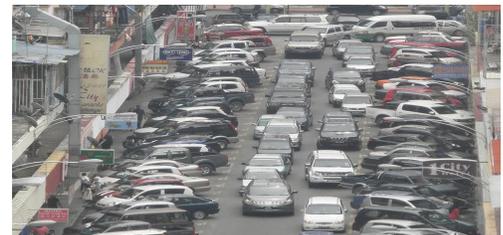
The Windsor Town Board is seeking qualified individuals interested in filling two vacancies.

The **Windsor Park Commission**, under the direction of the Town Board, administers the parks and recreation system of Windsor and meets the first Tuesday of the month at 6:30 p.m.

The **Token Creek Conservancy Committee** also acts under the direction of the Town Board and is active in the conservation of the Token Creek area including participation in scheduled work days. They meet the first Tuesday of the month at 4 p.m.

Please send a letter of interest and qualifications to tina@windsorwi.gov –OR– mail to Windsor Town Hall, Attn: Tina Butteris, 4084 Mueller Road, DeForest, WI 53532. The deadline for consideration is **Thursday, February 26, 2015**. Windsor residency required.

Recycling Center



Does this look like Saturday morning traffic at the Windsor recycling center on Mueller Road?

We hear you and are looking at options to ease the use of the facility for Windsor residents.

Items being considered

- * Hours: open one evening a week
- * Permit to use facility: eliminate unauthorized users
- * Additional staffing

Additional information will be mailed to each household soon!

Spring and Fall Brush Collection

2015 Brush Pick Up Weeks:

April 20th - April 24th and October 26th - October 30th

The Town of Windsor provides Town residents with brush pick up twice a year. All brush must be curbside before 7:00 a.m. Monday morning of pick up week as there is not a scheduled route. Due to the volume we will not be able to come back a second time. Brush may be placed curbside no earlier than three weeks before the first day of collection.

Accepted for collection:

- ◆ Clean brush stacked in an orderly fashion with the cut ends facing the road
- ◆ Tree limbs up to eight inches in diameter and ten feet in length
- ◆ Brush piles up to four feet high and ten feet long; limit one pile per household

Not accepted for collection:

- ◆ Root balls and brush mixed with soil
- ◆ Vines or leaf piles
- ◆ Shrubs or rocks
- ◆ Brush originating from a property other than the household in question
- ◆ Brush that has been cut or trimmed by contractors as they are responsible for removing the material
- ◆ Yard waste

Brush may not be collected if the general rules and regulations are not adhered to.

Windsor Recycling Center

4035 Mueller Road

Acceptable Materials

The center accepts the following: grass, leaves, brush, clean wood (free of drywall & insulation), rocks or dirt (small amounts), batteries, oil, tires (charge), metal and engines (gas & oil must be removed).

Hours of Operation:

April through November:

- * Open every Saturday from 8 a.m. to 4 p.m.

December through March:

- * Open the FIRST Saturday of the month 8 a.m. to 4 p.m.

Bulk Waste Disposal

Acceptable bulk items **include:**

Bathtubs/Sinks	Sofas	Chairs	Construction Debris
Mattress/box springs	Toilets	Tables	Cabinets
Carpet/padding	Drywall	Siding	Doors

The Town **cannot** accept: glass, plastic bottles/jugs, insulation, antifreeze, fluorescent bulbs or ballasts, appliances with freon, paint, stain or microwave ovens.



Electronic Recycling for 2015 will be Saturday, September 5th & 12th.

You will be responsible for cleaning your hard drive or removing it.

Refuse and Recycling Collection

Refuse and recycling collection is provided by Advanced Disposal between 7 a.m. and 6 p.m. during the following pick up schedule:

MONDAY pick up includes residents located EAST of Hwy 51; and residents located WEST of Hwy 51 and SOUTH of Windsor Road.

**Exception:
Prairie Creek, Wolf Hollow, & Windsor Ridge Subdivisions – Collection on Tuesdays.**

TUESDAY pick up includes residents located WEST of Hwy 51 and NORTH of Windsor Road.

**Exception:
Includes Prairie Creek, Wolf Hollow & Windsor Ridge Subdivisions.**

Holidays that Affect Pick Up in 2015

Memorial Day - Monday, May 25th
Labor Day - Monday, September 7th

Note: Pick up will be a day after each scheduled holiday.

Advanced Disposal provides an 18 gallon recycling bin to each household unit. New residents can pick up a bin at the Town office. Solid waste in bags or containers is not to exceed 50 pounds in weight. Each residential unit is allowed a maximum quantity of five (5) bags per week. The household unit shall be responsible for and shall clean up any materials spilled not as a result of contractor collection (i.e. wind, animals). Please contact Advanced Disposal at (608) 251-7878 if you have any questions.

Q: Have you visited the Windsor Website lately?

A: The answer to many common questions can be found by searching our website. Visit us at: www.windsorwi.gov.

2015 Special Seasonal Open Burning Dates

In order to accommodate non-agricultural property owners and residents desiring to collect and dispose of large volumes of leaves from trees on their property, burning will be allowed at the discretion of the Fire Chief during the times and days specified below.

Noon until 7 p.m. on Sunday, April 26th and Sunday, May 3rd.

Noon until 7 p.m. on Sunday, October 18th; October 25th; November 1st; November 15th.

3 p.m. until 7 p.m. on Wednesday, November 18th.



Dog License Information

All dog owners in the Town of Windsor must license their dog each year regardless of where you live: single family, duplex, multi-family, farm, etc. Licenses issued after March 31, 2015 will be assessed a \$5 per license late fee. Dogs that are too young to be vaccinated by April 1st are exempt from this late fee.

FEES

Spayed or Neutered - \$15
Un-Spayed/Un-Neutered - \$20

CHECKS ONLY

Checks should be made payable to the Town of Windsor



Application Instructions

To apply for a dog license, bring in or mail the fee and a copy of the current rabies vaccination certificate from your veterinarian. The certificate should include the expiration date, manufacturer and serial number of the vaccine. Completed submittals may also be dropped off after hours in the drop box to the right of the main door.

Mailing Instructions: To receive your tag and documentation, all requests mailed in or dropped off **must be accompanied by a self-addressed, STAMPED return envelope.**

Please practice pet etiquette!

- Clean-up after your pet
- Obey the leash law
- Provide adequate food, water and shelter
- License your pet

DMB—Windsor Neighborhood Center

4438 Windsor Road



Reservations can be made by completing the reservation form on Windsor's website and mailing it to:

DMB Windsor Neighborhood Center Reservations
801 Lincoln Green Road, DeForest, WI 53532

Alternatively, you can telephone or e-mail the contacts below to complete the reservation:

Primary Contact: Macy Buhler at (608) 235-4174 or bloomieb@gmail.com
Alternate: Steve Foy at (608) 358-6502

FIRST FLOOR CAPACITY: 75 persons

HOURS OF OPERATION:
8:00 a.m. to 10:00 p.m.

USER FEES: Under 2 hours....\$30.00
Under 4 hours....\$35.00
All day.....\$45.00

SECURITY DEPOSIT: All users must provide a security deposit of \$100 payable to the Town of Windsor by check. The security deposit will be returned in full if no damage has occurred and the building is returned in a clean and orderly condition. In the event the building sustains damage or requires cleaning or maintenance, the deposit will be used to cover these expenses.

A Note from Windsor Contract Deputies

Hello residents of the Town of Windsor! We would like to take this time to familiarize you with your local law enforcement and cover a few seasonal and frequent issues.

Who We Are?

The Town of Windsor contract has three full-time Dane County Deputy Sheriff's (DCSO) working specifically in the Town of Windsor. There is full coverage on most days from 7AM -11PM. The team is made up of Deputy David Gnacinski, who has been a deputy for 27 years and works from 7AM-3PM. Deputy Steve Day has been a deputy for 21 years and works 3 days from 7AM-3PM and 3 days from 3PM-11PM. Deputy Heidi Studnicka has been a deputy for 9 years and works from 3-11PM. On days or times when the regular contract deputies are not working, and between 11PM-7AM, the Town of Windsor is covered by a Dane County Sheriff's beat Deputy who works out of the Northeast Precinct.

The cool thing about contracting with the DCSO is that even though there is only one officer scheduled to work at a time, we have the resources of the whole Sheriff's Office at our disposal and are able to get other deputies on scene immediately and as needed.

Did You Know?

Deputy Gnacinski is on the Crash Reconstruction Team. He has been certified for 20 years, is a respected expert in the field and has helped process crashes all over Dane County. You may also see him doing bicycle patrol in the summer in Windsor.

Deputy Day is a Taser © instructor and has been a field training officer since 2000.

Deputy Studnicka instructs Professional Communication Skills (PSC) and Principles of Subject Control (POSC) at the Law Enforcement and Jail academy levels. She was recently certified in Community Crisis Intervention, which trains law enforcement to use a full-spectrum outlook when handling mental health related calls, which are increasingly on the rise.

What We Do?

As law enforcement officers we patrol the Town of Windsor which is comprised of approximately 36 square miles and 6686 residents, and covers both rural and urban settings. We respond to calls given to us through the Dane County Communication Center.



Continued on next page



**Emergency Number
911**

**Non-Emergency Number
608-266-2345**

Continued from Page 7

We also patrol township roads and subdivisions as well as handle any citizen complaints or concerns. These calls cover a realm of complaints from medical emergencies, traffic complaints, theft, trespassing, noise, and Windsor ordinances. We try to respond to every call no matter how small!

Where Do I Go for Help?

If you pay your taxes or vote at the Town of Windsor, the Dane County Sheriff's Office / Contract Deputies are your law enforcement officers even if you have a DeForest address. The contract deputies have their office at the DCSO Northeast Precinct which is located at 4084 Mueller Rd, attached to the Windsor Town Hall. If you drive by you'll probably see some police cars parked in the lower parking lot. The easiest way to contact an officer is to call 911 in an emergency or to call the non-emergency number at 608-266-2345. We can meet people at the Northeast precinct, but there might not be someone there if you just stop by.

Suggestions for the Season

Unfortunately, there have been quite a few 'Thefts from Auto's' lately. Generally, it appears the suspects target UNLOCKED cars parked on the street and in driveways. This means you are more protected if you lock your vehicle and house doors on a regular basis. Please report any thefts as soon as possible to the non-emergency number listed above. Surveillance footage is welcome. An outside light left on overnight is also a deterrent for these type of crimes.

It's that time of year again for ALTERNATE SIDE PARKING! You may have seen a warning note on your car, but that could change to a ticket if you don't follow these simple steps:

1. Parking is enforced from 1AM-10AM, from November 15 – April 15.
2. The vehicle needs to be parked on the even street number side on even days and odd street number side on odd days (Town of Windsor Ord. 48-222).

Another one of our biggest complaints is *public and private parking*. Vehicles parked on the street need to be in working order and have their registration up-to-date. Normally, vehicles cannot be parked in the same place for longer than 72 hours. Times vary for other types of vehicles (Town of Windsor Ord. 48-219-226).

Vehicles parked on your driveway also need to be in working order and have current registration, otherwise it is considered a "nuisance". This helps keep streets and neighborhoods looking nice and prevents a "junked" atmosphere and unwanted activity from forming. (Town of Windsor Section 34)

Have a Question for a Deputy?

You can contact a deputy directly by calling the individual numbers listed on the Town of Windsor webpage under Police Department. If you see one of us driving or parked around Windsor, please stop over and say "Hi", we would love to talk in person.

NEW PERMIT REQUIRED FOR AGRICULTURAL COMMERCIAL VEHICLES AND IMPLEMENTS OF HUSBANDRY

Legislation adopted in 2014 increased the allowable weight and length limits of agricultural vehicles operated on Wisconsin highways. The higher limits apply on town roads unless a town adopts an ordinance to require the vehicle owner to obtain a permit before operating a vehicle which exceeds the previous weight limits. In order to protect the Town's roads from excessive wear, and assure that vehicles are safe to operate on Town roads, the Town will require that the operators of agricultural commercial vehicles and implements of husbandry have

a permit to use Town roads if the vehicles exceed 92,000 pounds in weight and/or the overall length limit of 60 feet for a single vehicle and 100 feet for a two-vehicle combination. Farmers and Contractors who have any questions about farm vehicles should contact Kevin Richardson, Town Engineer, to determine whether a permit is required. The permit is free, however, the ordinance does impose forfeiture for overweight operation without a permit.



Kevin Richardson, Town Engineer (kevin@windsorwi.gov)

2014 Subdivision Additions

There were four additions to existing subdivisions during 2014.

The 9th Phase of Holland Fields added 16 lots along Diamond Way and Royal Artists. The Holland Fields subdivision is located between County Highway CV and US Highway 51 north of Gray Road.

Prairie Creek added 19 lots along Scenic View Road and Bent Grass Court. Prairie Creek is located south of Firemen's Park.

Wolf Hollow, which is located south of Windsor Road and west of US Highway 51, added 15 lots along Prairie Creek Road and Dusky Glen Court.

Windsor Gardens added 22 lots along Covered Bridge Trail and Morning Dew Lane. Windsor Gardens is located north east of the intersection of the Egge Road and County Highway C.



2014 Road Construction

- In 2014 Windsor contracted with Dane County Highway Department to seal coat the following roads: Kimberly Way, Aric Lane, Hamre Road, Kindschi Road, Helmke Road, Arrowhead Trail & Heatherstone Ridge.
- Windsor Road was reconstructed from County Highway V (Lake Street) to Windsor Ridge Lane. The Windsor Road project was coordinated with the Canadian Pacific Railway as the rail way crossing was replaced as part of the project. Meadowbrooke Circle was reconstructed, as well as Mill Race Trail between Egge Road and Meadowbrooke Circle.
- A section of Vinburn Road, between US Highway 51 and Portage Road, was overlaid as well as a section of northbound Portage Road just north of Vinburn. There were several locations where pavement was cut out and patched. Repair work was done on culverts, which were experiencing erosion around the culverts headwalls.

Winter Rules



Alternate Side Parking

Alternate side parking is required from November 15th to April 15th of each year. **Not just for snow emergencies.**

Parking shall be on the even house numbered side of the road between 1:00 a.m. and 10:00 a.m. on the even numbered days of the month and on the odd house numbered side of the road on odd numbered days of the month.

The odd or even numbered days shall be that day which the car was standing on the street between 1:00 a.m. and 10:00 a.m.

This applies to motor vehicle, trailer, or similar vehicles. Violators will be ticketed.

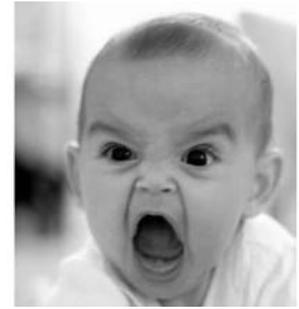
When a snow emergency is declared, all street parking is prohibited.

Does the SNOW make you angry?

It's happened to us all.

It snowed.....

It snowed a lot!



Yes, it snows, and at times it can be a lot. When the weatherman calls for a storm or blizzard prepare yourself for delays or better yet, if you can wait, **STAY HOME**. Windsor has 70.39 miles of road to keep clear and our drivers have their work cut out for them. Let's remember what a snow day is for - **SAFETY**.

Q: I need my road plowed by a certain time to get to work, how can I make that happen?

A: There is no way to determine when the plow will pass by your property; each storm is a unique event.

Q: Can the plow put the snow on the other side of the road, plow in the other direction or take the snow someplace else?

A: No, our plow wings are on the right side, and therefore plow in a counter-clockwise direction. This limits how the snow is plowed and where it ends up. The driver cannot control how much snow is put at the end of your driveway.

Q: Plow trucks scare me. What can I do to stay safe when driving near one?

A: Just because you can see them doesn't mean they can see you. Here are a few tips to keep everyone safe:

- Don't tailgate—give them room to work. By law you need to stay back 200 feet
- Turn your headlights on
- Use your turn signals

Sidewalk Shoveling

Windsor ordinances require that property owners remove all snow and ice on the sidewalk abutting the premises which they own no later than 12:00 noon of the day after the snow has ceased to fall or accumulate. If ice has formed on any sidewalk, it is the owner's responsibility to sand, salt or otherwise prevent the ice from being dangerous until it can be properly removed. Fines starting at \$20 can be assessed for violations. If the Town needs to clear the sidewalk, you will be charged for the service. Violations may be reported to the Town office.

Windsor Staff Contact Information



Windsor Town Hall * 4084 Mueller Road * DeForest
www.windsorwi.gov (608) 846-3854

Tina Butteris, Finance Director/Office Manager	Ext. 25	tina@windsorwi.gov
Amy Anderson Schweppe, Planning/Development	Ext. 13	amy@windsorwi.gov
Christine Capstran, Clerk	Ext. 24	christine@windsorwi.gov
Kevin Richardson, Engineer	Ext. 22	kevin@windsorwi.gov
Sindy Schwenn, Bookkeeper	Ext. 23	sindy@windsorwi.gov
Pam McLain, Administrative Assistant	Ext. 17	pam@windsorwi.gov
Barb Green, Administrative Assistant	Ext. 17	barb@windsorwi.gov
Jim Fredenberg, Public Works Supervisor	Ext. 14	608-235-1196
Ken Marine, Public Works	Ext. 14	608-576-0447
Nick Midthun, Public Works	Ext. 14	608-576-1172
Kelly Green, Building Inspector	Ext. 15	inspector@windsorwi.gov 608-697-7771

2015 Election Information

2015 ELECTION DATES	MAIL-IN REGISTRATION CLOSES	REGISTRATION IN TOWN CLERK'S OFFICE CONTINUES	ABSENTEE VOTING IN TOWN CLERK'S OFFICE
Spring Election April 7	Wednesday, March 18	Friday, April 3	Monday, March 23 Through Friday, April 3

- Q:**
- Have you recently moved to Windsor?
 - Have you moved from one address in Windsor to another?
 - Have you changed your name since you last voted?

A: If you answered “YES” to any of these questions, you will need to re-register to vote. Go to the Government tab on our website, www.windsorwi.gov, under Elections and Voting or use the MYVOTEWI website at myvote.wi.gov to print out a registration form. Mail the completed form to our office; see chart above for deadlines. A proof of residency document is required with your application. A list of acceptable documents can be found on our website or at MYVOTEWI. Visit MYVOTEWI to check your voter registration status, find your polling place location, view your voting history or update your voter information.

Windsor Office Closure Dates

The Town Office will be closed the following days in 2015:

- Memorial Day - Monday, May 25th
- Independence Day - Friday, July 3rd
- Labor Day - Monday, September 7th
- Thanksgiving - Thursday, November 26th
Friday, November 27th
- Christmas Eve - Thursday, December 24th
- Christmas Day - Friday, December 25th

Town of Windsor
4084 Mueller Road
DeForest, WI 53532

Stay Connected

Windsor uses email to update residents on local police alerts, road construction, weather related closings, elections, brush pick up, etc.

Sign up is easy! Just go to the Windsor website at www.windsorwi.gov and look for the E-Notify Quick Link.



Enter your email address, complete the requested information and click Sign Up. Our email listing is confidential and will not be shared.

Email updates are generally emailed twice a month.

PRESORTED STD
U.S. POSTAGE
PAID
WINDSOR, WI
PERMIT NO. 3

Postal Patron