

VILLAGE OF WINDSOR
COMMUNITY DEVELOPMENT AUTHORITY
Tuesday, January 19, 2016 at 5:00 p.m.
Windsor Municipal Building, 4084 Mueller Rd, DeForest, WI

Approved
3-8-2016

MINUTES

1. **Call Meeting to Order and Roll Call:** The meeting was called to order by Chairman Steve Austin at 5:00 p.m. Members present included Steve Austin, Barry Eichinger, Alan Buchner, Peggy McCallen, Robert Wipperfurth, Bill Smith, and Dave Gaustad. Staff members present included CDA Executive Director Kevin Richardson and Director of Planning and Development Amy Anderson Schweppe.
2. **Recitation of the Pledge of Allegiance:** The pledge was recited by all in attendance.
3. **Announcements:** Amy Anderson Schweppe reported that the February CDA meeting will be cancelled due to a conflict with an election on the same date.
4. **Minutes from October 8, 2015:** Bill Smith made a motion to approve the minutes as presented. The motion was seconded by Peggy McCallen. The motion passed unanimously 7-0.
5. **Treasurer's Report:** Amy Anderson Schweppe gave the treasurer's report. A donation of \$5,000 was made by Althea Davidson to benefit the residents of Parkside. This donation will be held in a separate fund until it is used. Alan Buchner made a motion to approve the treasurer's report. The motion was seconded by Bill Smith. The motion passed 7-0.
6. **Windsor Crossing Development – Concept Plan Review:** Ron Henshue representing Forward Development Group presented a concept plan for the development of Windsor Crossing. The proposal included two CSM's to reconfigure lots in the northern commercial area of Windsor Crossing. In addition, a replat of the single family subdivision was presented. In general the proposal follows the Master Plan for Windsor Crossing. The next steps are for the developer to submit the CSM's and Replat for approval.
7. **Adjournment:** Bill Smith made a motion to adjourn the meeting. The motion was seconded by Dave Gaustad. The motion passed 7-0.

Minutes prepared by: Amy Anderson Schweppe

