



5-6-14

MINUTES

- 1) **Call the Meeting to Order:** The meeting was called to order at 4:05 by chair Judith Hutchinson.
- 2) **Roll Call:** Judith Hutchinson, Barb Bauer, Paula Brandmeier, Monica Smith and Bruce Stravinski were present. Jean Schneider was excused absent. Amy Anderson Schweppe was in attendance representing Windsor staff.
- 3) **Pledge of Allegiance:** The pledge was recited by all in attendance.
- 4) **Minutes from January 7, 2014:** Bruce Stravinski made a motion to approve the minutes. Monica Smith seconded the motion. The motion passed 5-0.
- 5) **Treasurer's Report:** Paula Brandmeier made the motion to approve the Treasurer's Report as presented. The motion was seconded by Barb Bauer. The motion passed 5-0.
- 6) **Appearances before the Committee:** There were no appearances.
- 7) **Update on the request to the Town Board to allow leashed pets at Town Conservancy property:** Bruce Stravinski reported that the Town Board did not address the leashed pet policy for several reasons. An update to the Token Creek Conservancy Master Plan will be required in order to allow pets. A concern about the intent of the dog exclusion was raised. Another issue that concerned board members was the request for funds after the budget was finalized. If the project was to go forward, the funding would need to come from the TCCC and be itemized in the next annual budget.

Members discussed other issues regarding dogs at the Token Creek Conservancy. Amy Anderson Schweppe was directed to write language for the Master Plan allowing leashed dogs. No other action was taken.

- 8) **DNR Ponds Update:** Paula Brandmeier reported on the site visit with Bruce Company to develop a proposal for aeration of the ponds. The consultant thought that the ponds were in very good condition and would respond well to aeration and some biological control.

Amy Anderson Schweppe presented the proposal for the aeration equipment and pond restoration. The proposal includes equipment costs of \$5,761.25 with an additional annual cost of biological control for \$954.00. Additional algae treatments may be necessary and need to be approved by the DNR and a licensed applicator at \$296.00 per application. This may or may not be required. Amy stated that this project would be potentially grant eligible for up to \$2,500 in reimbursable equipment expenses, but the remaining expenses need to be committed from the TCCC budget. Members reviewed the budget and approved the application for a grant (see item #12)

The DNR plans to stock the ponds again this spring.

Amy also indicated that she and Kevin Richardson are working with a vendor to design the pier and get DNR approval of the plans.

- 9) **Big Hill Update:** Barb Bauer provided an update on the Big Hill. Several workdays were planned.
- 10) **Culver Site Invasive Control Update:** Windsor Lawns still has to complete the remaining work. There was no further discussion on this topic.
- 11) **Culver Prairie Burn:** Amy Anderson Schweppe presented the proposal for the prairie burn which was estimated at the same price as last year. Monica Smith made a motion to approve up to \$365.00 for contracting the prairie burn. The motion was seconded by Bruce Stravinski. The motion passed 5-0.
- 12) **Grant Request Considerations:** Amy Anderson Schweppe reviewed potential projects that may be grant eligible. The TCCC agreed that Amy Anderson Schweppe should pursue a Capital Equipment Grant for the purchase of aeration equipment for the DNR ponds.
- 13) **Adjournment:** Monica Smith made a motion to adjourn the meeting. The motion was seconded by Barb Bauer. The motion passed 5-0

Minutes prepared by: Amy Anderson Schweppe

A handwritten signature in black ink, appearing to read 'Amy Anderson Schweppe', written over the typed name.