

**Town of Windsor  
Token Creek Conservancy Committee  
Tuesday May 5<sup>th</sup>, 2015 @ 4:00 p.m.**

 **APPROVED**  
7-07-15

MINUTES

- 1) **Call the Meeting to Order:** The meeting was called to order by Chairwoman Jean Schneider at 4:00 p.m.
- 2) **Roll Call:** Jean Schneider, Jayme Anderson, Holly Anderson, Barb Bauer, Paula Brandmeier, Don Madelung and Bruce Stravinski were present. Staff member Amy Anderson Scheppe was also present.
- 3) **Pledge of Allegiance:** The Pledge was recited by all in attendance.

- 4) **Election of Chair and Vice-Chair:** Paula Brandmeier made a motion to nominate Jean Schneider as chair of the Token Creek Conservancy Committee. The motion was confirmed by Barb Bauer. Jean Schneider accepted the nomination. The motion passed 7-0 in favor.

Barb Bauer made a motion to nominate Paula Brandmeier as vice-chair of the Token Creek Conservancy Committee. The motion was confirmed by Holly Anderson. Paula Brandmeier accepted the nomination. The motion passed 7-0 in favor.

- 5) **Minutes from March 3, 2015 and April 14, 2015:** Bruce Stravinski made a motion to approve the March 3, 2015 meeting minutes. Barb Bauer seconded the motion. The motion passed 7-0.

Holly Anderson made the motion to approve the April 14, 2015 minutes. The motion was seconded by Don Madelung. The motion passed 7-0.

- 6) **Treasurer's Report:** Bruce Stravinski made the motion to approve the Treasurer's Report. The motion was seconded by Holly Anderson. The motion passed 7-0.

- 7) **Appearances before the Committee**

- a) **Domenic Ongo – Eagle Scout Project:** Domenic Ongo presented his Eagle Scout Project to the Token Creek Conservancy Committee for a floating duck house and replacing 5 bluebird houses that are in disrepair at the Big Hill plus adding 3 new bluebird houses.

- b) **Nancy Sheehan – Stream Monitor Coordinator for the Rock River Coalition:** Nancy Sheehan provided an update on the stream monitor program and gave an overview of the results to date. The testing is being done to establish baseline information and the

research is being included in other studies like the Yahara WINs project. One of the testing sites the Token Creek Conservancy Committee collects data for has consistently provided high phosphorous load, nitrates, particulates and suspended solids and is the highest sampling site in the study area. Due to this information, an additional sample location is being introduced to help clarify where the source may be coming from. The site nearest the springs shows good numbers, but that may be misleading because of the introduction of the groundwater may dilute the samples. The site located on Portage road shows seasonal variations in phosphorous which appears to be consistent with data collected throughout the watershed. The most significant results were collected in spring and high rain events.

- 8) **Comprehensive Outdoor Recreation Plan update:** Amy Anderson Schweppe commented that there was no information to report at this time.
- 9) **Maintenance issues**
  - a) **Stream Monitoring:** Barb Bauer continues to sample sites monthly.
  - b) **Big Hill Maintenance and Management:** Barb Bauer
  - c) **Japanese Knotweed Control:** There was no report or update.
  - d) **Trails:** Bruce Stravinski requested that Staff consider requesting a matching of funds for the trail addition through the pine forest in light of the fact that the DeForest Area Foundation grant was not awarded. He indicated that the Watershed would contribute up to \$5,000 (\$2,000 of which was already in the Token Creek Conservancy Committee budget).

|                                |               |
|--------------------------------|---------------|
| TCWSA 2014 Donation            | \$1,000       |
| TCWSA 2015 Donation            | \$1,000       |
| TCWSA 2015 Additional Donation | \$3,000       |
|                                | Sum = \$5,000 |

The additional \$3,000 would come from the Token Creek Conservancy Committee general fund. The request would be a match of \$8,000 from the Town. Amy Anderson Schweppe was directed to discuss this with the Town Finance Manager/Deputy Clerk Tina Butteris and report back.

- e) **Invasive Control:** There was no report or update.
- 10) **2015 Grant Applications:** Amy Anderson Schweppe updated the committee on the application to the DeForest Area Foundation. The application was rejected. Bruce Stravinski gave additional details. The Foundation had several worthy projects and they were not able

to approve all of them. The Token Creek Conservancy Committee was advised to consider submitting again.

- 11) **Workday Updates:** There were no upcoming workdays scheduled.
- 12) **Adjournment:** Barb Bauer made a motion to adjourn the meeting. Paula Brandmeier seconded the motion. The motion passed 7-0.

Minutes prepared by: Amy Anderson Schweppe

A handwritten signature in black ink, appearing to read "Amy Anderson Schweppe". The signature is written in a cursive style with a long horizontal stroke at the end.