

Town of Windsor
Token Creek Conservancy Committee
Tuesday June 2, 2015 @ 4:30 p.m.

 **APPROVED**
7-07-15

MINUTES

- 1) **Call the Meeting to Order:** The meeting was called to order by Vice-Chair Paula Brandmeier at 4:35 p.m.
- 2) **Roll Call:** Jean Schneider (arrived late, excused), Jayme Anderson, Barb Bauer, Paula Brandmeier and Bruce Stravinski were in attendance. Holly Anderson and Don Madelung were excused absent. Amy Anderson Schweppe, Windsor Staff member was also in attendance.
- 3) **Pledge of Allegiance:** The pledge was recited by all.
- 4) **Minutes from May 5, 2015.** There was no action.
- 5) **Treasurer's Report:** Paula Brandmeier made a motion to approve the treasurer's report. The motion was seconded by Barb Bauer. The motion passed 5-0.
- 6) **Appearances before the Committee:** There were no unscheduled appearances.
- 7) **Comprehensive Outdoor Recreation Plan update:** Amy Anderson Schweppe reported that the most up-to-date draft was turned in today, but she had not had an opportunity to review the edits. There was no action on this item.
- 8) **Maintenance issues:**
 - a) **Stream Monitoring:** Ongoing.
 - b) **Big Hill Maintenance and Management:** The Morrisonville Elementary School planted prairie seeds at the Big Hill with the help of Dan Qvalheim. The School District intends to complete the clearing of the Big Hill Forest for invasive control. The Token Creek Conservancy Committee discussed how this would likely require intensive and expensive yearly maintenance to make sure that the efforts are not wasted. Barb Bauer was going to get estimates for annual invasive control management plan to help with budget planning. Barb Bauer also reported that the glass on the kiosk needed to be replaced due to damage.
 - c) **Japanese Knotweed Control:** There was no update.
 - d) **Trails:** Amy Anderson Schweppe spoke with the Town Finance Manager and received approval to submit a request for matching funds to complete the trail loop in the pine forest. A condition of the request is to have a formal motion from the committee. The Token Creek Watershed Association has agreed to contribute a total of \$5,000 towards the project. The Token Creek Conservancy Committee has budgeted \$3,000. The estimate was around \$16,000. Barb Bauer made a motion to request matching funds in the amount of \$8,000 from the Town of Windsor to complete the project. Paula Brandmeier seconded the motion. The motion passed 5-0

- e) **Invasive Control:** There was no update.
- f) **Other:** Bruce Stravinski reported on the Token Creek Watershed Association. They would like to donate approximately \$6,000 worth of trees. The trees would need to be planted this fall. A condition of the gift would be to have some type of recognition of the donation. The Token Creek Watershed Association would also like recognition for their involvement planting the prairie at the Elmer and Edna Culver Conservancy. The Token Creek Conservancy Committee was very receptive to the suggestions and acknowledged the many contributions the TCWS has provided to the Town and the Token Creek Conservancy.
- 9) **Shelter and Restroom Plans:** Amy Anderson Schweppe presented some examples and cost estimates for shelters she had found. The current budget of \$30,000 would not be enough to build a shelter with restrooms. She showed plans for separate restroom facilities. The Token Creek Conservancy Committee discussed pit versus plumbing toilets and the expense.
- Amy also brought up the significant improvements completed at the Old Mill Site and the DNR ponds. She suggested the committee consider looking at a feature shelter like one with a turf/eco roof. Jayme Anderson responded that the group should keep in mind the ongoing costs and liability/maintenance a structure like that might have. He suggested talking to other communities about their experiences. Barb Bauer and Paula Brandmeier agreed to help research the idea.
- 10) **Workday Updates:** There were no updates to report.
- 11) **Windsor Incorporation Update:** Bruce Stravinski gave an overview of the pending legislation that would allow Windsor to incorporate. As it is currently part of the State Budget process which is on-going, nothing has been finalized.
- 12) **Adjournment:** Barb Bauer made a motion to adjourn the meeting. The motion was seconded by Paula Brandmeier. The motion passed 5-0.

Minutes prepared by: Amy Anderson Schweppe

