



MINUTES

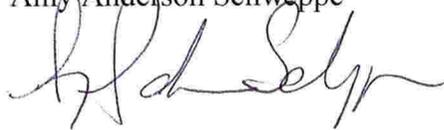
- 1) **Call the Meeting to Order:** The meeting was called to order by Chairperson Jean Schneider at 4:00 p.m.
- 2) **Roll Call:** Jean Schneider, Holly Anderson, Jamie Anderson, Barb Bauer, Paula Brandmeier (arrived late- approved), Don Madelung and Bruce Stravinski were in attendance. Also present was Planning and Development Coordinator Amy Anderson Schweppe.
- 3) **Pledge of Allegiance:** The pledge was recited by all.
- 4) **Minutes from July 7, 2015:** Don Madelung made a motion to approve the minutes, seconded by Barb Bauer. The motion passed 6-0.
- 5) **Treasurer's Report:** Bruce Stravinski made a motion to approve the treasurer's report, seconded by Barb Bauer. The motion passed 6-0.
- 6) **Appearances before the Committee**
 - a) **Jack Sergenian – Eagle Scout Project:** Jack Sergenian was not in attendance.
 - b) **Nate Kasel – Eagle Scout Project:** Nate was looking for ideas for an Eagle Scout Project but had nothing planned.

Jacob Vandenbergh was present also to discuss an Eagle Scout project. He was not noticed for the agenda and will need to set up a future meeting.

- 7) **Maintenance issues**
 - a) **Stream Monitoring:** Ongoing. Discussion regarding water quality and manure management was discussed. Amy Anderson Schweppe will contact Dane County Land Conservation to schedule a speaker for the next meeting, if possible.
 - b) **Big Hill Maintenance and Management:** Barb Bauer provided an update and informed the committee on upcoming student visits.
 - c) **Japanese Knotweed Control:** Amy Anderson Schweppe will inspect the property to see how many volunteers will be needed for treatment. She will follow up with the committee to schedule a workday.
 - d) **Trails:** There was no new information to report. Matt Feldman of Windsor Lawns prepared a proposal for the work.
 - e) **Invasive Control:** No current project is underway.
 - f) **Other:** There was no other business.

- 8) **Shelter Bids Update:** Kevin Richardson was in attendance to discuss the shelter bids. They were high, in his opinion and he recommended that the bids be rejected. Another proposal will be planned for early spring in hopes of getting better pricing. Bruce Stravinski made a motion to reject the bids, seconded by Jamie Anderson. The motion passed 7-0.
- 9) **Workday Updates:** There were no planned workdays.
- 10) **Trails Map:** Amy Anderson Schweppe introduced a proposal from Foth for services to prepare a new trails map. The estimate was between \$3,300 and \$4,000. Bruce Stravinski made a motion to approve the estimate for Foth's services, seconded by Barb Bauer. The motion passed 7-0.
- 11) **2016 Budget Planning:** The Token Creek Conservancy Committee reviewed the final 2016 budget estimates.
- 12) **Grant Opportunities:** Jean Schneider explained that she would like to keep this item on all future agendas incase grant proposals become available. There was no discussion on any grant opportunities at the meeting.
- 13) **Adjournment:** Barb Bauer made a motion to adjourn the meeting, seconded by Holly Anderson. The motion passed 7-0.

Minutes prepared by: Amy Anderson Schweppe

A handwritten signature in black ink, appearing to read 'Amy Anderson Schweppe', is written over the typed name.