



APPROVED

11-18-2014

MINUTES

- 1. Call Meeting to Order and Roll Call:** The meeting was called to order by Chairman Steve Austin. Members present were Steve Austin, Barry Eichinger (arrived at 5:30), Sarah Reigstad Motiff, Bill Smith and Robert Wipperfurth. Alan Buchner and Tony Hamelink were excused. Staff members Kevin Richardson and Amy Anderson Schweppe were also in attendance.
- 2. Pledge of Allegiance:** The Pledge was recited by all in attendance.
- 3. Minutes from August 19, 2014:** A correction to the minutes to correct a grammatical error was discussed. Robert Wipperfurth made a motion to approve the corrected minutes. The motion was seconded by Bill Smith. The motion passed 4-0.
- 4. Treasurer's Report:** Amy Anderson Schweppe presented the treasurer's report and answered questions. Bill Smith made a motion to approve the treasurer's report as presented. The motion was seconded by Sarah Reigstad Motiff. The motion passed 4-0.
- 5. Appearances:** There were no unscheduled appearances.
- 6. DMB WNC Update and MOU:** Macy Buhler, representing Boy Scout Troop 155, was in attendance to discuss the Memorandum of Understanding for the management and maintenance of the DMB Windsor Neighborhood Center. Robert Wipperfurth made a motion to approve the MOU as presented. The motion was seconded by Bill Smith. The motion passed 4-0.

Macy Buhler also made a request for assistance with the purchase of new tables for the facility. A motion to approve up to \$4,000 for the purchase of folding tables for the DMB Windsor Neighborhood Center was made by Sarah Riegstad Motiff. The motion was seconded by Bill Smith. The motion passed 4-0.
- 7. Windsor Crossing Update:** Executive Director, Kevin Richardson provided a recap on the status of the Windsor Crossing project and engineering work to date. The project has encountered additional problems with wetlands and he indicated he was working with the Department of Natural Resources on a solution that would spare as much developable property as possible. The Town of Windsor is continuing to look at TIF/TID for the area to support improvements for North Towne Road to make the property more marketable.
- 8. Wolf Hollow, Lot 97 Update:** There was no new information to report. The major impediment to this project is providing access to the site via North Towne Road.
- 9. Adjournment:** Robert Wipperfurth made a motion to adjourn the meeting. The motion was seconded by Bill Smith. The motion passed 5-0. The meeting adjourned at 5:45 p.m.

Minutes prepared by: Amy Anderson Schweppe