

Approved  
1-5-2016

MINUTES

- 1) **Call the Meeting to Order:** Chairperson Jean Schneider called the meeting to order at 4:00 p.m.
- 2) **Roll Call:** Members Present included Jean Schneider, Jayme Anderson, Holly Anderson Barb Bauer, Paula Brandmeier, Don Madelung and Bruce Stravinski were in attendance. Representing village staff was Amy Anderson Schweppe. Also in attendance were Foth Consultant Planners Jamie Rybarczyk and Shaun Mularkey.
- 3) **Pledge of Allegiance:** The pledge was recited by all in attendance.
- 4) **Minutes from September 1, 2015:** Bruce Stravinski moved to approve the minutes. The motion was seconded by Barb Bauer. The motion passed 7-0.
- 5) **Treasurer's Report:** Paula Brandmeier moved to approve the treasurer's report with a second by Holly Anderson. The motion passed 7-0.
- 6) **Appearances before the Committee - Nate Kasel Eagle Scout Project:** Nate Kasel presented his proposal for an Eagle Scout Project which includes cleaning the old barn foundation from vegetative debris and repairing the cracks in the foundation to make it a safe and attractive place to have picnics. His proposal included repairing the picnic table and a historical sign.

Jayme Anderson asked Nate Kasel some technical questions about the products and grout being used and offered to help when the time came to do the project.

Barb Bauer made a motion to approve the Eagle Scout project at the Conservancy. Paula Brandmeier seconded the motion. The motion passed 7-0.

- 7) **Adoption of Windsor Comprehensive Outdoor Recreation Plan - Token Creek Conservancy Committee Resolution 2015-01:** After a presentation from Town Planner Jaime Rybarczyk; the Committee reviewed the Final Comprehensive Outdoor Recreation Plan and had the following edits:
  - Add shelter with electricity at Old Mill Site
  - The name of Raintree Park/Conservancy needs to be uniform throughout document
  - Add Revere Trails under Token Creek Conservancy and remove from Parks management
  - Update auto-total for conservancies on page 19
  - Add pave parking lot at Old Mill Site in future capital improvements plan with a cost of \$20,000.Barb Bauer made a motion to approve Token Creek Conservancy Resolution 2015-01. Jayme Anderson seconded the motion. The motion passed 7-0
- 8) **Trails Map:** Foth Consultant Planner Shaun Mularkey presented some draft ideas for the Token Creek Conservancy Committee to consider for a new informational brochure and map. He was given direction to begin refining on several of the concept ideas to be reviewed in the upcoming months. He indicated he would need text to be prepared by the committee or staff.

- 9) **Winter Stream Monitoring:** Barb Bauer updated the committee on the winter monitoring plan. Jayme Anderson indicated he would be interested in attending the next sampling.
- 10) **Membership to the Rock River Coalition:** Jean Schneider made a motion to join as a municipal member of the Rock River Coalition at an annual cost of \$125.00. The motion was seconded by Barb Bauer. The motion passed 7-0.
- 11) **Maintenance issues**
- a) **Stream Monitoring, Water Quality Improvement Measures and Water Testers:** A potential training will be held at Big Hill in April.
  - b) **Big Hill Maintenance and Management:** Tarps have been installed around the shelter for wind protection.
  - c) **Trails & Invasive Control:** Amy Anderson Schweppe will confirm that it isn't too late in the season for stump treatment of the cleared brush with Windsor Lawns.
  - d) **Other:** None
- 12) **Grant Opportunities:** There was no discussion.
- 13) **Adjournment:** Bruce Stravinski made a motion to adjourn the meeting, seconded by Paula Brandmeier. The motion passed 7-0.



Minutes prepared by: Amy Anderson Schweppe  
Director of Planning and Development