

TOWN OF WINDSOR
REGULAR BOARD MEETING

Minutes

March 20, 2014

1. Call Meeting To Order And Roll Call.

Meeting convened by Chairperson Wipperfurth at 5:00 p.m. Supervisors present: Alan Buchner, Don Madelung, Monica Smith, Bruce Stravinski, and Bob Wipperfurth. Others present: Finance Director/Deputy Town Clerk Tina Butteris, Town Engineer Kevin Richardson, and Town Attorney Connie Anderson.

2. Recitation Of The Pledge Of Allegiance.

The flag pledge was led by Supervisor Buchner.

3. Announcements.

- a. The Town Board will convene into closed session pursuant to Wisconsin Statutes sec. 19.85(1)(e) for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Deliberation limited to competitive and bargaining positions on Town-Village Cooperative Joint Ventures/Consolidation/New Entity/Merger/Incorporation and DeForest/Windsor Area Fire District Intergovernmental Cooperation Agreement for Fire/EMS Services.)

Chairperson Wipperfurth read the above announcement.

4. Approve Minutes.

- a. February 20, 2014.

A motion was made by Supervisor Smith, seconded by Supervisor Madelung, to approve the Minutes of February 20, 2014. Motion carried with a 5-0 vote.

b. March 6, 2014.

A motion was made by Supervisor Smith, seconded by Supervisor Buchner, to approve the Minutes of March 6, 2014. Motion carried with a 5-0 vote.

5. Finance.

a. Staff Report On Finances.

Finance Director/Deputy Town Clerk Butteris noted that additional invoices had been provided. There was nothing out of the ordinary. Collections are going well. The town received its fourth quarter franchise fees from Charter. The budget comparison is skewed due to taxes. It should be around 17 percent. Revenues are at 63 percent; expenses are at 23 percent.

b. Consider Vouchers For Payment.

A motion was made by Supervisor Smith, seconded by Supervisor Buchner, to approve the vouchers presented for payment. Motion carried with a 5-0 vote.

c. Treasurer's Report.

A motion was made by Supervisor Smith, seconded by Supervisor Stravinski, to approve the Treasurer's report as present. Motion carried with a 5-0 vote.

d. Budget Report.

A motion was made by Supervisor Smith, seconded by Supervisor Buchner, to approve the Budget report as presented. Motion carried with a 5-0 vote.

6. Appearances Before The Board.

None.

7. Operator Licenses.

None.

8. Discussion/Action Of Further Windsor – DeForest Cooperation.

Chairperson Wipperfurth advised that Windsor and DeForest are trying to schedule a joint Board meeting later in April or the first part of May.

9. Discussion/Action On Wisconsin Legislative Updates.

Chairperson Wipperfurth advised that the town TIF bill is still working its way through the process. The Governor plans on signing the bill on March 27. The location of the signing will be either Rib Mountain, by Milwaukee, or the town of Windsor.

Chairperson Wipperfurth attended a meeting at the State Capitol on March 17 regarding the zoning bill which would give towns the ability to opt out of county zoning. He did not believe anything would happen this session. People from Dane County government were at the meeting, and some ideas were presented to them as to changes to their process. There are inconsistencies in how the county is notifying people regarding zoning.

10. Resolution 2014-12 Authorizing The Execution Of A Memorandum Of Agreement For The Fly Dane 2014 Project.

Town Engineer Richardson explained that in the past the town has been involved with Fly Dane where it gets aerial photographs taken of the town. The price has dropped to \$813.75 to have Windsor flown. Attorney Anderson looked at the contract and has no concerns. The town uses this extensively. Finance Director Butteris indicated that the town had budgeted \$3,000.

A motion was made by Supervisor Buchner, seconded by Supervisor Stravinski, to approve Resolution 2014-12 Authorizing The Execution Of A Memorandum Of Agreement With The County Of Dane For Participation In The Fly Dane 2014 Project. Motion carried with a 5-0 vote.

11. Ordinance 2014-01 Chronic Nuisance Premises.

A memorandum and sample language were provided to the Board members. Chairperson Wipperfurth stated that the town has talked about proceeding with this. Finance Director Butteris advised that the town has used the city of Sun Prairie as a guide for the town's ordinance.

Town Clerk Christine Capstran worked on this and had conversations with the deputies. Sun Prairie also provided a copy of its notice letter, which has been reviewed by the town attorney. Town Attorney Anderson indicated that now would be a good time to add something into the deposit schedule.

Supervisor Smith wanted to know what it will cost for the deputies to go to the site. The town should be reimbursed for those costs.

Discussion followed regarding set amounts vs. ranges.

Supervisor Stravinski suggested a set amount for the first offense.

The town could look at the charges for fire alarm/security calls.

12. Convene Into Closed Session And Roll Call.

At 5:33 p.m. a motion was made by Supervisor Buchner, seconded by Supervisor Stravinski, to convene into closed session. Roll call vote, with everyone being present.

13. Reconvene Into Open Session.

14. Action From Closed Session.

- a. Town-Village Cooperative Joint Ventures/Consolidation/New Entity/Merger/Incorporation.
- b. DeForest/Windsor Area Fire District Intergovernmental Cooperation Agreement For Fire/EMS Services.

15. Update On USH 51 Expansion Project.

16. Adjournment.

A motion was made and seconded to adjourn the meeting. Motion carried with a 5-0 vote.

Respectfully submitted,



Ellen G. Teed
Recording Secretary

TOWN OF WINDSOR - BOARD MEETING
Thursday, March 20th, 2014 at 5 p.m.
Windsor Town Hall / Meeting Room, 4084 Mueller Rd, DeForest, WI

SUPPLEMENTAL MINUTES

12) Convene into Closed Session and Roll Call

Supervisor Buchner moved to convene into closed session at 5:33 p.m., second by Supervisor Stravinski. Motion carried on a 5-0 roll call vote.

13) Reconvene into Open Session

Supervisor Madelung moved to reconvene into open session at 7:31 p.m., second by Supervisor Buchner. Motion carried on a roll call vote.

14) Action from Closed Session

- a) Town-Village Cooperative Joint Ventures/Consolidation/New Entity/Merger/Incorporation
- b) DeForest/Windsor Area Fire District Intergovernmental Cooperation Agreement for Fire/EMS Services

There was no action taken from closed session.

15) Update on US Hwy 51 Expansion Project

Engineer Richardson provided an update on the US Hwy 51 expansion project.

16) Adjournment

Supervisor Smith moved to adjourn at 7:33 p.m., second by Supervisor Madelung. Motion carried with a 5 – 0 vote.

Respectfully submitted,



Tina Butteris
Finance Director/Treasurer
Office Manager/Deputy Clerk