

TOWN OF WINDSOR

ANNUAL MEETING

Minutes

Tuesday, April 15th, 2014

1. Call Meeting to Order And Roll Call.

The Windsor Annual Town Meeting was convened by Chairperson Wipperfurth at 5:30 p.m. All Supervisors were present.

2. Recitation of the Pledge of Allegiance.

The flag pledge was led by Judge Jason Hanson.

3. Approval of Minutes.

- a. April 16, 2013
- b. November 20, 2013

Steve Austin moved to approve the minutes of April 16 and November 20, 2013; second by Jason Hanson. Motion carried.

4. Annual Reports.

a. Token Creek Conservancy Committee

Judith Hutchinson, Chairperson, introduced the committee members and stated that she has been on the committee since it began. She resigned as of 4/2014. Judith provided a written report which is on file and highlighted items on the report which included invasive plant removal, creosote wood removal, a review of 2013 projects and upcoming 2014 work days.

Chairperson Wipperfurth recognized Judith's many accomplishments and years of dedicated service on behalf of the Conservancy and Parks Commission and presented her with a Certificate of Appreciation.

b. Token Creek Watershed Association.

John Hutchinson, Chairperson, stated there were 5 meetings in 2013. The Annual Meeting will be held May 7, 2014. He referred to his submitted report which is on file and includes their membership structure, 501(c) (3) status and upcoming fundraiser.

c. Municipal Court.

Judge Jason Hanson explained the operation of a joint municipal court and the types of cases he hears which are non-criminal (i.e. parking and barking). In 2013, 90-100 citations

were issued and approximately 75% has been collected with 25% of the people paying by credit card. No major initiatives other than a local coalition to get kids thinking about making good decisions.

Judge Hanson noted that the Town has changed law firms and it has been a good transition. He feels the Town is well represented.

d. DeForest Area Fire and EMS.

Chief Paul Nelson referred to highlights in his submitted report which is on file and included information on competing in several extrication events and a big membership drive in 2013 for volunteers for nights and weekends. They have 17 new volunteers, some from outside our community.

e. Law Enforcement/Dane County Sheriff Department.

Deputy Dave Gnasinski referred to his submitted report which is on file. He noted that there has been an increase in financial crimes and a drop in theft and local property crimes. Windsor deputies have a new Ford Explorer for their patrol vehicle. Deputy Kyle McNally has been promoted to sergeant and was replaced by Deputy Heidi Finley in April. Deputy Gnasinski noted that the deputy's pictures and cell phone numbers are now on the Town's website.

Chairperson Wipperfurth stated that he is happy with the arrangement with Dane County Sheriff's Office. The deputies are very responsive to the needs of the Town. Deputy Gnasinski complimented the DeForest Area Fire and EMS.

f. Plan Commission.

Bill LeGore, Chairperson, provided a written report which is on file. He summarized the report and commended Town staff.

g. Park Commission.

Rich Johnson, Chairperson, provided a written report which is on file and highlighted items including converting safe areas to bark from sand, dugouts completed in Morrisonville, purchase of bleachers and tables. In addition they are setting aside money for a storage facility at Windsor Sports Commons. Rich has been on the Park Commission 18 years.

Chairperson Wipperfurth recognized Rich's many years of dedicated service on behalf of the Parks Commission and presented him with a Certificate of Appreciation.

h. Community Development Authority (CDA).

Steve Austin, Chairperson, reviewed the items on his submitted report which is on file. Approval of Windsor Crossing final plat for the residential portion of Windsor Crossing, excellent rate of occupancy at Parkside, some updates to DMB Windsor Neighborhood Center, and finished removal work on Parkinson property were highlighted. The CDA will continue to focus its efforts on marketing the Windsor Crossing Development project.

i. DeForest Area Community and Senior Center/Half Century Club.

Executive Director, Linda Green, provided a written annual report which is on file and noted that there are over 1000 people regularly using the Center. The Center will be celebrating its 30th anniversary this year on June 7. They acquired the adjoining property in 2013 and will be raising money to expand the parking lot.

j. Windsor Sanitary District #1.

Town Chairperson Bob Wipperfurth indicated the Town is building a better working relationship with Windsor Sanitary District #1. They are working to streamline the process for developers which includes a better review process.

k. Morrisonville Sanitary District.

David Beyer, commissioner, gave brief history of Morrisonville wells. There has been much above ground progress on well #3 which will go online June 1, 2014. Rates will go up approximately \$53 per quarter for each residence.

l. Financial Report.

Finance Director Tina Butteris introduced the Town staff. She highlighted her written report which is on file stating that the Town is in good financial standing. Anyone can stop by the office to view financial reports.

m. Town of Windsor.

Chairperson Wipperfurth stated that the Code of Ordinances is finished and available in book form in the Town office and online.

The Town approved new developments in Holland Fields, Prairie Creek, Revere Trails and Windsor Corners.

The Town now offers electronic recycling and bulk waste recycling. These are good additions to the services for our residents.

Chairperson Wipperfurth noted Windsor changed legal counsel in Fall 2013 to Connie Anderson, Stafford Rosenbaum LLP.

Windsor Crossing plat and rezoning were approved and the property has all its entitlements. Currently working to market the property.

The Town is also exploring a new salt shed and will call a special town meeting in the future.

5. Establish Date and Time for 2015 Annual Town Meeting.

John Hutchinson moved to hold the 2015 Annual Town Meeting on Tuesday, April 21, 2015 at 5:30 p.m.; seconded by Pat Feldman. Motion carried.

6. Any Other Business Coming Before the Annual Meeting.

Chairperson Wipperfurth thanked all the committee/commission members. In addition, he thanked all the volunteers. Their generosity helps to decrease the financial impact on the overall budget by donating of their time and talents.

Town Engineer Richardson complimented the Town Board and Chairperson as dedicated and always available.

7. Adjournment.

Bill Smith moved to adjourn at 6:42 p.m.; seconded by Judith Hutchinson. Motion carried.

Respectfully submitted,

A handwritten signature in black ink that reads "Christine Capstran". The signature is written in a cursive, flowing style.

Christine Capstran, Clerk