



MINUTES

- 1) **Call the Meeting to Order:** The meeting was called to order by Chairwoman Jean Schneider at 4:05 p.m.
- 2) **Roll Call:** TCCC members present were Holly Anderson, Barb Bauer, Paula Brandmeier, Jean Schneider and Bruce Stravinski. Monica Smith and David Greer were excused. Windsor staff member Amy Anderson Schweppe was also in attendance.
- 3) **Pledge of Allegiance:** The pledge was recited by all.
- 4) **Minutes from April 29, 2014 and May 6, 2014:** Barb Bauer made a motion to approve the April 29, 2014 minutes. The motion was seconded by Holly Anderson. The motion passed 5-0.

The May 6, 2014 minutes were not available at the meeting.

- 5) **Treasurer's Report:** Bruce Stravinski made the motion to approve the treasurer's report as presented. The motion was seconded by Paula Brandmeier. The motion passed 5-0.
- 6) **Appearances before the Committee:** There were no appearances.
- 7) **Stream Monitoring Update:** Barb Bauer updated the committee on the stream monitoring. There will be two sites with level II and III monitoring. The goal is to collect samples on the 19th of every month at 6:00 a.m. and then take the samples to MMSD for analysis.
- 8) **Pets at Town Conservancy property Update:** Paula Brandmeier provided updated language for the TCCC Master Plan for the amendment. She also presented brochure items that discuss the rules and regulations at the Token Creek Conservancy. Jean Schneider presented some sign designs which were well received. The Committee will look at developing a final proposal to take the Town Board as part of the 2015 Budget review.
- 9) **DNR Ponds Update:** Amy Anderson reported that Kevin Richardson is working with Dane County to obtain an erosion control permit for the site. Alliant Energy has provided an estimate for \$650 to relocate the electrical line to the shelter between the ponds. Once the electrical is established, the aeration equipment can be installed. After looking at the shelter, it will likely need to be replaced. It is in poor condition. A small shed can be placed between the ponds to service the aeration equipment.
- 10) **Big Hill Update:** Barb Bauer commented that the Big Hill is covered in Garlic Mustard now. It is too late to pull because it is already blooming. New signs are needed throughout.
- 11) **Maintenance issues:** Three quotes were reviewed for regarding and adding gravel (resurfacing) the parking lot at the Old Mill Site. The TCCC approved the quote for \$850 from Windsor Lawns as the lowest proposal. The TCCC directed staff to coordinate some additional maintenance work with Windsor lawns for adding gravel to the steps, culvert and

gully washed area at the Culver Conservancy. Jean Schneider made a motion to allow additional expensed of up to \$650 for the additional work requested from Windsor Lawns, bringing the total approved budget of \$1,500. The motion was seconded by Barb Bauer. The motion passed 5-0.

The TCCC discussed staining the culver hillside bridge which was damaged by graffiti. Barb Bauer made a motion to approve up to \$300 in expenses for staining and repairing the bridge. The motion was seconded by Holly Anderson. The motion passed 5-0. A workday will need to be planned.

- 12) **Japanese Knotweed:** Amy Anderson Schweppe said the plan will be to leave the Japanese Knotweed to grow through the summer and do the stem injection only in the fall. A workday will need to be planned for that in September or October. In the spring, the dead stalks can be burned and the new growth can be monitored. The area shows significant Japanese Knotweed growth. This appears to be consistent with other similar treatment protocols.
- 13) **Invasive Control project for 2014:** Amy Anderson Schweppe requested that this item be discussed with the 2015 Budget Planning agenda item since any funding for a fall project would be part of the 2015 budget.
- 14) **Workdays:** There were no new workdays planned.
- 15) **2015 Budget Planning:** Amy Anderson Schweppe provided the TCCC master plan 5 year budget which has another 2 years of projects under review. The majority of the large project items have been done. The areas of deficiency are in trail development and large scale improvements like shelters and boardwalks. A new 5 year plan should be reviewed in the winter. The TCCC reviewed potential projects and timeline issues. Some items were premature and will be considered at a later time. Preliminary numbers were reviewed. This item will be on-going.
- 16) **Adjournment:** Paula Brandmeier made a motion to adjourn the meeting. The motion was seconded by Barb Bauer. The motion passed 5-0.

Minutes prepared by Amy Anderson Schweppe

