

Approved
12.18.2014

TOWN OF WINDSOR
REGULAR BOARD MEETING

Minutes

December 4, 2014

1. Call Meeting To Order And Roll Call.

Meeting convened by Chairperson Wipperfurth at 5:00 p.m. Supervisors present: Alan Buchner, Don Madelung, Monica Smith, Bruce Stravinski, and Bob Wipperfurth. Others present: Town Clerk Christine Capstran, Town Finance Director Tina Butteris, and Town Engineer Kevin Richardson.

2. Recitation Of The Pledge Of Allegiance.

The flag pledge was led by Supervisor Madelung.

3. Announcements.

None.

4. Approve Minutes.

a. November 20, 2014.

A motion was made by Supervisor Buchner, seconded by Supervisor Smith, to approve the Minutes of November 20, 2014, as presented. Motion carried with a 5-0 vote.

5. Consider Vouchers For Payment.

Chairperson Wipperfurth noted that additional invoices had been provided.

A motion was made by Supervisor Smith, seconded by Supervisor Stravinski, to approve the vouchers as presented. Motion carried with a 5-0 vote.

6. Appearances Before The Board.

Dr. Borden appeared before the Town Board and wanted to remind the members that the School District has a survey out right now regarding the school district. The results will come back to the committee on December 15.

7. Report From Contract Deputy And Town Of Windsor Policing Monthly Report.

A Law Enforcement Report was provided for the month of November. There was no one available from the Sheriff's Department to discuss it.

8. Future Governmental Structure Of Windsor.

This continues to be a placeholder.

9. Operator Licenses.

There were no applications for operator licenses.

10. Incorporation Fiscal Analysis And Question/Answer.

Jim Mann of Ehlers provided a fiscal analysis regarding incorporation. Last August they were contracted to provide some information in terms of looking at the finances of the town as they pertained to incorporation. Would there be a fiscal impact? The town is in a good fiscal position. There is a low tax rate and a low debt burden. Regarding revenue, library, and zoning, there would be no impact. Police protection would be no impact; however, that may change with future growth. The impact to signage would be minor. Costs would be incurred to change from town to village. There would be some increased legal costs to assign legal agreements from the town to the village and to update ordinances.

Mr. Mann looked at the impact of annexations from 1990 and property ceded to the city of Sun Prairie or the village of DeForest. Since 1990, 109 acres have been annexed to Sun Prairie with a value of \$32,000. Since 1990, approximately 2,100 acres have been annexed to DeForest with a value in 2014 of \$290,000,000. Windsor has lost a significant amount of territory through annexation.

The town has boundary agreements with the city of Sun Prairie and the village of DeForest. In those agreements, there is additional territory that will be annexed or ceded to Sun Prairie or DeForest.

Mr. Mann looked at incorporation vs. consolidation and the medians between Windsor and DeForest and Sun Prairie. The town is providing services at a much more efficient rate than its incorporated peers. Tax levies and mill rates were looked at. Windsor's 2014 mill rate is \$5.12, while DeForest's 2014 mill rate is \$7.24. If the municipalities consolidated, the mill rate would be \$6.29, an increase of \$1.17 for Windsor and a decrease of a dollar for DeForest. From a purely financial perspective, there is not a lot of benefit to Windsor for consolidation. If there was consolidation, in addition to Windsor's mill rate increasing, it would also lose a majority vote in any decisions that would occur. Windsor would be 40 percent of the population.

There would be little cost to incorporation. Windsor has suffered a significant historic loss of territory. There will be future loss of territory due to the boundary agreements. Consolidation would likely be more expensive.

Supervisor Buchner questioned why the TID was removed. Mr. Mann explained.

Luana Schneider questioned the land that was going to be lost due to the boundary agreements.

This will be a negative for the town and a positive for the village. There is no way to know what the value is.

Supervisor Madelung indicated there were nuances on both parties. By combining with a merger, this would not be advantageous to the residents of the town.

Chairperson Wipperfurth indicated that the Town Board was looking for a motion to accept Mr. Mann's report. Windsor will be meeting with the village of DeForest on December 17 and with the Village Administrator and President on December 11. Mr. Mann's report will be shared with DeForest.

Supervisor Stravinski mentioned with a combined community Windsor would have only 40 percent of the vote and would lose any controlling vote.

A motion was made by Supervisor Buchner, seconded by Supervisor Smith, to accept Mr. Mann's fiscal analysis dated December 4, 2014, with the amendments and additions discussed. Motion carried with a 5- vote.

11. Resolution 2014-73 Consideration Of Amendment To Foth Agreement for Professional Services For A Comprehensive Outdoor Recreation Plan (Parks, Trails, And Open Space) Update.

Town Finance Director Butteris explained that additional information had been provided by way of a memorandum from her and Town Clerk Capstran.

Town Planner Rybarczyk is working on the town of Windsor comprehensive plan. They will be looking at the Windsor outdoor recreation plan. The Park Commission has been in discussion

about updating the plan. In order to be able to apply for some grants, the plan has to be current within seven years. At this end of this year, it will no longer be current. The plan is laid out in a book-type format. They are looking for a more user-friendly format. Staff favored a design as was provided as a sample. This will be more of a working tool. They are looking at doing the plan to be used for future capital projects. The plan will meet the standards of the National Recreation and Park Association.

The Park Commission is looking to the town to fiscally support the update of this plan. In 2014, there was a law enforcement change over, with there being two officers. This saved the town \$39,000 which could be used for this plan. The town would like to move forward with the agreement and site planning which is an optional service.

Chairperson Wipperfurth, Town Finance Director Butteris, and Town Clerk Capstran attended the November Park Commission meeting. The Park Commission was talking about changing the plan at that time. The Park Commission was appreciative of the town paying for this. This will put the Park Commission in compliance for the next seven years. This will be built into future budgets.

A motion was made by Supervisor Stravinski, seconded by Supervisor Smith, to approve Resolution 2014-73 Authorizing The Execution Of Addendum No. 3 To Foth Agreement For Professional Services For A Comprehensive Outdoor Recreation Plan (Parks, Trails And Open Space). Motion carried with a 5-0 vote.

12. Appointment Of Town Board Member(s) To Serve As Ex Officio Member(s) Of The Town Park Commission As Per Ordinance Sec. 2-197.

Chairperson Wipperfurth noted that this goes back to when they attended the Park Commission meeting in November. The Park Commission thought there was a disconnect. Dick Woodburn asked that there be a Town Board liaison to the Park Commission.

Chairperson Wipperfurth placed in nomination the names of Supervisor Madelung and himself, with Supervisor Madelung being the main person, to serve as liaisons. A motion was made by Supervisor Buchner to confirm the nominations, which was seconded by Supervisor Smith. Motion carried with a 5-0 vote.

13. Appointment Of Town Board Member To Serve On The Token Creek Conservancy Committee.

This is a replacement for Supervisor Smith to lighten her workload. Chairperson Wipperfurth placed in nomination the name of Supervisor Madelung. A motion was made by Supervisor Buchner to confirm the nomination, which was seconded by Supervisor Stravinski. Motion carried with a 5-0 vote.

14. Resolution 2014-74 Approving 2014 Vacation Carryover Requests.

Finance Director Butteris noted that she had used some of her vacation, and her request for carryover is 28 hours.

A motion was made by Supervisor Buchner, seconded by Supervisor Madelung, to approve Resolution 2014-74 Approving 2014 Vacation Carryover Request. Motion carried with a 5-0 vote.

15. Committee/Board/Staff Reports.

a. Plan Commission.

Supervisor Stravinski reported on the Plan Commission

b. Community Development Authority.

Supervisor Buchner reported on the Community Development Authority.

c. Park Commission.

Town Clerk Capstran reported on the Plan Commission.

d. Token Creek Conservancy Committee.

Supervisor Stravinski had nothing to report.

e. Sun Prairie Extra-Territorial Zoning Committee.

Supervisor Madelung had nothing to report.

f. DeForest Area Community And Senior Center/Half-Century Club.

Supervisor Stravinski had nothing to report..

g. DeForest Area Fire Department.

Chairperson Wipperfurth reported on the DeForest Area Fire Department.

h. DeForest Area Chamber Of Commerce.

Supervisor Smith reported on the DeForest Area Chamber of Commerce.

i. DeForest Area Tourism Commission.

Supervisor Stravinski had nothing to report.

j. Madison Beltline Planning Corridor Study.

Supervisor Stravinski had nothing to report.

k. Dane County Towns Association.

Supervisor Madelung had nothing to report.

l. Town Chair Report.

Chairperson Wipperfurth provided his report.

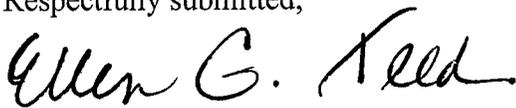
m. Town Staff Report.

Town Engineer Richardson and Finance Director Butteris provided a staff report.

16. Adjournment.

At 6:00 p.m. a motion was made by Supervisor Smith, seconded by Supervisor Buchner, to adjourn the meeting. Motion carried with a 5-0 vote.

Respectfully submitted,



Ellen G. Teed, Recording Secretary