

**WINDSOR TOWN BOARD
RESOLUTION 2014-33**

**RESOLUTION RECOMMENDING APPROVAL OF A CERTIFIED SURVEY MAP
TO ADJUST THE PROPERTY BOUNDARY LINE
TO ACCOMMODATE AN ATTACHED GARAGE**

**[James Belda, Petitioner and Owner of 3840 County Highway V,
Town of Windsor, Dane County, Wisconsin].**

WHEREAS, James Belda, Petitioner and Owner of 3840 County Highway V, Town of Windsor, Dane County, Wisconsin, by Birrenkott Surveying, Inc., as surveyor, prepared a Certified Survey Map (“CSM”) creating two lots in order to adjust the property boundary line to accommodate an attached garage; and

WHEREAS, the Town Planner has reviewed the request and prepared a Staff Report dated May 12, 2014 for the Plan Commission and updated for review by the Town Board on June 19, 2014 (“Staff Report”), which Staff Report recommends approval to the Town Board, subject to certain conditions specified in the Staff Report; and

WHEREAS, following review of the CSM and Staff Report, the Plan Commission recommended approval of same, subject to those conditions specified in the Staff Report, and as set forth in Plan Commission Resolution 2014-13; and

WHEREAS, following review of same, the Town Board hereby recommends approval, subject to those conditions set forth herein.

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Windsor as follows:

A. The Town Board of the Town of Windsor hereby approves the Certified Survey Map for James Belda located at 3840 County Highway V, subject to the following conditions:

1. Subject to the petitioner receiving approval of the CSM by the Village of DeForest.
2. Subject to the petitioner receiving approval of the CSM by Dane County.
3. Subject to the petitioner recording a Deed Restriction in a form approved by the Town Attorney (or amending the existing Deed Restriction) acknowledging that Lot 1 retains one (1) development right per the Town of Windsor Comprehensive Plan: 2025, and that Lot 2 shall be restricted from any further land division.
4. Subject to the petitioner amending, if applicable, the legal descriptions for the driveway access agreement and shared well agreement in a form approved by the Town Attorney.

5. Subject to the petitioner recording a Deed Restriction in a form approved by the Town Attorney running to the benefit of the Town of Windsor, requiring payment of Fees in Lieu of Parkland per Section 38-637 of the Town of Windsor Code of Ordinances (or amendment thereof), to be paid by the property owner at the time when the property owner applies for a building permit for a residential unit to be issued by the Town of Windsor for Lot 1 of the proposed CSM. The Fees in Lieu of Parkland shall be calculated by the Town based on the Code of Ordinance requirements in effect at the time when the property owner applies for a building permit.
6. Subject to the petitioner recording a Deed Restriction in a form approved by the Town Attorney running to the benefit of the Town of Windsor, requiring payment of Fees for Initial Improvement of Parkland per Section 38-639(e) of the Town of Windsor Code of Ordinances (or amendment thereof), to be paid by the property owner at the time when the property owner applies for a building permit for a residential unit to be issued by the Town of Windsor for Lot 1 of the proposed CSM. The Fees for Initial Improvement of Parkland shall be calculated by the Town based on the Code of Ordinance requirements in effect at the time when the property owner applies for a building permit.
7. Subject to the petitioner reimbursing the Town of Windsor for all costs and expenses incurred by Windsor in connection with the review and approval of the CSM, including, but not limited to, the cost of professional services incurred by the Town of Windsor for the review and preparation of required documents, attendance at meetings or other related professional services.

B. It is the Petitioner's obligation to timely satisfy those conditions adopted by the Town Board, and to provide satisfactory verification of compliance to the Town. To provide time necessary for due diligence review, all submissions to the Town for determinations of compliance shall be made at least ten (10) business days prior to the date upon which verification of compliance is required.

C. The Town Board's approval expires one hundred eighty (180) days from the date of adoption of this Resolution, and all conditions set forth herein must be satisfied prior to expiration of this approval or the approval shall be deemed null and void. Time is of the essence.

[SIGNATURES ON FOLLOWING PAGE]

The above and foregoing Resolution was duly adopted at the regular meeting of the Town Board of the Town of Windsor on the 19th day of June, 2014.

TOWN OF WINDSOR

Robert E. Wipperfurth
Robert E. Wipperfurth, Town Chairman

Bruce R. Stravinski
Bruce Stravinski, Town Supervisor

Monica M. Smith
Monica M. Smith, Town Supervisor

Excused Absence
Donald G. Madelung, Town Supervisor

Alan Buchner
Alan Buchner, Town Supervisor

Attest:
Christine Capstran
Christine Capstran
Clerk

**DECLARATION:
NOTICE REGARDING PARK FEE
(Lot 1) and
RESTRICTION ON FURTHER LAND DIVISION
(Lot 2)**

The undersigned, **James Belda** ("Owner") being the owners of certain real property located in the Town of Windsor, Dane County, Wisconsin, and more particularly described as Lot One (1) and Lot Two (2) of Certified Survey Map No. _____ ("CSM") recorded in the Dane County Register of Deeds Office on _____, 2014, as Document No. _____ (hereafter collectively "the Lots" or individually "Lot 1" and "Lot 2"), and the undersigned, **Town of Windsor** ("Town"), for good and valuable consideration, do hereby burden Lot 1 and Lot 2 and benefit the Town as follows:

Return to:

Atty. Constance L. Anderson
Stafford Rosenbaum LLP
PO Box 1784
Madison, Wisconsin 53701-1784

Parcel Nos.: See attached list

1. **Payment of Fees In Lieu of Parkland.** The payment of Fees in Lieu of Parkland, which is due at the time of land division pursuant to Section 38-637(b) of the Town of Windsor Code of Ordinances, is hereby deferred at Owner's request and on the following terms: Said fee shall become due and shall be paid by the Owner or successor at such time as the Owner or successor applies to the Town for a building permit for a residential unit to be issued for Lot 1 of the CSM. At such time, the Fees In Lieu of Parkland shall be calculated by the Town based on the Code of Ordinance requirements then in effect; however, the amount due shall not be less than \$1,430.50 per dwelling unit, which is the rate in effect as of the date of approval of the CSM.

2. **Payment of Fees for Initial Improvement of Parkland.** The payment of Fees for Initial Improvement of Parkland, which is due at the time of land division pursuant to Section 38-639(e) of the Town of Windsor Code of Ordinances, is hereby deferred at Owner's request and on the following terms: Said fee shall become due and shall be paid by the Owner or successor at such time as the Owner or successor applies to the Town for a building permit for a residential unit to be issued for Lot 1 of the CSM. At such time, the Fees for Initial Improvement of Parkland shall be calculated by the Town based on the Code of Ordinance requirements then in effect; however, the amount due shall not be less than \$1,091.36 per dwelling unit, which is the rate in effect as of the date of approval of the CSM.

3. **Restrictions on Further Land Division; Development Rights.** Lot 1 retains one development right per Town of Windsor Comprehensive Plan: 2025, which Plan may be amended at which time this right may change. Lot 2 shall be, and hereby is, restricted from any further land

TO: Town of Windsor Board

CC: Robert Wipperfurth, Chairman
Tina Butteris, Office Manager
Amy Anderson Schweppe, Planning & Development Coordinator
Kevin Richardson, Engineer
Constance Anderson, Attorney

FROM: Jamie Rybarczyk, Planning Consultant

RPT DATE: June 16, 2014

MTG DATE: June 19, 2014

FOTH FILE: 13W027.01/25

RE: Request for CSM by James Belda

BACKGROUND:

1. Petitioner/Property Owner: James Belda
2. Agent: Dan Birrenkott (Birrenkott Surveying, Inc.)
3. Location/Address: 3840 CTH V, DeForest, WI 53532
4. Taxkey Number: 068-0910-033-9835-0
5. Area: Total = 38.21ac, Lot 1 = 37.48ac, Lot 2 = 0.73ac
6. Existing Zoning: Lot 1 = Agricultural District (A-1EX), Lot 2 = Residential District (R-1)
7. Proposed Zoning: N/A
8. Future Land Use: Agricultural

OVERVIEW:

The petitioner wishes to adjust the northern property line between Lot 1 and Lot 2 of CSM 13420 for a proposed addition to the existing residence. The required setbacks in the Residential District (R-1) are fifty (50) for rear yard and twenty-five (25) feet for side yard. The location of the proposed addition is compliant with the required rear and side yard setbacks.

SURVEYING COMMENTS:

Staff has no technical comments regarding the proposed Certified Survey Map per Wis. Stats. 236.34, and the Town of Windsor Code of Ordinances.

TOWN POLICY CONCERNS/ISSUES:

Town staff recommends that the Town of Windsor Plan Commission and Board waive the Fees in Lieu of Parkland and Fees for Initial Improvement of Parkland since the single family residence already exists on Lot 2. Fees in Lieu of Parkland and Fees for Initial Improvement of Parkland will be applied to Lot 1 if any future development or division of Lot 1 occurs.

STAFF RECOMMENDATION:

Depending on confirmation by the Town of Windsor Board of the above described comments, the Town of Windsor Board may take the following action:

The Town of Windsor Board **Approves** of the Certified Survey Map for James Belda located at 3840 CTH V, DeForest, WI 53532 subject to the following conditions:

1. Subject to the petitioner receiving approval of the CSM by the Village of DeForest.
2. Subject to the petitioner receiving approval of the CSM by Dane County.
3. Subject to the petitioner recording a Deed Restriction in a form approved by the Town Attorney (or amending the existing Deed Restriction) acknowledging that Lot 1 retains one (1) development right per the Town of Windsor Comprehensive Plan: 2025, and that Lot 2 shall be restricted from any further land division.
4. Subject to the petitioner amending, if applicable, the legal descriptions for the driveway access agreement and shared well agreement in a form approved by the Town Attorney.
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6. Subject to the petitioner recording a Deed Restriction in a form approved by the Town Attorney running to the benefit of the Town of Windsor, requiring payment of Fees for Initial Improvement of Parkland per Section 38-639(e) of the Town of Windsor Code of Ordinances (or amendment thereof), to be paid by the property owner at the time when the property owner applies for a building permit to be issued by the Town of Windsor for Lot 1 of the proposed CSM. The Fees for Initial Improvement of Parkland shall be calculated by the Town based on the Code of Ordinance requirements in effect at the time when the property owner applies for a building permit.
7. The petitioner has reimbursed the Town of Windsor for all costs and expenses incurred by Windsor in connection with the review and approval of the CSM, including, but not limited to, the cost of professional services incurred by the Town of Windsor for the review and preparation of required documents, attendance at meetings or other related professional services.

COMPREHENSIVE PLAN CONSISTENCY:

The proposed CSM is consistent with the Town of Windsor Comprehensive Plan: 2025.

TOWN OF WINDSOR CHAPTER 38 (PLANNING & DEVELOPMENT) AND DANE COUNTY CHAPTER 75 (LAND DIVISION & SUBDIVISION REGULATIONS) CONSISTENCIES:

The proposed CSM is consistent with Chapter 38 (Planning and Development) of the Town of Windsor Code of Ordinances and Chapter 75 (Land Division and Subdivision Regulations) of the Dane County Code of Ordinances.

DANE COUNTY CHAPTER 10 (ZONING) CONSISTENCY:

The proposed CSM is consistent with Chapter 10 (Zoning) of the Dane County Code of Ordinances.

EXHIBITS:

- A. Dane County DCiMap
- B. Petitioner Application



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021010300010

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0401
1430 03

2330

217.86'

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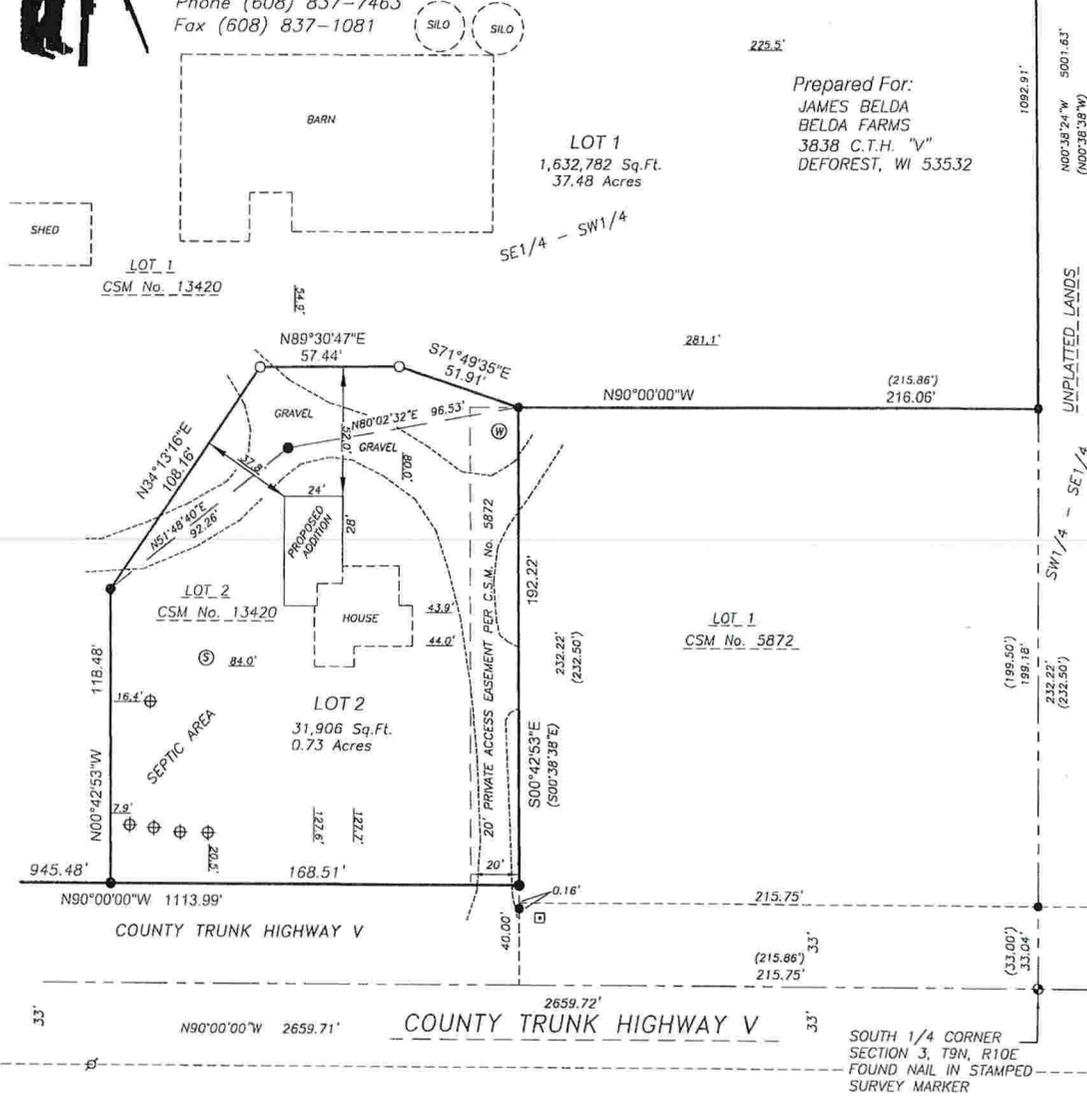
**BIRRENKOTT
SURVEYING, INC.**

P.O. Box 237
1677 N. Bristol Street
Sun Prairie, WI. 53590
Phone (608) 837-7463
Fax (608) 837-1081

SITE PLAN

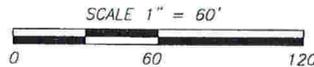
PART OF THE SOUTHEAST 1/4 OF THE SOUTHWEST
1/4 OF SECTION 3 T.9N., R.10E., TOWN OF WINDSOR,
DANE COUNTY WISCONSIN.

Prepared For:
JAMES BELDA
BELDA FARMS
3838 C.T.H. "V"
DEFOREST, WI 53532



Legend:

- = Found 3/4" Iron Bar
- = Set 1"x24" Iron Pipe
min. wght. 1.13 lbs./ft.
- ⊙ = Septic Tank
- ⊕ = Septic Vent
- ⊗ = Well
- = Telephone Pedestal
- ⊘ = Utility Pole
- ⊠ = Electric transformer



Bearings referenced to the South line
of the Southwest 1/4 of Section 3
bearing West

For your/our protection...have the Building Inspector/Developer sign off on the Plot (site) Plan accepting the Plan as correctly meeting setback and deed restrictions for the parcel PRIOR to staking. Note: Plot Plan MUST BE APPROVED by the governing Municipal Building Authority. ANY staking, without municipal/Developer approval, may be subject to change at the client's expense.



**BIRRENKOTT
SURVEYING, INC.**

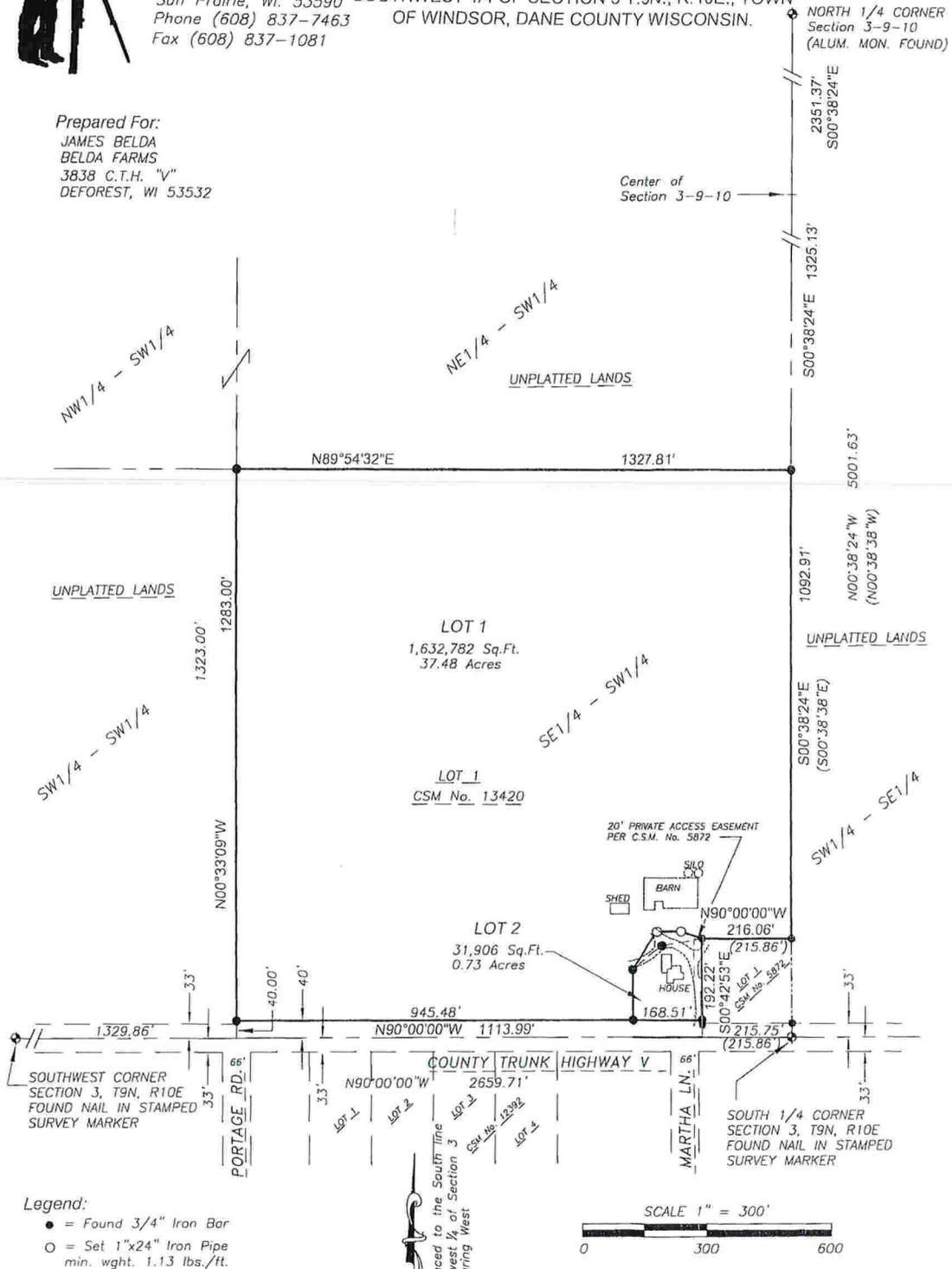
P.O. Box 237
1677 N. Bristol Street
Sun Prairie, WI. 53590
Phone (608) 837-7463
Fax (608) 837-1081

CERTIFIED SURVEY MAP

LOTS 1 AND 2 OF CERTIFIED SURVEY MAP NO. 13420
BEING A PART OF THE SOUTHEAST 1/4 OF THE
SOUTHWEST 1/4 OF SECTION 3 T.9N., R.10E., TOWN
OF WINDSOR, DANE COUNTY WISCONSIN.

NORTH 1/4 CORNER
Section 3-9-10
(ALUM. MON. FOUND)

Prepared For:
JAMES BELDA
BELDA FARMS
3838 C.T.H. "V"
DEFOREST, WI 53532



- Legend:**
- = Found 3/4" Iron Bar
 - = Set 1"x24" Iron Pipe min. wght. 1.13 lbs./ft.



Bearings referenced to the South line of the Southwest 1/4 of Section 3 bearing West



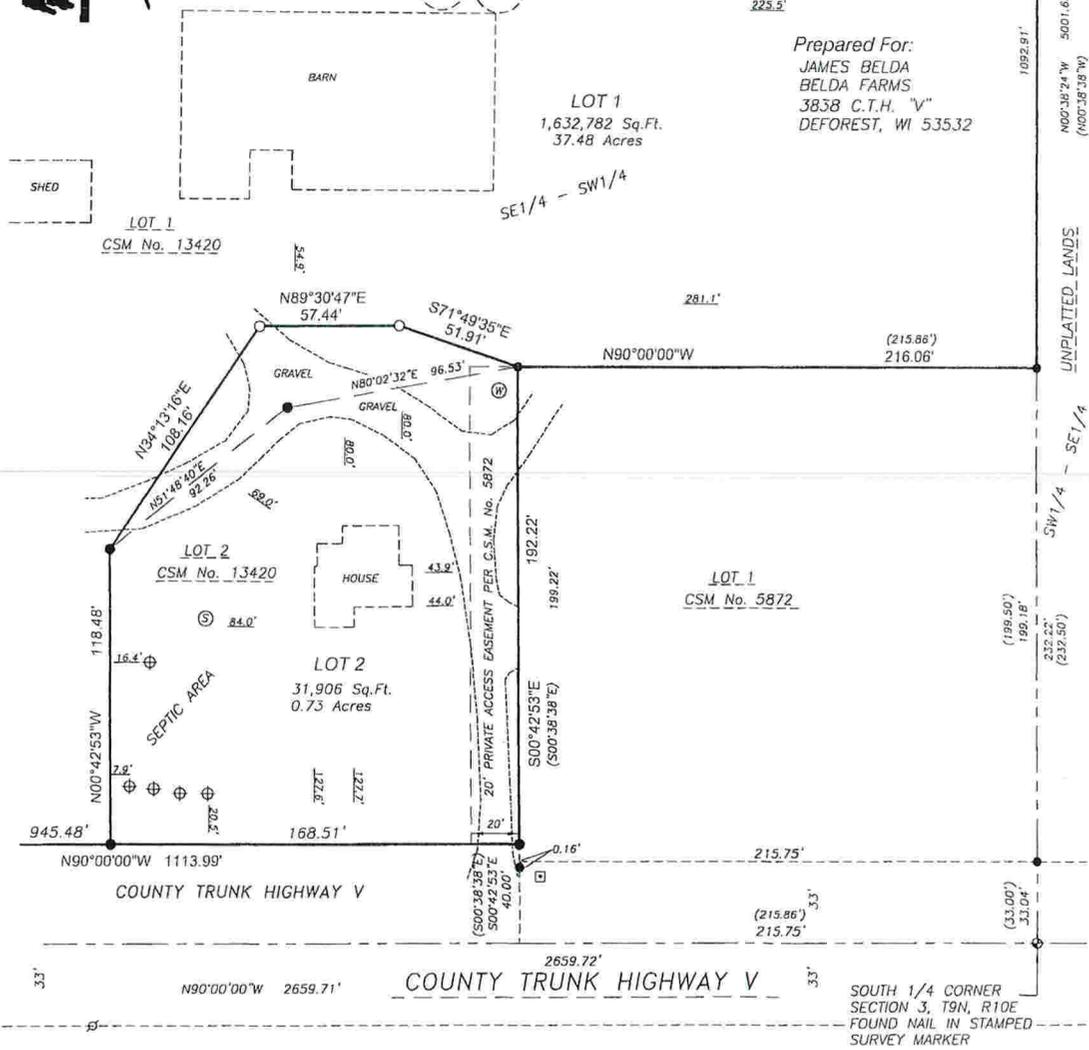
**BIRRENKOTT
SURVEYING, INC.**

P.O. Box 237
1677 N. Bristol Street
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CERTIFIED SURVEY MAP

LOTS 1 AND 2 OF CERTIFIED SURVEY MAP NO. 13420
BEING A PART OF THE SOUTHEAST 1/4 OF THE
SOUTHWEST 1/4 OF SECTION 3 T.9N., R.10E., TOWN
OF WINDSOR, DANE COUNTY WISCONSIN.

Prepared For:
JAMES BELDA
BELDA FARMS
3838 C.T.H. "V"
DEFOREST, WI 53532



Legend:

- = Found 3/4" Iron Bar
- = Set 1"x24" Iron Pipe
min. wght. 1.13 lbs./ft.
- ⊙ = Septic Tank
- ⊕ = Septic Vent
- ⊗ = Well
- ⊠ = Telephone Pedestal
- ⊡ = Utility Pole
- ⊞ = Electric transformer



Bearings referenced to the South line
of the Southwest 1/4 of Section 3
bearing West



CERTIFIED SURVEY MAP DATED: April 22, 2014

**Birrenkott
Surveying, Inc.**

P.O. Box 237
1677 N. Bristol Street
Sun Prairie, Wisconsin 53590
Phone (608) 837-7463
Fax (608) 837-1081

Surveyor's Certificate:

I, Daniel V. Birrenkott, hereby certify that this survey is in compliance with Chapter 236.34 of Wisconsin Statutes. I also certify that by the direction of the owner listed hereon, I have surveyed and mapped the lands described hereon and that the map is a correct representation of all the exterior boundaries of the land surveyed and the division of that land, in accordance with the information provided.

Daniel V. Birrenkott, Registered Land Surveyor No. S-1531

Description:

Lots 1 and 2 of Certified Survey Map No. 13420 being a part of the Southeast 1/4 of the Southwest 1/4 of Section 3 T9N, R10E, Town of Windsor, Dane County, Wisconsin, more fully described as follows: Commencing at the South 1/4 Corner of said Section 3; thence N90°00'00"W, 215.75 feet (recorded as 215.86 feet) along the South line of said Southwest 1/4 to the Southwest corner of Certified Survey Map 5872, thence N00°42'53"W (recorded as N00°38'38"W), 40.00 feet to a point on the North right-of-way line of County Trunk Highway "V" and the point of beginning; thence along said North right-of-way line N90°00'00"W, 1113.99 feet; thence N00°33'09"W, 1283.00 feet along the West line of said 1/4, 1/4 ; thence N89°54'32"E, 1327.81 feet along the North line of said 1/4, 1/4 ; thence S00°38'24"E (recorded as S00°38'38"E), 1092.91 feet along the East line of said Southwest 1/4; thence N90°00'00"W, 216.06 feet (recorded as 215.86 feet) along the North line of said Certified Survey Map; thence S00°42'53"E (recorded as S00°38'38"E) , 192.22 feet along the West line of said Certified Survey Map to the South line of said Southwest 1/4 and the point of beginning; containing 1,664,689 Sq.Ft. or 38.21 Acres.

Owners Certificate:

As owners, we hereby certify that we have caused the lands described on this Certified Survey Map to be surveyed, divided, mapped as shown on this Certified Survey Map. I also certify that this Certified Survey Map is required by S.75.17(1)(a), Dane County Code of Ordinances to be submitted to the Dane County Zoning and Land Regulation Committee for approval.

James G. Belda , President, Belda Farms, Inc.

Susan J. Ferdon

STATE OF WISCONSIN)

COUNTY OF DANE) SS Personally came before me this _____ day of _____, 2014, the above named owner, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, Dane County, Wisconsin

My Commission Expires _____.

Village of DeForest Approval Certificate:

This Certified Survey Map, including any public highway right-of-way dedication designated hereon, has been duly filed with and approved by the Village of DeForest, Dane County, Wisconsin.

This _____ day of _____, 2014.

LuAnn Leggett, Village Clerk

Town of Windsor approval Certificate:

This Certified Survey Map, including the public highway right-of-way dedication designated herein, is hereby acknowledged and accepted by the Town of Windsor.

Christine Capstran, Clerk, Town of Windsor

Notes:

Utility Easement: No poles or buried cables are to be placed on any lot line or corner.
The disturbance of a survey stake by anyone is in violation of Section 236.32 of Wisconsin Statutes.
This survey is subject to any and all easements and agreements both recorded and unrecorded.
Refer to building site information contained in the Dane County Soil survey

Surveyed For:

James Belda
3838 C.T.H. "V"
DeForest, WI 53532
608-846-5857

Approved for recording per Dane County Zoning and Land Regulation Committee

action of _____, 2014 by _____
Daniel Everson, Authorized Agent

Register of Deeds Certificate:

Received for recording this _____ day of _____, 2014

Surveyed: TAS
Drawn: TK
Checked: DVB
Approved: DVB
Field Book: 334/83-84
Tape/File:
J:\2012\CARLSON

at _____ o'clock _____ m and recorded in Volume _____ of Certified Survey

Maps of Dane County on Pages _____.

Kristi Chlebowski, Register of Deeds

Document No. _____

Certified Survey Map No. _____, Volume _____, Page _____



CERTIFIED SURVEY MAP

DATED: April 22, 2014

**Birrenkott
Surveying, Inc.**

P.O. Box 237
1677 N. Bristol Street
Sun Prairie, Wisconsin 53590
Phone (608) 837-7463
Fax (608) 837-1081

Owners Certificate:

As owners, we hereby certify that we have caused the lands described on this Certified Survey Map to be surveyed, divided, mapped as shown on this Certified Survey Map. I also certify that this Certified Survey Map is required by S.75.17(1)(a), Dane County Code of Ordinances to be submitted to the Dane County Zoning and Land Regulation Committee for approval.

Randy G. Langer.

Susan A. Langer

STATE OF WISCONSIN)
COUNTY OF DANE) SS Personally came before me this _____ day of _____, 2014, the above named owner, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, Dane County, Wisconsin

My Commission Expires _____.

Surveyed For:

James Belda
3838 C.T.H. "V"
DeForest, WI 53532
608-846-5857

Surveyed: TAS
Drawn: TK
Checked: DVB
Approved: DVB
Field Book: 334/83-84

Tape/File:
J:\2012\CARLSON

Sheet 4 of 4

Office Map No.: 140245CSM

Document No. _____

Certified Survey Map No. _____, Volume _____, Page _____

TOWN OF WINDSOR

General Information and Application for Development, Land Division, Site Plan and Zoning

The Town of Windsor Plan Commission typically meets on the Third Tuesday of every month at 6:00 p.m., and the Town Board typically reviews planning issues on the third Thursday of every month at 5:00 p.m. (or as otherwise scheduled) at the Town Hall, 4084 Mueller Road. Applicants must submit a complete application and materials no less than 30 days prior to the next regularly scheduled Plan Commission meeting.

Requested Action:

<input type="checkbox"/> Rezone	<input type="checkbox"/> Concept Plan	<input type="checkbox"/> Site Plan Review
<input type="checkbox"/> Conditional Use Permit	<input type="checkbox"/> Preliminary Plat	<input type="checkbox"/> Final Plat
<input type="checkbox"/> Variance	<input checked="" type="checkbox"/> Certified Survey Map	

Other Agencies that may need to be addressed (staff will provide direction):

<input type="checkbox"/>	Dane County Zoning
<input type="checkbox"/>	City of Sun Prairie
<input checked="" type="checkbox"/>	Village of DeForest
<input type="checkbox"/>	Token Creek Conservancy Committee or Windsor Parks Commission
<input type="checkbox"/>	Capital Area Regional Plan Commission (CARPC)
<input type="checkbox"/>	Wisconsin Department of Transportation (DOT)
<input type="checkbox"/>	Wisconsin Department of Natural Resources (DNR)

Project Location:

3840 C.T.H. 'V', Town of Windsor

Parcel Number(s)

068-0910-033-9835-0

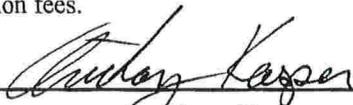
Zoning Jurisdiction:

<input type="checkbox"/>	City of Sun Prairie / Town of Windsor Extra Territorial Zoning
<input checked="" type="checkbox"/>	Dane County

Applicant Statement (Must be signed prior to the time the Application is reviewed by staff).

I have reviewed and understand the Town of Windsor subdivision ordinance, site plan review ordinance and applicable zoning ordinance as they relate to technical specifications, required submittal information, and standards for approval relating to this request and those standards governing the Town's recommendations and decisions.

I understand an administrative fee will be assessed for review of my project by the Town and its consultants, and that payment in full is required as a condition for approval. Consultant fees are invoiced and paid separately by the applicant in addition to any application fees.


Applicant Signature

4-21-14
Date

Contact Information

Applicant:

Name: Anthony Kasper

Address: 1677 N. Bristol St

City, State, Zip: Sun Prairie, WI 53590

Phone Number(s): 608-837-7463

Cell Phone(s):

Email Address(es): AKasper@BirrenkottSurveying.com

Surveyor:

Name: Dan Birrenkott

Address: 1677 N. Bristol St

City, State, Zip:

Phone Number(s):

Cell Phone(s):

Email Address(es):

Attorney:

Name:

Address:

City, State, Zip:

Phone Number(s):

Cell Phone(s):

Email Address(es):

Owner:

Name: James Belda

Address: 3838 C.T.H. 'V'

City, State, Zip: DeForest, WI. 53532

Phone Number(s): 608-846-5857

Cell Phone(s):

Email Address(es):

Engineer:

Name:

Address:

City, State, Zip:

Phone Number(s):

Cell Phone(s):

Email Address(es):

Town of Windsor

Certified Survey Map Review

Certified Survey Map Application Form

The Town of Windsor Plan Commission typically meets on the third Tuesday of every month at 6:00 p.m., and the Town Board typically reviews planning issues on the third Thursday of every month at 5:00 p.m. (or as otherwise scheduled) at the Town Hall, 4084 Mueller Road. Applicants must submit an application for a Certified Survey Map no less than 30 days prior to the next regularly scheduled Plan Commission meeting.

The application shall: 1) be on forms made available from the Town and accompanied by the required fee and review escrow, 2) include 30 copies of the certified survey map drawn per the requirements of Section 4.4 of the Town Subdivision Ordinance, and 3) include a digital pdf copy of all submitted drawings and supplementary data.

The applicant is responsible for adhering to all requirements of Town ordinances, regulations, plans, and policies. This form shall not be deemed a substitute for the applicant's thorough reading and understanding of applicable Town ordinances, regulations, plans, and policies.

Process for Review and Approval (per Sections 4.1, 4.5, and 4.13 of Subdivision Ordinance)

- 1) Consultation meeting with Town Staff
- 2) Submittal (at least 30 days prior to next plan commission meeting) of application form, fees and review escrow, and CSM and supplementary materials as described above
- 3) Staff review of application materials for compliance with requirements
- 4) Plan Commission review, public hearing, and recommendation
- 5) Town Board review, public hearing, and action
- 6) Subdivider shall record the CSM with the Dane County Register of Deeds within 30 days of approval by Town Board and any other approving agencies, and provide a copy of executed documents to Town Clerk

Technical Requirements of CSM (per Section 4.12 of Town Subdivision Ordinance)

The CSM shall show correctly on its face all the information required by Wis. Statute 236.34, and shall meet all the surveying and monumenting requirements of Wis. Statute 236.15. In addition, the applicant shall submit the following documents which shall be considered to be incorporated with and made part of the CSM:

Item	Applicant
1 Deed Restrictions	N/S
2 Joint Maintenance Agreements	N/S

3	All certificates required by Wis. Stat. 236.34	✓
4	Final Street Plan	N/A
5	Final Stormwater Management Plan	↑ ↓
6	Final Erosion and Sedimentation Control Plan	
7	Soil and Subsurface Investigation Report	
5	Traffic Control Plan	
8	Water and Sewer Plans	
9	Opinion of Probable Cost	
10	Additional Plans or Information	↓
11	Owner's and Mortgage's certificates for Street Dedication	N/A

Checklist Legend:	
✓	submitted completely
N/S	not submitted
N/A	not applicable to project
W	waived for reasons to be described in staff report
P	submittal pending, material must be submitted prior to meeting as requested by staff
A	submittal pending, material required as condition for approval

Date Complete Application Submitted: 4-21-14