

TOWN OF WINDSOR
REGULAR BOARD MEETING

Minutes

February 5, 2015

1. Call Meeting To Order And Roll Call.

Meeting convened by Chairperson Wipperfurth at 5:00 p.m. Supervisors present: Alan Buchner, Don Madelung, Monica Smith, Bruce Stravinski, and Bob Wipperfurth. Others present: Town Clerk Christine Capstran, Town Finance Director Tina Butteris, Town Attorney Connie Anderson, and Town Engineer Kevin Richardson.

2. Recitation Of The Pledge Of Allegiance.

The flag pledge was led by Supervisor Madelung.

3. Announcements.

- a. The Town Board will convene into closed session pursuant to Wisconsin Statutes sec. 19.85(1)(e) for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Deliberation limited to Tax Increment Financing, Lot 97, Wolf Hollow, and Governance Structure).

Chairperson Wipperfurth read the above announcement.

4. Approve Minutes.

- a. January 14, 2015.
b. January 15, 2015.
c. January 20, 2015.

A motion was made by Supervisor Buchner, seconded by Supervisor Smith, to approve the Minutes of January 14, January 15, and January 20 as presented. Motion carried with a 5-0 vote.

5. Consider Vouchers For Payment.

Chairperson Wipperfurth noted that additional invoices had been provided.

A motion was made by Supervisor Smith, seconded by Supervisor Buchner, to approve the vouchers as presented. Motion carried with a 5-0 vote.

6. Appearances Before The Board.

Eileen Spahn, who was nominated and appointed to the Park Commission, appeared before the Town Board. She introduced herself and gave a bit of her history and background. She is on the Board of the Lacrosse Club and manager of the Varsity Lacrosse Team. She indicated working on the Park Commission will be an honor for her.

The Town Board thanked her for her willingness to serve.

Dr. Sue Borden appeared on behalf of the School District to answer questions regarding the upcoming referendum in April. She indicated there will be one question on the ballot. She discussed the needs of the School District and that it must be able to offer additional courses in order for its students to be prepared for their future.

7. Report From Contract Deputy And Town Of Windsor Policing Monthly Report.

Deputy Heidi Studnicka appeared before the Town Board and provided the January 2015 Law Enforcement Report. Deputy Day responded to 20 calls and three crashes and wrote 7 citations. Deputy Day responded to 33 calls and 2 crashes and wrote 7 citations. Deputy Studnicka responded to 45 calls and 6 crashes and wrote 9 citations. Calls of interest included a child abuse, 2 domestic abuse arrests, a domestic abuse/reckless endangerment arrest, and a domestic disorderly conduct arrest.

a. Update on Community Informational Meeting on 1/26/2015.

Deputy Studnicka reported on the informational meeting held on January 26, 2015, regarding a sex offender who moved out on Grinde Road. Attendance was good, and people had questions which were answered.

8. Future Governmental Structure Of Windsor.

On Monday, February 2, Chairperson Wipperfurth attended the Town Board meeting at the town of Vienna and asked for the town's support of Windsor's possible incorporation. The Town Board unanimously agreed and passed a motion. Chairperson Wipperfurth explained to Vienna the process that the town has gone through. Vienna was very supportive.

In the upcoming months, Chairperson Wipperfurth will be attending town board meetings in the towns of Leeds, Bristol, and Westport seeking their support.

9. Operator Licenses.

There were no applications for operator licenses.

10. Approval Of Dane County Zoning Ordinance/Petition No. 10778 (Petitioner: Elgin And Ellen Porter Revocable Living Trust).

Chairperson Wipperfurth indicated that this is reconfirmation of prior action.

A motion was made by Supervisor Buchner, seconded by Supervisor Smith, to approve Zoning Ordinance/Petition No. 10778 for the Elgin and Ellen Porter Revocable Living Trust. Motion carried with a 5-0 vote.

11. Resolution 2015-04 Authorize The Execution Of The Letter Of Engagement To Retain Ehlers As Dissemination Agent For Issuer Continuing Disclosure Required Under Securities And Exchange Commission Rule 15c2-12.

Town Finance Director Butteris explained. Because the town does borrowings and the laws changed, the town has to do certain disclosures on its borrowings which are required to be done every year. Ehlers has been doing them in the past. There are new rules, and this is a new agreement with Ehlers to continue serving as our agent for the documents for disclosure. Ehlers prepares the reports and files the reports. Finance Director Butteris recommended the town continue to use Ehlers.

A motion was made by Supervisor Smith, seconded by Supervisor Stravinski, to approve Resolution 2015-04 Authorizing The Execution Of The Letter Of Engagement to Retain Ehlers As Dissemination Agent for Issuer Continuing Disclosure Required Under Securities And Exchange Commission Rule 15c212. Motion carried with a 5-0 vote.

12. Traffic Changes On Windsor Roads Due To US Highway 51 Reconstruction.

Chairperson Wipperfurth indicated this was an open-ended item. This is an opportunity to talk about what the Board members have witnessed regarding the Highway 51 reconstruction project. There has been increased traffic on Vinburn Road and Portage Road.

Supervisor Buchner stated that he has lived on Vinburn Road since he was five years old. The amount of traffic has increased precipitously. He would like to take a look in the spring at traffic counts and possibly reduce speeds or note that this is not a through road.

Town Engineer Richardson suggested getting the speed board out and getting traffic counts on Vinburn Road, Mueller Road, and Portage Road.

Supervisor Buchner added that this is becoming a problem with farm equipment moving on the road.

Chairperson Wipperfurth noted another item talked about on Windsor Road, Mueller Road, and Vinburn Road would be to make the intersections with Portage Road four-way stops.

Supervisor Stravinski agreed. He stated that Westport added stop signs on River Road.

Town Engineer Richardson stated that, with the growing corn, it would be much safer with four-way stop signs.

Supervisor Smith indicated she has trouble getting out onto Lake Road.

Supervisor Madelung added that human nature is to take the path of least resistance.

13. Convene Into Closed Session And Roll Call.

At 6:02 p.m., a motion was made by Supervisor Smith, seconded by Supervisor Madelung, to convene into closed session. Roll call taken with all members present.

14. Reconvene Into Open Session.

A motion was made and seconded to reconvene into open session. Motion carried with a 5-0 vote.

15. Action From Closed Session (May Include Motion Or Resolution).

16. Committee/Board/Staff Reports.

a. Plan Commission.

Supervisor Stravinski indicated he had nothing to report.

- b. Community Development Authority.

Town Engineer Richardson reported on the Community Development Authority.

- c. Park Commission.

Supervisor Madelung reported on the Plan Commission.

- d. Token Creek Conservancy Committee.

Supervisor Stravinski indicated he had nothing to report.

- e. Sun Prairie Extra-Territorial Zoning Committee.

Supervisor Madelung indicated he had nothing to report.

- f. DeForest Area Community And Senior Center/Half-Century Club.

Supervisor Stravinski indicated he had nothing to report.

- g. DeForest Area Fire Department.

Chairperson Wipperfurth reported on the DeForest Area Fire Department.

- h. DeForest Area Chamber Of Commerce.

Supervisor Smith reported on the DeForest Area Chamber of Commerce.

- i. DeForest Area Tourism Commission.

Supervisor Stravinski reported on the DeForest Area Tourism Commission.

- j. Madison Beltline Planning Corridor Study.

Supervisor Stravinski reported on the Madison Beltline Planning Corridor Study.

- k. Dane County Towns Association.

Supervisor Madelung reported on the Dane County Towns Association.

- l. Town Chair Report.

Chairperson Wipperfurth provided his report.

m. Town Staff Report.

Town Engineer Richardson and Finance Director Butteris provided a staff report.

17. Adjournment.

A motion was made and seconded to adjourn the meeting. Motion carried with a 5-0 vote.

Respectfully submitted,



Ellen G. Teed
Recording Secretary

TOWN OF WINDSOR - BOARD MEETING

Thursday, February 5th, 2015 at 5 p.m.

Windsor Town Hall / Meeting Room, 4084 Mueller Rd, DeForest, WI

SUPPLEMENTAL MINUTES

13) Convene into Closed Session and Roll Call

Supervisor Smith moved to convene into closed session pursuant to the notice at 6:02 p.m., second by Supervisor Madelung. Motion carried 5 – 0 with a roll call vote.

14) Reconvene into Open Session

Supervisor Buchner moved to reconvene into open session at 7:04 p.m., second by Supervisor Stravinski. Motion carried with a 5 – 0 vote.

15) Action from Closed Session (May Include Motion or Resolution)

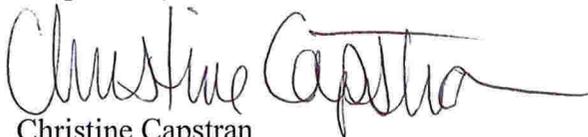
- a) Tax Increment Financing, Lot 97 Wolf Hollow
- b) Governance Structure

No action was taken.

17) Adjournment

Supervisor Buchner moved to adjourn at 7:05 p.m., second by Supervisor Smith. Motion carried with a 5-0 vote.

Respectfully submitted,



Christine Capstran
Clerk