

Approved
4-16-15

TOWN OF WINDSOR
SPECIAL TOWN BOARD MEETING
Tuesday, March 31, 2015 at 5:00 p.m.
Windsor Town Hall, 4084 Mueller Rd, DeForest, WI

MINUTES

1) Call Meeting to Order and Roll Call

Meeting convened by Chairperson Wipperfurth at 5:00 p.m. Supervisors present: Alan Buchner, Don Madelung, Monica Smith, Bruce Stravinski and Bob Wipperfurth. Others present: Finance Director/Deputy Clerk Tina Butteris, Town Attorney Connie Anderson and Town Engineer Kevin Richardson.

2) Recitation of the Pledge of Allegiance

The recitation of the Pledge of Allegiance was led by Supervisor Smith.

3) Announcements:

Chairperson Wipperfurth read the following announcement:

- a) The Town Board will convene into closed session pursuant to Wisconsin Statutes sec. 19.85(1)(e) for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Discussion of potential terms for sale and/or development of Windsor Crossing Lands) and (Deliberation limited to Tax Increment Financing, Lot 97 Wolf Hollow).

Board concurred to address agenda items 5, 6 and 7 at this time.

4) Consider Standards for Appointments to Community Development Authority

Discussion on the standards of Community Development Authority appointments, no action was taken.

5) Resolution 2015-15 Authorizing the Town Chair to Execute Quotes for Playground Equipment and Aquatic Playground Equipment

Supervisor Smith moved to approve Resolution 2015-15 Authorizing the Town Chair to Execute Quotes for Playground Equipment and Aquatic Playground Equipment, second by Supervisor Madelung. Motion carried with a 5 – 0 vote.

6) Resolution 2015-16 Authorizing the Engagement of D'Onofrio Kottke and Associates to Design Engineer and Bid Cradle Hill Park Improvements

Supervisor Stravinski moved to approve Resolution 2015-16 Authorizing the Engagement of D'Onofrio Kottke and Associates to Design Engineer and Bid Cradle Hill Park Improvements, second by Supervisor Buchner. Motion carried with a 5 – 0 vote.

7) Resolution 2015-17 Authorizing the Execution of an Agreement for the Disposal of Yard Waste

Supervisor Madelung moved to approve Resolution 2015-17 authorizing the Execution of an Agreement for the Disposal of Yard Waste with Tricor Transit, Inc., second by Supervisor Smith. Motion carried with 5 – 0 vote.

Board concurred to convene into closed session at this time.

8) Windsor Community and Park Signage

Finance Director/Deputy Clerk Butteris presented draft signage designs for Windsor Sports Commons. No action was taken.

9) Bear Tree Plat Proposed Parks

Engineer Richardson provided an overview of the proposed Bear Tree plat Community Park that has been viewed favorably by the Park Commission. Costs were also reviewed. No action was taken.

10) Convene into Closed Session and Roll Call

Supervisor Buchner moved to convene into closed session pursuant to the notice at 5:07 p.m., second by Supervisor Stravinski. Motion carried 5 – 0 with a roll call vote.

11) Reconvene into Open Session

Supervisor Buchner moved to reconvene into open session at 7:05 p.m., second by Supervisor Smith. Motion carried with a 5 – 0 vote.

12) Action from Closed Session (May Include Motion or Resolution)

- a) Windsor Crossing Sale and/or Development of Lands

No action was taken on the Windsor Crossing Sale and/or Development of Lands

- b) Tax Increment Financing, Lot 97 Wolf Hollow

Supervisor Buchner moved to approve the Memorandum of Understanding Regarding Development of Lot 97, Wolf Hollow in TID No. 1 in the Town of Windsor as presented, second by Supervisor Madelung. Motion carried with a 5 – 0 vote.

Board concurred to address the remaining agenda items in order beginning with #4.

13) Adjournment

Supervisor Smith moved to adjourn at 8:18 p.m., second by Supervisor Madelung. Motion carried with a 5 – 0 vote.

Respectfully submitted,



Tina Butteris
Finance Director/Treasurer
Office Manager/Deputy Clerk