



APPROVED

7-21-15

**TOWN OF WINDSOR  
SPECIAL COMMUNITY DEVELOPMENT AUTHORITY MEETING  
JOINT WITH THE WINDSOR TOWN BOARD**

Wednesday, April 8, 2015 at 7:00 p.m.  
Windsor Town Hall, 4084 Mueller Rd, DeForest, WI

**MINUTES**

**1) Call Meeting to Order and Roll Call**

The meeting was called to order by Chairman Steve Austin at 7:06 p.m. Commissioners present included Steve Austin, Alan Buchner, Barry Eichinger, Sarah Reigstad Motiff, Bill Smith, Tony Hamelink and Robert Wipperfurth. Others present: Executive Director Kevin Richardson, Attorney Connie Anderson and Finance Director/Deputy Clerk Tina Butteris.

**2) Recitation of the Pledge of Allegiance**

The Pledge of Allegiance was not recited.

**3) Announcements:**

Chairman Austin read the following announcement:

- a) The Windsor Community Development Authority will convene into closed session pursuant to Wisconsin Statutes sec. 19.85(1)(e) for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Discussion of potential terms for sale and/or development of Windsor Crossing Lands)

**4) Convene into Closed Session and Roll Call**

Tony Hamelink moved to convene into closed session pursuant to the notice at 7:11 p.m., second by Bill Smith. Motion carried 7 – 0 with a roll call vote.

**5) Reconvene into Open Session**

Barry Eichinger moved to reconvene into open session at 8:46 p.m., second by Bill Smith. Motion carried with a 7 – 0 vote.

**6) Action from Closed Session (May Include Motion or Resolution)**

a) Windsor Crossing Sale and/or Development of Lands

Sarah Reigstad Motiff moved to authorize the Chair and Executive Director of the Community Development Authority to work with the Town Chair, the Town Attorney, the Town Financial Advisor, the Town Finance Director and Real Estate Agent to negotiate and sign a Letter of Intent for the sale of Windsor Crossing lands, second by Tony Hamelink. Motion carried with a 7 – 0 vote.

**7) Adjournment**

Bill Smith moved to adjourn at 8:49 p.m., second by Tony Hamelink. Motion carried with a 7 – 0 vote.

Respectfully submitted,



Tina Butteris  
Finance Director/Treasurer  
Office Manager/Deputy Clerk