

Approved
6-2-15

**TOWN OF WINDSOR
PARK COMMISSION ANNUAL PARK TOUR
Monday, April 20, 2015 at 4:00 p.m.
Windsor Fireman's Park, 6711 Park Road, Windsor, WI 53598**

MINUTES

- 1. Call Meeting to Order:** The meeting was called to order by Chairperson Barb Ridd at 4:00 p.m. Dick Woodburn, Barb Ridd, Mike Switzky, Greg Cullen, Bill Lapp and Troy MacDonald were present. Kris Derra had an excused absence. Jim Fredenberg, Christine Capstran and Tina Butteris were in attendance as staff representatives.
- 2. Designate Portable Restroom:** After discussing park usage and noting that Norski Nibbles will be using the park weekdays to distribute free lunches, T. MacDonald made a motion to place the 5th portable restroom at Windsor Fireman's Park, with M. Switzky seconding the motion. The motion carried 6-0.
- 3. Tour of Windsor Parks- Starting at Windsor Fireman's Park:** A tour of the following parks took place on April 20, 2015: Windsor Fireman's Park, Wolf Hollow-Grosbeak Glen Park, Sunset Meadows Park, Bull Run Park, Traveler Trail Park, Balsam Bay Parkway, Old Amsterdam Park, Cradle Hill Park, Oak Springs #1 and #2 Parks. Please see the attached list for maintenance recommendations.
- 4. Adjournment:** B. Lapp made a motion to adjourn at 6:13 p.m. with T. MacDonald seconding the motion. The motion carried 6-0.

Respectfully submitted by:


Christine Capstran
Town Clerk

2015 Park Tour- Project List

April 20, 2015 at 4:00 p.m.

Dick, Barb, Mike, Bill, Troy, Greg, Christine, Tina and Jim

Windsor Firemans Park			
Remove bell climber, spring toy and sand digger			
Install new play structure			
Move play area over to slide to avoid water issues			
Mulch needed in blue area			
French drains need to be aesthetically pleasing			2014
Replace netting that was purchased in 2014			
1 Poor drainage - install drain tiles between fields 2 & 3			
Parking - no lined spaces			
No running water in vicinity of concession stand			2014
Resurface parking lot			2014
Install lighting on diamonds 2 & 3			2014
Replace wood picnic tables (5 wood/5 metal)			2014
Fence heaving on diamond #1, #2 and #3	Mike	2013	
Batting cage- fence is heaving	Mike	2013	
aluminum ties for fence- American Fence?	Mike	2013	
Practice backstop- ends need to be tied down	Mike		
Wolf Hollow (Grosbeak Glen)			
Replace 3 trees			
Drainage tile raised up by spring toy			
Install sand digger from Fireman's			
Mulch needed (2)			
Shelter with lighting			
Play equipment age 5-12			
Additional seating - 2 benches			
Traveler Trail			
Rake out existing mulch			
Remove 2x4's on SW side			
Mulch 2016			
Cement pad for picnic table			2014
Additional seating - 1 bench			
Bull Run			
Border for mulch			2014
Replace dead trees			
Plant 2 to 3 additional trees			2014
Sunset Meadow			
Replace soccer net			
Volley ball net needs to be put up	P.W.		
Mulch (3)			
Rake out existing mulch to re-distribute	P.W.		
Replace 3 wood picnic tables			
Install play structure 2017?			
Let volleyball court return to grass			
Old Amsterdam			
3 stumps need to be ground out	P.W.		
Cradle Hill			
Grass around shelter (slit seed?)			2014
Picnic table (1)			2014
Metal garbage recepticle for shelter (33 Gallon)			
Electricity for shelter			
Additional play equipment/splah pad/restroom			
Oak Springs 1 (South)			
Trim tree next to entrance sign	P.W.		
Install additional markers at half-way point			
Install playground structure 2019?			
Shelter			2014
Install volleyball poles/net			
Balsam Bay Parkway			
Survey access point - fencing			
Install standard sign			
Install bench by lake			
Fishing pier			

April 22, 2015 at 4:00 p.m.

Dick, Barb, Mike, Bill, Kris, Christine, Tina and Jim

Terrace Park			
Play Structure worn/chipped - Replace 3-5 years			
Put up volley ball net		P.W.	
Spring toy base is loose		P.W.	
Rake out mulch			
Play structure for small kids			
Put in paved parking lot off of Forest Park			
Skin infield making it usable by older ages			
Removable outfield fence			
Kimberly Way			
Longterm: Possible dog park, disc golf or play equipment			
Millstone Heights Park			
Replace Sign			
Repair walk bridge			2014
Mulch by sign			
Install spring toy from Fireman's Park			
Add 2 benches			
Cover metal for climbing toy			
Paint soccer goals - rusty			soccer club
All corners of shelter eroding-fill in and seed			
Park Entrance sign by path entrance			
Continue paved path to edge of park			
Windsor Meadows Park			
Pound dow metal pins on wood border			
Upgrade play equipment			
Windsor Gardens			
Replace basketball nets with chain nets			2014
Remove Wasp Nest			
Windsor Hill			
Tighten Steering Wheel			
Replace Awning			
Remove leaves in sand area			
Rake/evenly distribute sand			
Reattach board to structure			
Windsor Sports Commons			
New play structure			
Sidewalks have cracks due to water drainage -watch			2014
Remove bird nest			
Put in speed signs			
Morrisonville Childrens Park			
Rake leaves			
Rake our sand			
Morrisonville Baseball			
Fence heaving			2013
Replace concession stand			2014
Replace wood on shelter (soffit/ fascia)			2013
Meta skin on ceiling of shelter			
Replace wood picnic tables			
Replace entrance sign			
Netting for small diamond			2014
Oak Springs 2 (North)			
Disc Golf			
Lots of weed in sand - neighbors have been removing			
Replace sand with bark chips			
New Play Structure			2014
Put in culvert - north entrance			
Install 2 sided sign at edge of easement - north entrance			
Survey access points			
Property owners need to remove landscaping at entrance			
Install entrance markers where landscaping was			
South Hill entrance - install second set of markers			