

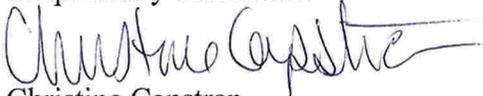
Approved 6-2-15

**TOWN OF WINDSOR
PARK COMMISSION ANNUAL PARK TOUR
Wednesday, April 22, 2015 at 4:00 p.m.
Terrace Park, 6648 Forest Park Drive, DeForest, WI 53532**

MINUTES

1. **Call Meeting to Order:** The meeting was called to order by Chairperson B. Ridd at 4:00 p.m. Dick Woodburn, Barb Ridd, Mike Switzky, Bill Lapp and Kris Derra were present. Troy MacDonald and Greg Cullen had excused absences. Jim Fredenberg, Christine Capstran and Tina Butteris were in attendance as staff representatives.
2. **Tour of Windsor Parks- Starting at Terrace Park:** A tour of the following parks took place on April 22, 2015: Terrace Park, Kimberly Park, Millstone Heights Park, Windsor Gardens Park, Windsor Meadows Park, Windsor Hill Park, Windsor Sports Commons, Morrisonville Children's Park and the Morrisonville Ball Park. (B. Ridd was not present for the last 2 parks.) Please see the attached list for maintenance recommendations and long-term goals for parks.
3. **Adjournment:** A motion was made by B. Lapp to adjourn the meeting at 6:25 p.m., seconded by D. Woodburn. The motioned carried 4-0.

Respectfully Submitted:



Christine Capstran
Town Clerk

2015 Park Tour- Project List

April 20, 2015 at 4:00 p.m.

Dick, Barb, Mike, Bill, Troy, Greg, Christine, Tina and Jim

Windsor Firemans Park			
Remove bell climber, sping toy and sand digger			
Install new play structure			
Move play area over to slide to avoid water issues			
Mulch needed in blue area			
French drains need to be aesthetically pleasing		2014	
Replace netting that was purchased in 2014			
1 Poor drainage - install drain tiles between fields 2 & 3			
Parking - no lined spaces			
No running water in vicinity of concession stand		2014	
Resurface parking lot		2014	
Install lighting on diamonds 2 & 3		2014	
Replace wood picnic tables (5 wood/5 metal)		2014	
Fence heaving on diamond #1, #2 and #3	Mike	2013	
Batting cage- fence is heaving	Mike	2013	
aluminum ties for fence- American Fence?	Mike	2013	
Practice backstop- ends need to be tied down	Mike		
Wolf Hollow (Grosbeak Glen)			
Replace 3 trees			
Drainage tile raised up by spring toy			
Install sand digger from Fireman's			
Mulch needed (2)			
Shelter with lighting			
Play equipment age 5-12			
Additional seating - 2 benches			
Traveler Trail			
Rake out existing mulch			
Remove 2x4's on SW side			
Mulch 2016			
Cement pad for picnic table		2014	
Additional seating - 1 bench			
Bull Run			
Border for mulch		2014	
Replace dead trees			
Plant 2 to 3 additional trees		2014	
Sunset Meadow			
Replace soccer net			
Volley ball net needs to be put up	P.W.		
Mulch (3)			
Rake out existing mulch to re-distribute	P.W.		
Replace 3 wood picnic tables			
Install play structure 2017?			
Let volleyball court return to grass			
Old Amsterdam			
3 stumps need to be ground out	P.W.		
Cradle Hill			
Grass around shelter (slit seed?)		2014	
Picnic table (1)		2014	
Metal garbage recepticle for shelter (33 Gallon)			
Electricity for shelter			
Additional play equipment/splah pad/restroom			
Oak Springs 4 (South)			
Trim tree next to entrance sign	P.W.		
Install additional markers at half-way point			
Install playground structure 2019?			
Shelter		2014	
Install volleyball poles/net			
Balaam Bay Parkway			
Survey access point - fencing			
Install standard sign			
Install bench by lake			
Fishing pier			

April 22, 2015 at 4:00 p.m.

Dick, Barb, Mike, Bill, Kris, Christine, Tina and Jim

Tonnage Park			
Play Structure worn/chipped - Replace 3-5 years			
Put up volley ball net	P.W.		
Sping toy base is loose	P.W.		
Rake out mulch			
Play structure for small kids			
Put in paved parking lot off of Forest Park			
Skin infield making it usable by older ages			
Removable outfield fence			
Kimberly Way			
Longterm: Possible dog park, disc golf or play equipment			
Millstone Heights Park			
Replace Sign			
Repair walk bridge		2014	
Mulch by sign			
Install spring toy from Fireman's Park			
Add 2 benches			
Cover metal for climbing toy			
Paint soccer goals - rusty		soccer club	
All corners of shelter eroding-fill in and seed			
Park Entrance sign by path entrance			
Continue paved path to edge of park			
Windsor Meadows Park			
Pound dow metal pins on wood border			
Upgrade play equipment			
Windsor Gardens			
Replace basketball nets with chain nets		2014	
Remove Wasp Nest			
Windsor Hill			
Tighten Steering Wheel			
Replace Awning			
Remove leaves in sand area			
Rake/evenly distribute sand			
Reattach board to structure			
Windsor Sports Commons			
New play structure			
Sidewalks have cracks due to water drainage -watch		2014	
Remove bird nest			
Put in speed signs			
Morrisonville Childrens Park			
Rake leaves			
Rake our sand			
Morrisonville Baseball			
Fence heaving		2013	
Replace concession stand		2014	
Replace wood on shelter (soffit/ fascia)		2013	
Meta skin on ceiling of shelter			
Replace wood picnic tables			
Replace entrance sign			
Netting for small diamond		2014	
Oak Springs 2 (North)			
Disc Golf			
Lots of weed in sand - neighbors have been removing			
Replace sand with bark chips			
New Play Structure		2014	
Put in culvert - north entrance			
Install 2 sided sign at edge of easement - north entrance			
Survey access points			
Property owners need to remove landscaping at entrance			
Install entrance markers where landscaping was			
South Hill entrance - install second set of markers			