

**TOWN OF WINDSOR  
SPECIAL TOWN BOARD MEETING  
WITH VILLAGE OF DEFOREST BOARD**

Wednesday, April 29, 2015 at 6:00 p.m.  
DeForest Public Safety Building/Court Room, 306 E. Holum Street, DeForest, WI

**MINUTES**

**1) Call Meeting**

The meeting was convened by Chairperson Wipperfurth at 6:02 p.m.

**2) Order and Roll Call**

Chairperson Wipperfurth noted that all Supervisors were present: Don Madelung, Monica Smith, Alan Buchner, Bruce Stravinski and Bob Wipperfurth. Others present: Finance Director/Deputy Clerk Tina Butteris, Town Clerk Christine Capstran and Town Attorney Connie Anderson.

**3) Recitation of the Pledge of Allegiance**

The recitation of the Pledge of Allegiance was led by Supervisor Buchner.

**4) Appearances Before the Board**

There were none.

**5) Old Business**

**1) Windsor Incorporation**

Chairperson Wipperfurth recapped meeting history on incorporation and the request for language that would protect the Windsor-DeForest agreements currently in place. The language was provided to the Village at a previous meeting. Trustee Miller would like to see the full language being proposed by the legislature. The Town does not have the language at this time. Village Trustees stated they could not make a decision to support Windsor's incorporation until they have seen all the language.

**2) Fire & EMS District**

The Fire and EMS District is currently working on the governance structure/contract. They are working on possible renovations to future expanded space. Chief Nelson discussed response times and the possibility of a southern station. Chief Nelson stated response time within the Village of DeForest

averages 6 minutes which is a good standard. Average response time within the Town of Windsor is about 12 minutes. This past year they had 900 EMS calls and 300 fire calls which included cars and structures.

### **3) Park & Recreation Programs**

President Blau explained the fee for scheduling that was passed by the DeForest Board. Clerk Capstran reviewed park improvements for this summer. Chairperson Wipperfurth acknowledged the DeForest Summer Park and Recreation guide which Windsor also mailed to their residents. There was discussion of a Windsor Road connection to the Upper Yahara River Trail which has many challenges.

### **4) Update from Joint Room Tax Commission**

Supervisor Stravinski stated they are changing philosophy in their approach to marketing. The Commission will be promoting the DeForest/Windsor area instead of why people should stay the night. They may want to change the name to DeForest/Windsor Tourism Commission. The Commission still has \$40,000-\$50,000. They have annual revenue of approximately \$10,000. They are working on the 2015 budget. Jean Schneider, owner of the Token Creek Eco Inn, has joined the Commission.

### **5) Update on MMSD Governance**

General discussion on the proposed changes to the composition of the MMSD Commission.

### **6) New Business**

There was no new business.

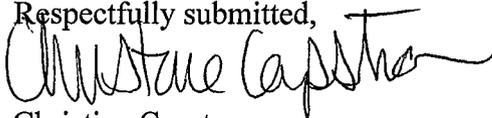
### **7) Any Other Business That Lawfully Comes Before the Board**

It was noted that the joint community signs were put up by the roundabouts today.

### **8) Adjournment**

Supervisor Madelung moved to adjourn at 7:15 p.m. second by Supervisor Buchner. Motion carried with a 5 - 0 vote.

Respectfully submitted,



Christine Capstran  
Town Clerk