

TOWN OF WINDSOR
REGULAR BOARD MEETING

Minutes

July 16, 2015

1. Call Meeting To Order And Roll Call.

Meeting convened by Chairperson Wipperfurth at 5:00 p.m. Supervisors present: Alan Buchner, Don Madelung, Monica Smith, Bruce Stravinski, and Bob Wipperfurth. Others present: Town Finance Director Tina Butteris, Town Attorney Connie Anderson, and Town Engineer Kevin Richardson.

2. Recitation Of The Pledge Of Allegiance.

The flag pledge was led by Supervisor Smith.

3. Announcements.

There were no announcements.

4. Approve Minutes.

- a. June 18, 2015.
- b. June 23, 2015.
- c. June 25, 2015.

A motion was made by Supervisor Smith, seconded by Supervisor Madelung, to approve the Minutes of June 18, 2015; June 23, 2015; and June 25, 2015. Supervisor Madelung indicated he concurred with Supervisor Stravinski regarding the house wrap-around. The motion maker concurred.

Motion carried with a 5-0 vote.

5. Finance.

a. Staff Report On Finances.

Finance Director Butteris noted that additional invoices had been provided to the Town Board members. Building permits for June consisted of three single-family permits, compared with five in June of 2014. Year to date there have been 32 single-family permits issued, compared with 27 in June of 2014. There is one accounts receivable over 30 days. The town has been working on that, and it will be paid shortly. The town has received the 2015 recycling grant in the amount of \$15,504.81, Phase 2D dredging fees for Prairie Creek in the amount of \$3,302.89, Phase 2D park fees in lieu for Prairie Creek in the amount of \$1,554.89, and 2015 fire dues in the amount of \$22,352.88.

b. Consider Vouchers For Payment.

A motion was made by Supervisor Smith, seconded by Supervisor Stravinski, to approve the vouchers as presented. Motion carried with a 5-0 vote.

c. Treasurer's Report.

A motion was made by Supervisor Buchner, seconded by Supervisor Smith, to approve the Treasurer's Report as presented. Motion carried with a 5-0 vote.

d. Budget Report.

A motion was made by Supervisor Madelung, seconded by Supervisor Smith, to approve the Budget Report as presented. Motion carried with a 5-0 vote.

6. Appearances Before The Board.

None.

a. Guy Gryphan, Executive Director, DeForest Area Chamber Of Commerce.

Guy Gryphan, Executive Director of the DeForest Area Chamber of Commerce, introduced himself to the Town Board. He has been in the Executor Director role for three months. He wanted to let the Town Board know of his goals for the Chamber, which is to have the Chamber be the members' Chamber. He would like to get community businesses involved. The Chamber has hired a part-time administrative assistant. They are working on brand recognition. The 4th of July event and the golf event were both successes.

By way of background, Mr. Gryphan grew up in Milwaukee. The past 15 years he has been in Dane County, Madison, and Sun Prairie. He is currently a Windsor resident. He has worked

very closely with the Sun Prairie Chamber of Commerce. He has also worked as a geographer making maps.

7. Report From Contract Deputy; And Town Of Windsor Policing Monthly Report.

Deputy Heidi Studnicka provided the Law Enforcement Report for June 2015. There were a total of 15 citations issued. Crash locations were property-damage only at Highway 51 and DM, hit-and-run at the Golf Road apartments, a two-car property-damage only crash at Lake and Pine Crest, a two-car property-damage only crash at Lake and Duraform, and a car v. deer crash at Highway 51 and DM. Calls of interest included a child neglect, an arrested person, theft of dogs with dognapping charges, a homicide in Vienna, an emergency detention, drone issues, a sexual assault arrest, a disturbance, neighbor troubles with a disorderly conduct citation being issued, and a court order violation.

The speed board has been at various locations throughout the town. This has sparked attention as to whether additional stop signs are needed at several locations along Portage Road. The Sheriff's Department feels that stop signs are not to be used to slow down speed. It is the Sheriff's Department's opinion that the additional stop signs are not needed. The town should post more speed limit signs. She did not recommend lowering the speed limit.

Supervisor Buchner noted that a traffic study on Vinburn Road indicated that 1,000 cars travel that road a day. Is there anything in the archives that shows the amount of traffic on the east-to-west roads? He suspects Vinburn Road is a straight shot to Highway N or Highway C at a continuous 45 miles per hour. He felt an incentive should be offered between Vinburn Road and Gray Road to travel North Towne Road by increasing the speed limit to 55 miles per hour. People are using the roads as a short cut. This is a rural area.

Deputy Studnicki indicated she would prefer to keep North Towne Road at 45 miles per hour. She did not know of any specific numbers for the amount of traffic on the east-to-west roads.

Chairperson Wipperfurth noted when the town reduced speeds from 55 miles per hour to 45 miles per hour no speed study was required.

Deputy Studnicki discussed the issue of renaming Gray Road. It is the Sheriff's Department's recommendation that the name be changed east of Highway 51 due to the fact that the road is now divided.

a. Ordinance 2015-05 Regarding Animals Running At Large.

Discussion followed regarding animals running at large by changing the ordinance to read if you are walking a dog that it will respond to you or you can pick it up. Town Attorney Anderson indicated the intent was to make sure the person is, in fact, controlling the dog. There is the concern that the dog be under control of a person who is, in fact, controlling the dog.

Supervisor Madelung thought the town had a leash law. He has seen people on the path with unleashed dogs. Some are well-behaved, some are not.

Chairperson Wipperfurth indicated there were other methods of controlling a dog such as a shock collar.

Dick Woodburn, 6891 Leonard Road, stated that one does not know what the dog is going to do with a shock collar. He was in favor of leaving the ordinance the way it is. When off one's lot, the dog should be on a leash. That will protect the animal and other people. A shock collar is not control.

Town Attorney Anderson indicated there are definitions in the current ordinance that say in control by a leash or otherwise. That needs to be clarified.

Supervisor Buchner asked about the town's language regarding dogs in open parks.

The response was they are not allowed. There is a trial period right now in the Token Creek Conservancy, but the dog must be on a leash.

Supervisor Buchner agreed with Dick Woodburn.

Animals in a public right-of-way should be on a leash.

Dan Turk, 3390 Empire Drive, concurred. It is difficult to prosecute and investigate "under control." It is a safety factor for all citizens. He would prefer a leash law except in large dog parks.

Town Attorney Anderson responded there would need to be a leash and control as well.

Dick Woodburn asked about removing "or otherwise" in the definition.

Supervisor Smith added that dogs should be on a leash.

Supervisor Stravinski stated that, in the ordinance, the only change would be the "or" would be an "and."

Section 8-1 removes the "or otherwise" language. Regarding Section 8-24(b), language would be changed so that it is not about physical ability but it is about, in fact, controlling the dog – on a leash and actually controlling the dog. There needs to be a leash and control.

The recommendation was removing the "or otherwise" and changing it to on a leash and under control.

Supervisor Buchner added "under control by the handler."

A motion was made by Supervisor Buchner, seconded by Supervisor Stravinski, to approve Ordinance 2015-05, Ordinance Regarding Animals Running At Large, by ordaining as follows: Section 8-1(1) the definition “at large” would remove the phrase “or other” and strike “either.” In Section 8-24(b), the language would be changed to state a dog shall not be considered to running at large if it is on a leash and under control of a handler who is, in fact, handling the dog. Motion carried with a 5-0 vote.

8. Incorporation Update And Next Steps Following Passage Of Wis. State Statutes 66.02162.

Chairperson Wipperfurth congratulated the town of Windsor residents, the Town Board, and staff for the support that everyone has shown through this process. This is a historic event for Windsor. Windsor will continue to work positively with its neighbors.

Town Attorney Anderson summarized the passage of the bill. The bill was signed into law by the Governor. It allows the question to be taken to the residents of the town of Windsor. Those who are electors in Windsor will decide whether the town incorporates or not. The question is straight-forward and is mandated by the statute – whether for a village or against a village. The Town Board needs to initiate the referendum by adopting a resolution. This will sunset after June 30, 2020, but that could be extended. Once the town adopts the resolution at the Town Board level, there is a period of time that allows the electors to be educated. A date will be set, and voters will come in and vote. It is a simple majority vote. If adopted, the results will be submitted to the Department of Administration, and a certificate is issued that says this is now the village of Windsor. There is still continuity. The existing ordinances and intergovernmental agreements and cooperative boundary agreements will continue. The new village would be the successor to the town. This Town Board would serve as the interim village board until there is an election. By going the legislation route, it allows the town of Windsor to incorporate under one umbrella.

Chairperson Wipperfurth discussed the timeline and educational campaign. The town needs to reach as many people in Windsor as possible. In the last several days, Chairperson Wipperfurth reached out to several neighboring communities. He has talked with Madison and Sun Prairie. On July 23, he will be meeting with Mayor Esser in Sun Prairie. He reached out to President Judd Blau of DeForest on July 21; however, he has not heard back from him.

Janet Mills, 4054 Gray Road, had a question.

Chairperson Wipperfurth stated that the town would be looking at the first Tuesday in November for a referendum vote.

Luana Schneider, 6793 County Road C, stated that a big issue is the tax structure.

Chairperson Wipperfurth responded that initially one would see very little impact with becoming a village. Just because we are a village we do not have to spend more money. Costs can be contained and controlled.

a. Authorization Of Correspondence To Neighboring Communities.

The town is looking for authorization to communicate to all neighboring communities – Leads, Bristol, Westport, Vienna, Madison, Sun Prairie, and DeForest. It will be underscored in the message to DeForest that Windsor intends to cooperate.

A motion was made by Supervisor Buchner, seconded by Supervisor Smith, that Windsor continue dissemination of timely information to its neighbors and residents. Supervisor Stravinski suggested adding that Windsor is not interested in annexing other townships.

Motion carried with a 5-0 vote.

b. Authorize Preparation Of Resolution To Put The Question Of Incorporation Of The Town To A Vote By All Town Electors.

Town Attorney Anderson indicated there is criteria set forth in the statute that was adopted that the Town Board needs to confirm that existing in the town of Windsor is an equalized value for the town exceeding \$6,900,000; the census shows the population exceeds 6,300 residents; there has been a certain level of increase in the equalized value; the town electors have given the Town Board village powers; there are at least two separate cooperative boundary agreements with at least two municipalities; the town has at least one TIF district; and the town has at least one town sanitary district. If the Town Board can confirm that each of these exist, then the town is in a position to take this to the electors.

A motion was made by Supervisor Madelung, seconded by Supervisor Smith, to authorize preparation of a resolution to put the question of incorporation of the town to a vote by all town electors. Motion carried with a 5-0 vote.

c. Review Incorporation Timeline.

Town Finance Director Butteris walked the Town Board through the Referendum Timeline. A special election must be set 62 to 77 days in advance. This must be filed with the county clerk 70 days in advance. Based on that timeline, the Town Board is possibly looking at calling a special election the second meeting in August. The election would follow on November 3.

Educational opportunities and getting the information out to the public would be between when the special election date is set and the election.

The tan items on the Referendum Timeline are mailings, with accompanying e-mails and website information. There are 649 residents in Windsor who receive electronic notifications from the

town. If one wants to receive notifications from the town, one can click on e-notify under Quick Links to be notified by e-mail.

There will be different presentations and discussions. There will be an open house in October and a door-to-door campaign. There will be yard signs, with a final mailing, and then the election.

Chairperson Wipperfurth asked the audience for their recommendations.

Janet Mills reminded the Town Board that many people are thinking there is no election in November.

Everett Beutler suggested there be a special publication of events for the year. Maybe something could be distributed to all residents.

Chairperson Wipperfurth responded there may be mailing.

Dan Turk felt the town should be focusing on areas contingent to DeForest. Maybe there could be a breakfast on the farm open house – something educational.

Supervisor Buchner posed a question to the audience regarding the level of education of the residents on the incorporation issue. Do they have an idea of the incorporation being proposed, police and fire, taxes?

Dan Turk responded that the town should make no assumptions and start at ground-zero.

Dick Woodburn felt that residents do know what is going on. Do they know everything? No. Are they in favor of incorporation? Yes.

Jean Turk asked if there could be a survey to determine how people would vote?

Supervisor Madelung thought that was great advice. There are a lot of expenses that people think there will be, but there will not be.

Dan Turk asked if this was a one-and-done or can the town keep coming back like a school district?

Chairperson Wipperfurth responded it was like a school district.

Mr. Turk asked if DeForest would expend time and money campaigning against Windsor's incorporation. DeForest has hired two lobbyists.

Supervisor Smith added that her neighbors did not know that there was a police department. They had a question regarding taxes. If incorporated, zoning would be done in Windsor. There

would be no more extra-territorial zoning. Towns are looked at as land banks for villages and cities.

Everett Beutler suggested, in the information the town is going to provide, that the town tell the residents as much as it can, not only in the short-term but also in the long-term, so the town is not hiding anything.

This is a majority of the vote.

Chairperson Wipperfurth noted that the town could have pursued incorporation by one of two routes: the Department of Administration route or through legislation. One of the main reasons Windsor chose the route it did was because it wanted the cooperative boundary agreements to continue. Going the DOA route would have created a town remnant.

9. Operator Licenses.

Chairperson Wipperfurth advised that there were two applications for operator licenses before the Town Board. Town Clerk Christine Capstran recommended approval of each.

A motion was made by Supervisor Smith, seconded by Supervisor Madelung, to approve operator licenses for Leslie T. Owens and Shelby N. Wheeler based on staff recommendation. Motion carried with a 5-0 vote.

10. Appoint Representative To Community Development Authority.

Chairperson Wipperfurth advised that he had no names to submit. He is looking for a qualified person for that role. He asked that he be advised if anyone is aware of a qualified person.

11. Consider Recycling Options For Residents.

Finance Director Butteris provided a memo discussing recycling options. The town has been working with Advanced Disposal and has gone to trash collection three days a week, instead of just two, to better serve the residents. A lot of what the residents are doing is putting recycle items in the bin and in a garbage bag. Advanced Disposal will not take recyclables in a bag. It has now become garbage. Windsor is very conscious about recycling. One of the options that the town has worked out with Advanced and Cascade Cart Solutions is that the town offer residents a 64-gallon cart for recyclables. There may be a lot of people who do not need a 64-gallon cart every week. The town has also looked at an option of a 32-gallon cart. The residents would be purchasing the carts themselves. The town will be sending out a flyer. Residents will then send a check to the town, and the town will process the order. There would be a predetermined date when the carts would be dropped off at the residents' homes. A 32-gallon cart, at the initial purchase, would be \$49.64. A 64-gallon cart, at the initial purchase, would be \$55.32. These are much lower prices than charged by Home Depot. This is only for

recycling at this time. It would be an expense to the residents. The town would need to have 145 ordered in order to get that rate. The town has had a lot of calls and people wanting these types of bins. The town would have a few extra for the people who do not want them initially. There would, however, be holding costs. Advanced Disposal would store them.

The cart is made from 50 percent recycled material. The lid would be blue with a “recycling only” decal.

This is totally voluntary. People can continue to use their 18-gallon bin. This is an extra option.

Supervisor Stravinski initiated a discussion regarding the contract with Advanced Disposal.

Dick Woodburn asked whether the trash trucks would all be automated.

The response was that they are all automated at this time.

Jean Turk asked, as far as the recycle bins, would that include cardboard.

The response was, yes.

Jean Schneider asked what happens to the 18-gallon bins that the residents already have if they are going to a larger bin.

The response was that if they were in good shape they could be reused.

12. Wolf Hollow At Pleasant Prairie Creek. A Re-Plat Of Portions Of The Plats Of Wolf Hollow, Pleasant Hill Estates And Prairie Creek. The Plat Location Is Predominately In The Southeast 1/4 Of Section 29 And The Northern 1/2 Of The Northeastern 1/4 Of Section 32 In The Town Of Windsor.

Town Attorney Anderson advised that there are five items that relate to the replat. Randy Kolinske, on behalf of the developer, was present.

a) Resolution 2015-42 Declaration Of Covenants, Restrictions, Conditions And Easements In The Plat Of Wolf Hollow At Pleasant Prairie Creek.

The first Resolution relates to the covenants, restrictions, and conditions. The current restrictions that are in Wolf Hollow are being extended to a couple of the lots in the replat that are owned by Wolf Hollow.

A motion was made by Supervisor Buchner, seconded by Supervisor Smith, to approve Resolution 2015-42 Approving Declaration Of Covenants, Restrictions, Conditions And Easements In The Final Plat Of Wolf Hollow At Pleasant Prairie Creek, A Replat, For Lots Owned By Wolf Hollow Windsor, LLC. Motion carried with a 5-0 vote.

- b) Resolution 2015-43 Agreement For Public Improvements And Development Matters In The Plat Of Wolf Hollow At Pleasant Prairie Creek.

A motion was made by Supervisor Smith, seconded by Supervisor Stravinski, to approve Resolution 2015-43 Approving Agreement for Public Improvements And Development Matters In The Final Plat Of Wolf Hollow At Pleasant Prairie Creek, A Replat, For Lots Owned By Wolf Hollow Windsor, LLC.

Town Attorney Anderson stated that this is the Resolution that took so much time. Attached to the Resolution is an exhibit that contains the Development Agreement and a supplemental exhibit of all agreements prior to approval.

Motion carried with a 5-0 vote.

- c) Resolution 2015-44 Declaration Of Restrictions And Maintenance Requirements For Stormwater Management Measures And Waiver Of Right To Contest Special Assessments And Charges In The Plat Of Wolf Hollow At Pleasant Prairie Creek.

This Resolution relates to the storm water plan that has been approved, and this is how the storm water areas will be maintained.

A motion was made by Supervisor Smith, seconded by Supervisor Buchner, to approve Resolution 2015-44 Approving Declaration Of Restrictions And Maintenance Requirements For Stormwater Management Measures And Waiver Of Right To Contest Special assessments And Charges In The Final Plat Of Wolf Hollow At Pleasant Prairie Creek, A Replat, For Lots Owned By Wolf Hollow Windsor, LLC. Motion carried with a 5-0 vote.

- d) Resolution 2015-45 Declaration Restricting Sale Or Transfer Of Lots Prior To Compliance With Requirements In The Prairie Creek Subdivision As It Relates To The Plat Of Wolf Hollow At Pleasant Prairie Creek.

When the town approves plats like this, there is often a first phase. When the town approves the first phase, nothing can be done after the first phase until the next phase is approved. The town has already approved phases for this development.

A motion was made by Supervisor Madelung, seconded by Supervisor Smith, to approve Resolution 2015-45 Approving Declaration Restricting Sale Or Transfer Of Certain Lots Formerly In Prairie Creek Subdivision That Will Be In The Plat Of Wolf Hollow At Pleasant Prairie Creek, A Replat. Motion carried with a 5-0 vote.

- e) Resolution 2015-46 Declaration Restricting Sale Or Transfer Of Lots Prior To Compliance With Requirements In The Pleasant Hill Subdivision As It Relates To The Plat Of Wolf Hollow At Pleasant Prairie Creek.

Town Attorney Anderson advised that this Resolution is similar to the prior Resolution except it applies to Pleasant Hill Subdivision.

A motion was made by Supervisor Stravinski, seconded by Supervisor Madelung, to approve Resolution 2015-46 Approving Declaration Restricting Sale Or Transfer Of Certain Lots Formerly In Pleasant Hill Estates Subdivision That Will Be In The Plat Of Wolf Hollow At Pleasant Prairie Creek, A Replat. Chairperson Wipperfurth stated that the developers have been extremely good to work with. He commended the applicants for working with the town. Motion carried with a 5-0 vote.

- 13. Bear Tree Farms, Inc., The Location Of The Property Is Generally Located At The Southeastern Corner Of The Intersection Of Highway 51 And Windsor Road. The Proposal Includes 364 Single Family Detached Residential Dwelling Units, 232 Multi-Family And Senior Housing Dwelling Units, A Park And A Trail System.

Chairperson Wipperfurth advised that no action would be taken as there is still work to be done, with action to be taken at the August 6 meeting.

- a) Resolution 2015-48 Declaration Of Covenants, Restrictions, Conditions And Easements For Lots 4-269 And 271-368 In The Plat Of Bear Tree Farms.
- b) Resolution 2015-49 Declaration Of Covenants, Restrictions, Conditions And Easements For Lots 1, 3 And 270 In The Plat Of Bear Tree Farms.
- c) Resolution 2015-50 Agreement For Public Improvements And Development Matters In The Plat Of Bear Tree Farms.
- d) Resolution 2015-51 Declaration Of Restrictions And Maintenance Requirements For Stormwater Management Measures And Waiver Of Right To Contest Special Assessments And Charges In The Plat Of Bear Tree Farms.
- e) Resolution 2015-52 Requirements For Path Maintenance And Waiver Of Right To Contest Special Assessments And Charges In The Plat Of Bear Tree Farms.

- f) Resolution 2015-53 Declaration Restricting Sale Or Transfer Of Lots Prior To Compliance With Requirements In The Plat Of Bear Tree Farms.

14. Consider Change Of Road Name For Gray Road East Of US Hwy. 51.

Chairperson Wipperfurth advised that this was brought to the town's attention by Dane County with the reconstruction of Highway 51. Gray Road to the east does not go through. The town has already had to rename a remnant of Highway V. One of these roads has to be changed for public safety factors. Dane County rejected East and West Gray Road. There have been issues with response times on Gray Road. Mutual aid had trouble finding the location. This issue will not be decided at the meeting.

Jean Schneider, 3919 Gray Road, owns the Token Creek Eco-Inn. They have over 550 people finding their address each year. There have been problems with the Highway 51 reconstruction. She indicated she e-mailed MapQuest, Google, and Garmin as soon as the road was cul-du-sac'd. The online maps were not timely updated, if at all. If there is a name change, her guests may not be able to find them at all.

Jason Schneider, 3919 Gray Road, was in favor of an east-west designation for Gray Road. He was concerned that fire and EMS will not be able to find a new name. It is a big expense and burden, and guests will be turned away. He would rather wait on the renaming. He also asked why the residents were not notified and was surprised the town was not asking for input by people on Gray Road.

Chairperson Wipperfurth responded that this is a first reading of this topic, and he wanted feedback from the Board on this issue. When the road name was changed to Snowy Owl Court, there were no notices that were sent out. The name of that road was, in fact, changed two times.

Janet Mills stated she had read Jean Schneider's letter. The problem is not in the name. It is that Gray Road is split and how do we get from one place to the other? They know where to go but not how to get there. It was unfortunate that the 13 residents were not notified. She asked whether their addresses would change if the incorporation passed. Would they continue to have DeForest addresses?

Town Attorney Anderson responded the town is looking into that issue.

It is hard to get to where they live. She felt they would be creating problems for another two years.

Chairperson Wipperfurth stated that the Board's responsibility is to look at this long-term. There needs to be a distinction between each side of the highway.

Ron Treinen, 4156 Gray Road, did not want to change his address. There was concern about the fire he had and the response. The farm used to be owned by Louie Gray. He wants the road to stay the way it is right now.

Dick Woodburn was opposed to the road change. He also felt there could have been notification. Police have GPS that will pinpoint the location of the address.

Chairperson Wipperfurth stated that he serves as President of the Fire District. It sounds like people would be fine with Gray Road East or Gray Road West.

Dan Turk added that he does not have a personal opinion. He spent 28 years as a law enforcement officer in Dane County. Windsor contracts with three deputies. That is not to say they are the same people all the time. Someone may be responding who has not been in the district for years. When there is a barrier to the Road (Highway 51), one looks at a map. Most squads may or may not have GPS. If he lived there, he would be concerned about response time.

Jason Schneider asked if there was anything that could be done to push this off to get the village issue ironed out to change to a new name.

Jean Schneider indicated she had received different answers from the Fire and EMS than Chairperson Wipperfurth did.

Chairperson Wipperfurth stated he spoke with Chief Nelson. Long-term he would like to add clarity to the road name.

Jean Schneider asked if they could be notified when this is again on the agenda.

Finance Director Butteris responded that it is not the town's policy to notify everyone on each issue. There is the website, newspaper notifications, and e-mails.

Supervisor Stravinski agreed with what had been said. He thinks the government should not try to impede on small business. The town should seriously look at this when it is a village and seriously consider the east-west consideration.

15. 4 Way Stop Controlled Intersection.

- a. Mueller Road And Portage Road.
- b. Vinburn Road And Portage Road.
- c. Windsor Road And Portage Road.

As Deputy Studnicki advised earlier, the Sheriff's Department did not agree with this approach.

Supervisor Buchner stated that this was his agenda item. He was concerned about the volume and frequency of traffic on township roads: Mueller, Vinburn, and Windsor. He would like some way to get traffic to move to a better route on the east-west roads.

Everett Beutler stated that he lives in Windsor and travels Windsor Road to his job at Windsor Lawns. Matt Feldman has a lot of trucks on that road. Mr. Beutler had a close call on Windsor Road. There are now flags on the stop signs at Windsor and Portage Roads. Matt Feldman did not want overkill with additional stop signs. Windsor Road is getting worse. Mr. Beutler suggested flashing lights on the speed limit signs and stop signs. A four-way stop is overkill. He did not feel the town had to go with four-way stop signs. Solar flashing lights could be used.

Chairperson Wipperfurth felt the town should look at putting up more speed signs on the east-west roads or a flashing stop sign.

Supervisor Buchner felt the town should be cognizant of the speed limit and ticket speeders. The quality of life has changed for Windsor since Highway 51 was reconstructed.

Supervisor Stravinski would like to see four-way stop signs at these intersections. The town should be proactive. How many homes will be coming in with Bear Tree and Windsor Crossing? All of that development will increase traffic on Windsor Road. He would like four-way stop signs with a flashing stop sign. Would impact fees pay for these signs?

Chairperson Wipperfurth responded that the town will have to look at the boundaries. He thought that it may apply to Windsor Road.

Supervisor Stravinski added that he was not sure that they will reduce the traffic.

Supervisor Smith stated she was a big fan of speed bumps. Even though there are stop signs, there should be speed bumps in certain areas. The town should consider speed bumps in rural areas.

Dan Turk stated that Dane County has a Traffic Safety Commission. The town could make inquiries and requests for its expertise. He did not know that stop signs would control speeds. The additional stop signs put on Portage Road caused problems.

Supervisor Madelung agreed with Mr. Turk's assessment. It is human nature that people will go 60 miles per hour, put on the brakes, and then pick up the speed. Two things are important, with enforcement being one. Supervisor Madelung slows down when he sees solar cells flashing his speed limit. They have an impact. He suggested solar cells with enforcement.

Jim Fredenberg of Windsor's Streets Department stated that the town did a traffic study and count, and he thought speed was not an issue.

Supervisor Buchner indicated that frequency and volume were his concerns.

Jim Fredenberg suggested lighting some of the intersections.

Dick Woodburn asked Supervisor Smith whether she had ever hit a speed bump at 45 miles per hour. She responded she had. He was opposed to the stop signs. They only slow the motorists down at the stop sign. A flashing speed sign would be effective for a little while and that is it. Enforcement is the key.

Jason Schneider agreed with the lighting. The town could possibly look at roundabouts at the Windsor Road intersection.

Jean Schneider stated that she had asked that a light be put at the Windsor Road intersection when the Highway 51 project went through.

Chairperson Wipperfurth said the town would step back and take the comments to heart and develop a plan going forward.

Supervisor Buchner suggested the town investigate the Dane County traffic study.

Supervisor Buchner felt the speed limits should be increased on North Towne Road to 55 miles per hour along with a radar speed sign.

Supervisor Stravinski responded that speed is not a problem. It is the number of vehicles. If he had to wait for five cars to go through a stop sign, he may find a different way and not go that way. They will reduce the traffic.

Jim Fredenberg responded that people will not go to Highway 19.

Janet Mills asked how much of the traffic involved in this increased traffic is actually going to DeForest or Sun Prairie.

Chairperson Wipperfurth said the town will need to find a way to manage traffic. The town will not put stop signs in to change the traffic flow. It learned a lesson on Portage Road.

16. Radar Speed Sign, North Towne Road, Gray Road Area (Traveling North).

Finance Director Butteris provided a memo to the Town Board members. A few months ago the town put a sign by Highland Drive. It is now up and running. North Towne Road is a big concern for the police department. Deputy Day was recommending putting a lighted sign board on North Towne Road. They do help some. Funds could be used from the impact funds. Cost is around \$4,000 for the sign.

Supervisor Buchner felt the town should take a look at all traffic in the Windsor township.

Dan Turk indicated the town should keep in mind the option of a mobile speed board. Enforcement is critical.

Supervisor Stravinski stated the town needed enforcement, along with a sign.

Jean Schneider suggested increasing the speed limits on the roads on which the town wants people to travel. It would make it easier.

Chairperson Wipperfurth added that Deputy Studnicka is not in favor of increasing speeds.

Supervisor Buchner stated there needed to be enforcement.

A portable speed sign is approximately \$9,000 vs. \$4,000 for a stationary sign.

Supervisor Buchner felt the town should look at the whole district to encourage drivers to travel where the town wants them to travel.

Chairperson Wipperfurth stated that the Town Board would be taking no action on this item at this time. The town will go back and see if it can find any reports either short-term or long-term.

Supervisor Smith suggested doing a traffic study with the Sheriff's Department.

Supervisor Stravinski suggested looking at Windsor Road at Highland Drive in a couple of months to see if it does slow down traffic.

17. Resolution 2015-64 Award Bid For Windsor Sports Commons Entrance Sign.

Finance Director Butteris indicated that a few months ago the Board had come to the conclusion of having a ground sign for Windsor Sports Commons. Bids were put out, and the bid opening was July 16. The town received one bid for \$20,245 from LaCrosse Sign Company. The town received a grant of \$20,000 for signage from the Department of Transportation because of it taking away the entrance and taking away the sign.

Town Engineer Richardson indicated this project was close to \$25,000 which was the statutory limit for the town to advertise for bids. The price the town was quoted was what the town received when developing the sign. He recommended the town award the sign to LaCrosse Sign Company.

A motion was made by Supervisor Buchner, seconded by Supervisor Smith, to approve Resolution 2015-64 Awarding The Windsor Sports Commons Entrance Ground Sign. Motion carried with a 5-0 vote.

18. Resolution 2015-65 Development Agreement With Windsor Sanitary District #1 For Windsor Crossing Sewer And Water Main Extension.

Town Engineer Richardson noted that the town is entering into a development agreement with the Windsor Sanitary District to construct the water and sewer utility. This agreement parallels every other agreement that our developers have signed to have services.

A motion was made by Supervisor Buchner, seconded by Supervisor Smith, to approve Resolution 2015-65 Approving Development Agreement Between Town Of Windsor And Windsor Sanitary District No. 1 For Windsor Crossing Sewer And Water Main Extension. Motion carried with a 5-0 vote.

19. Establish Dates For 2016 Budget Meetings.

Chairperson Wipperfurth indicated he has a meeting on July 23 with the Fire Chief at 8:00 a.m. to talk about response times, governing structure, special needs for the District, mutual aid agreements, and Lot 97. Budget meetings have been proposed for July 29, 2015, at 8:00 a.m. and August 6, at 8:00 a.m. An incorporation and planning meeting will be held on July 28, 2015, at 8:00 a.m.

20. Committee/Board/Staff Reports.

a. Plan Commission.

Supervisor Stravinski indicated he had nothing to report.

b. Community Development Authority.

Town Engineer Richardson indicated he had nothing to report.

c. Park Commission.

Finance Director Butteris reported on the Park Commission.

d. Token Creek Conservancy Committee.

Supervisor Stravinski reported on the Token Creek Conservancy Committee.

e. Sun Prairie Extra-Territorial Zoning Committee.

Supervisor Madelung reported on the Sun Prairie Extra-Territorial Zoning Committee.

f. DeForest Area Community And Senior Center/Half-Century Club.

Supervisor Stravinski reported on the DeForest Area Community and Senior Center/Half-Century Club..

g. DeForest Area Fire Protection Board.

Chairperson Wipperfurth reported on the DeForest Area Fire Protection Board.

h. DeForest Area Chamber Of Commerce.

Supervisor Smith indicated she had nothing to report.

i. DeForest Area Tourism Commission.

Supervisor Stravinski reported on the DeForest Area Tourism Commission.

j. Dane County Towns Association.

Supervisor Madelung reported on the Dane County Towns Association.

k. WisDOT I-39/90/94 Study From Madison To Portage.

Town Engineer Richardson indicated he had nothing to report.

l. Town Chair Report.

Chairperson Wipperfurth provided his report.

m. Town Staff Report.

Town Engineer Richardson and Finance Director Butteris provided a staff report.

21. Adjournment.

At 8:15 p.m. a motion was made by Supervisor Smith, seconded by Supervisor Stravinski, to adjourn the meeting. Motion carried with a 5-0 vote.

Respectfully submitted,



Ellen G. Teed, Recording Secretary