

TOWN OF WINDSOR  
REGULAR BOARD MEETING

Minutes

September 3, 2015

1. Call Meeting To Order And Roll Call.

Meeting convened by Chairperson Wipperfurth at 5:00 p.m. Supervisors present: Alan Buchner, Don Madelung, Monica Smith, Bruce Stravinski, and Bob Wipperfurth. Others present: Town Clerk Christine Capstran and Town Engineer Kevin Richardson.

2. Recitation Of The Pledge Of Allegiance.

The flag pledge was led by Supervisor Buchner.

3. Announcements.

None.

4. Approve Minutes.

a. August 20, 2015.

A motion was made by Supervisor Smith, seconded by Supervisor Stravinski, to approve the Minutes of August 20, 2015, as presented. Motion carried with a 5-0 vote.

5. Consider Vouchers For Payment.

A motion was made by Supervisor Smith, seconded by Supervisor Buchner, to approve the vouchers as presented. Motion carried with a 5-0 vote.

6. Appearances Before The Board.

None.

7. Report From Contract Deputy; And Town Of Windsor Policing Monthly Report.

A Law Enforcement Report for August 2015 was provided to the town.

8. Incorporation Update.

Clerk Capstran indicated she had sent the Board members calendar invites to all ten meetings. Attendance by Board members will determine how the meeting is noticed – whether it is a meeting notice or a quorum notice. The first mailing is almost finalized and will go out next week.

Chairperson Wipperfurth indicated there would be a series of open houses and meetings around Windsor. Five are presentation-style, while five will be open houses.

Supervisor Buchner asked whether the town could have continuing education in the newspaper up until the time of the election. Clerk Capstran responded, yes.

9. Operator Licenses.

The town received two applications for an operator license which were approved by Clerk Capstran. A motion was made by Supervisor Smith, seconded by Supervisor Madelung, to approve operator licenses for Emily M. Dwyer and Ricky C. Sowl, based on staff recommendation. Motion carried with a 5-0 vote.

10. Appoint Representative To Park Commission.

Chairperson Wipperfurth advised that he and Clerk Capstran had met with Emily Bouska who had indicated a desire to serve on the Park Commission. She was determined to be a good fit. Chairperson Wipperfurth recommended that Emily Bouska be placed in nomination as a representative to the Park Commission. A motion was made by Supervisor Smith to confirm the nomination. Supervisor Madelung seconded the confirmation. Motion carried with a 5-0 vote.

11. Class “A” Fermented Malt Beverage – Change Of Agent.

a. Speedway; Paul T. Thurston, Agent.

Every year in August or September Speedway rotates agents. His prior license was approved. A motion was made by Supervisor Buchner, seconded by Supervisor Stravinski, to approve the Class “A” Fermented Malt Beverage – Change of Agent. Motion carried with a 5-0 vote.

12. Non-Standard Warning Signs.

Town Engineer Richardson summarized his comments in a memorandum. He did research and talked to the county. Most research says a non-standard warning sign is not of any value. The drivers do not know what to do with it. The signs do not correspond to standard signage. His recommendation would be to not put the signs up. They give a false sense of security. The prudent course from his research indicates is not to put up warning signs.

Supervisor Smith agreed.

Supervisor Stravinski asked the cost of the signs.

Town Engineer Richardson responded they would be about \$100 each.

How does one react to the sign? There is a false sense of security.

Supervisor Buchner asked whether the resident would be prohibited from installing a sign.

Town Engineer Richardson responded if the Board wanted to allow the sign the town could facilitate putting up the signs. This is a policy issue for the town. Madison, Sun Prairie, and DeForest do not have such signs. They do not heighten awareness.

Supervisor Buchner indicated he would oppose the signs, as would Supervisor Smith.

Supervisor Madelung indicated he was bothered by it. He could see both ways. Where do you draw the line? One could put a temporary sign – “Slow Down – Children.”

Supervisor Smith asked if there were any disability laws that the town should be concerned with.

Town Engineer Richardson responded he checked and there are no requirements to put a sign up.

Supervisor Stravinski suggested looking at this case-by-case. He would be willing to go ahead and let this person know if they wished to pay for it the town would put it up.

Chairperson Wipperfurth responded that this is a slippery slope. He suggested that the town not take any action. The town does not agree with the policy philosophically. She could be advised that there are temporary signs for “Slow Down – Children.”

13. Striping Of Certain Town Roads.

Town Engineer Richardson provided a memorandum. At the end of the last Town Board meeting, it was mentioned to Supervisor Buchner that the town has to do some line painting. Once the town has painted a road, it has to keep it painted. So far, the town has painted 26.14 miles of road. There is money in the road maintenance budget. It would cost \$800 to

\$1,000 per mile to paint the road. Columbia County could do the painting. This year the areas resurfaced would be painted. The town has to do what has faded. Major collectors would be painted.

Town Engineer Richardson determines, in consultation with Jim Fredenberg, which roads need to be painted. Vinburn, Portage, and refreshing Mueller. Town Engineer Richardson will look at the roads. Supervisor Stravinski added, with all the increased traffic, the roads should be restriped. Town Engineer Richardson will discuss this with Town Chairperson Wipperfurth.

14. Resolution 2015-72 Adoption Of 2016 Utility District Budgets.

Town Chair Wipperfurth noted that the Town Chair has the statutory authority to approve the utility district budgets. He indicated that all budgets have a zero dollar amount, and his recommendation was to approve them. A motion was made by Supervisor Buchner, seconded by Supervisor Stravinski, to approve Resolution 2015-72, Adoption of 2016 Utility District Budgets. Motion carried with a 5-0 vote.

15. Committee/Board/Staff Reports.

a. Plan Commission.

Supervisor Stravinski indicated he had nothing to report.

b. Community Development Authority.

Town Engineer Richardson reported on the Community Development Authority.

c. Park Commission.

Supervisor Madelung reported on the Park Commission.

d. Token Creek Conservancy Committee.

Supervisor Stravinski and Supervisor Madelung reported on the Token Creek Conservancy Committee.

e. Sun Prairie Extra-Territorial Zoning Committee.

Supervisor Madelung indicated he had nothing to report.

f. DeForest Area Community And Senior Center/Half-Century Club.

Supervisor Stravinski reported on the DeForest Area Community and Senior Center/Half-Century Club.

g. DeForest Area Fire Protection Board.

Chairperson Wipperfurth reported on the DeForest Area Fire Protection Board.

h. DeForest Area Chamber Of Commerce.

Supervisor Smith reported on the DeForest Area Chamber of Commerce.

i. DeForest Area Tourism Commission.

Supervisor Stravinski reported on the DeForest Area Tourism Commission.

j. Dane County Towns Association.

Supervisor Madelung reported on the Dane County Towns Association.

k. WisDOT I-39/90/94 Study From Madison To Portage.

Town Engineer Richardson indicated he had nothing to report.

l. Town Chair Report.

Chairperson Wipperfurth provided his report.

m. Town Staff Report.

Town Engineer Richardson and Clerk Capstran provided a staff report.

16. Adjournment.

At 5:38 p.m. a motion was made by Supervisor Smith, seconded by Supervisor Stravinski, to adjourn the meeting. Motion carried with a 5-0 vote.

Respectfully submitted,



Ellen G. Teed, Recording Secretary