

TOWN OF WINDSOR  
REGULAR BOARD MEETING

Minutes

September 17, 2015

1. Call Meeting To Order And Roll Call.

Meeting convened by Chairperson Wipperfurth at 5:00 p.m. Supervisors present: Alan Buchner, Don Madelung, Monica Smith, Bruce Stravinski, and Bob Wipperfurth. Others present: Town Clerk Christine Capstran, Town Attorney Connie Anderson, and Town Engineer Kevin Richardson.

2. Recitation Of The Pledge Of Allegiance.

The flag pledge was led by Supervisor Madelung.

3. Announcements.

None.

4. Approve Minutes.

- a. September 2, 2015.
- b. September 3, 2015.

A motion was made by Supervisor Smith, seconded by Supervisor Madelung, to approve the Minutes of September 2, 2015, and September 3, 2015, as presented. Motion carried with a 5-0 vote.

5. Finance.

- a. Staff Report On Finances.

Clerk Capstran highlighted the first supplemental sheet for DMB checking. This is the second installment on the Cradle Hill Splash Park.

b. Consider Vouchers For Payment.

Chairperson Wipperfurth noted that additional invoices had been provided. A motion was made by Supervisor Smith, seconded by Supervisor Stravinski, to approve the vouchers as presented. Motion carried with a 5-0 vote.

c. Treasurer's Report.

Chairperson Wipperfurth advised that the Treasurer's Report will be deferred.

d. Budget Report.

A motion was made by Supervisor Smith, seconded by Supervisor Madelung, to approve the Budget Report. Motion carried with a 5-0 vote.

6. Appearances Before The Board.

None.

7. Incorporation Update.

Chairperson Wipperfurth noted that the town had its first educational meeting on September 16. It was well-attended with great questions being asked.

Supervisor Buchner added that he had made an open records request to DeForest relating to the moneys expensed for their lobbyist. He did this as an individual DeForest taxpayer and a Windsor resident.

8. Operator Licenses.

The town received one application for an operator license which was approved by Clerk Capstran. A motion was made by Supervisor Stravinski, seconded by Supervisor Buchner, to approve an operator license for Stacy M. Brabender, based on staff recommendation. Motion carried with a 5-0 vote.

9. 2014 Audit Report.

Tara Bast indicated that she had been working on Windsor's audit report. She provided a summary report and highlighted some of the items. If the town becomes a village, an audit will have to include the sanitary district.

A motion was made by Supervisor Smith, seconded by Supervisor Madelung, to accept the 2014 Audit Report. Motion carried with a 5-0 vote.

10. Resolution 2015-73 Awarding The Sale Of \$3,000,000 Taxable General Obligation Refunding Bonds, Series 2015C.

Jim Mann from Ehlers explained that they had conducted a sale on behalf of the town of Windsor earlier in the morning. There were two bids which ranged from 3.8870 percent to 4.0264 percent. Baird was the low bidder. The successful underwriter provided a premium resulting in a borrowing of \$3,000,000 instead of \$3,060,000. The net result of the bid was that the rates ranged from 3 percent in 2020 to 4.125 percent in 2035. With the reduction in the size and the way the interest rate came in, there are \$136,000 less total costs than were projected. This is a combination of interest rate and premium received. The length of the term would be 20 years.

The town went through Standard & Poor's Ratings Service which affirmed the town's "AA-" rating. There is a very good possibility the next time there is a borrowing the town's rating could be changed from "AA-" to "AA."

A motion was made by Supervisor Stravinski, seconded by Supervisor Buchner, to approve Resolution 2015-73 Awarding The Sale Of \$3,000,000 Taxable General Obligation Refunding Bonds, Series 2015C.

Roll call vote:

Supervisor Stravinski: Yes.  
Supervisor Buchner: Yes.  
Supervisor Smith: Yes.  
Supervisor Madelung: Yes.  
Chairperson Wipperfurth: Yes.

Motion carried with a 5-0 vote.

11. Resolution 2015-74 Fourth Amendment To Development Agreement For Windsor Gardens – Phase 3, In The Town Of Windsor, Restriction On Sale And Transfer Of Lots And Amount Of Letter Of Credit.

Town Engineer Richardson explained that an additional 16 lots are being added to the Field of Dreams. This is a continuation of the Parade of Homes. He has reviewed the construction drawings and construction estimate and has no objections. A letter of credit of \$176,820 was determined.

Town Attorney Anderson discussed the county requirements and indicated the town had to make sure there would be no objection to removing the language that follows “(the “County”)” and state that the list of items is required for the soil and erosion permit. The items to be addressed were discussed.

Don Tierney advised that he went in and spoke with Jason Tuggle who is the person working in this area for Dane County Land Conservation and showed him the Google Earth picture of the area who indicated an adjustment should be made to the area. Mr. Tierney provided the Town Board members with a letter from Mr. Tuggle indicating approval.

A motion was made by Supervisor Buchner, seconded by Supervisor Madelung, to approve Resolution 2015-74 with the modification to the fourth “WHEREAS” paragraph being:

WHEREAS, the Town Engineer has received notice from Dane County Land & Water Resources (the “County”) of a list of items that must be addressed prior to the County’s review of Developer’s soil and erosion control permit request including: . . .

Motion carried with a 5-0 vote.

12. Ordinance 2015-06 Renaming Pelican Bay Circle To Kenworth Drive.

Town Engineer Richardson stated that when this area was platted the road had the name of “Pelican Bay Circle.” The major property owner on Pelican Bay will be the Kenworth facility. Kenworth has asked that the town change the name to “Kenworth Drive,” and staff had no problem with that.

A motion was made by Supervisor Madelung, seconded by Supervisor Smith, to approve Ordinance 2015-06 Renaming A Town Road In The Town Of Windsor, Dane County, Wisconsin: Pelican Bay Circle Name Changed To Kenworth Drive. Motion carried with a 5-0 vote.

13. Resolution 2015-75 Awarding Bid For 2015 Golf Road Maintenance And Resurfacing.

Town Engineer Richardson advised that the town received bids on September 3 for the resurfacing of Golf Road. Currently the developer who is working on Windsor Blue is putting in services. Bids were received from Tri-County Paving and Payne & Dolan. A bid from Wolf Paving was delivered at 2:02 p.m., too late to be opened and considered. Payne & Dolan was the low bidder. Town Engineer Richardson indicated he would have the two humps removed from the road. His recommendation was to accept the bid of Payne & Dolan for \$108,755.50.

A motion was made by Supervisor Buchner, seconded by Supervisor Smith, to approve Resolution 2015-75 Awarding The 2015 Golf Road Maintenance And Resurfacing to Payne & Dolan, Inc., in the amount of \$108,755.50. Motion carried with a 5-0 vote.

14. Recommend Town Commissioner Appointment To Madison Metropolitan Sewerage District.

Chairperson Wipperfurth noted that this has been discussed once before. There are ten towns within the Madison Metropolitan Sewerage District. Under the new scenario, there will be one appointment to MMSD from the towns. Town Wilson of Westport has offered to be that person. Windsor is recommending that Tom Wilson be designated.

A motion was made by Supervisor Stravinski, seconded by Supervisor Madelung, to recommend appointment of Tom Wilson of Westport to Madison Metropolitan Sewerage District. Motion carried with a 5-0 vote.

15. Adjournment.

At 5:43 p.m. a motion was made by Supervisor Smith, seconded by Supervisor Madelung, to adjourn the meeting. Motion carried with a 5-0 vote.

Respectfully submitted,



Ellen G. Teed  
Recording Secretary