

TOWN OF WINDSOR  
REGULAR BOARD MEETING

Minutes

October 15, 2015

1. Call Meeting To Order And Roll Call.

Meeting convened by Chairperson Wipperfurth at 5:00 p.m. Supervisors present: Alan Buchner, Don Madelung, Monica Smith, Bruce Stravinski, and Bob Wipperfurth. Others present: Town Clerk Christine Capstran, Town Finance Director Tina Butteris, Town Attorney Connie Anderson, and Town Engineer Kevin Richardson.

2. Recitation Of The Pledge Of Allegiance.

The flag pledge was led by Supervisor Smith.

3. Announcements.

- a. The Town Board Will Convene Into Closed Session Pursuant To Wisconsin Statutes Sec. 1985(1)(e) For Purposes Of Deliberation Or Negotiation Of The Purchasing Or Sale Of Public Properties, The Investing Of Public Funds, Or Conducting Other Specified Public Business, Whenever Competitive Or Bargaining Reasons Require A Closed Session (Cooperative Boundary Agreements With Town(s) And DeForest).

Chairperson Wipperfurth read the above announcement.

4. Approve Minutes.

- a. September 21, 2015.
- b. September 23, 2015 6:00 p.m.
- c. September 23, 2015 7:00 p.m.
- d. September 30, 2015.
- e. October 1, 2015.

A motion was made by Supervisor Smith, seconded by Supervisor Buchner, to approve the Minutes of September 21, 2015; September 23, 2015, 6:00 p.m.; September 23, 2015, 7:00 p.m.; September 30, 2015; and October 1, 2015, as presented. Motion carried with a 5-0 vote.

5. Finance.

a. Staff Report On Finances.

Chairperson Wipperfurth pointed out that there is a memorandum from Town Engineer Richardson explaining the Windsor Crossing invoice which is rather large.

b. Consider Vouchers For Payment.

A motion was made by Supervisor Madelung, seconded by Supervisor Stravinski, to approve the vouchers as presented. Motion carried with a 5-0 vote.

c. Treasurer's Report.

A motion was made by Supervisor Buchner, seconded by Supervisor Smith, to approve the Treasurer's Report as presented. Motion carried with a 5-0 vote.

d. Budget Report.

A motion was made by Supervisor Smith, seconded by Supervisor Madelung, to approve the Budget Report as presented. Motion carried with a 5-0 vote.

6. Appearances Before The Board.

None.

7. Incorporation Update.

Chairperson Wipperfurth noted that an Open House was held on October 14. There are two more coming up.

Supervisor Buchner mentioned the mobile sign he had parked on his private property. Someone contested the sign, stating that it was not in compliance with the sign ordinance. While Supervisor Buchner determined that the sign was in compliance, he moved it.

8. Operator Licenses.

The town received two applications for operator licenses which were recommended for approval by Clerk Capstran. A motion was made by Supervisor Stravinski, seconded by

Supervisor Smith, to approve operator licenses for Margaret R. Steinert and Jalyssa D. Smith based on staff recommendation. Motion carried with a 5-0 vote.

9. Dane County Zoning Ordinance/Petition No. 10847 (Petitioner: Cyril Feiner).

Chairperson Wipperfurth noted that this is a reconfirmation of prior action. The county has approved the request. A motion was made by Supervisor Buchner, seconded by Supervisor Madelung to approve the Dane County Board of Supervisors' action Amending Chapter 10 of the Dane County Code of Ordinances, Zoning Map Amendment Petition 10847. Motion carried with a 5-0 vote.

10. Alliant Energy Easement Request For Outlot 1 And Outlot 2 In Wolf Hollow At Pleasant Prairie Creek Plat.

Town Engineer Richardson indicated he had received a request from Alliant Energy earlier in the week. They are looking for a six-foot wide strip along the northern property line for utility connections to Windsor Crossing. This is a typical easement in front of the road inside of the setback. This is normally part of the plat, but it was missed. Town Engineer Richardson recommended granting the easement.

A motion was made by Supervisor Stravinski, seconded by Supervisor Smith, to approve the easement request for Outlot 1 and Outlot 2 in Wolf Hollow at Pleasant Prairie Creek. Motion carried with a 5-0 vote.

11. 2016 Budget Workshop.

Chairperson Wipperfurth noted that the town has been working on the budget for a while.

Finance Director Butteris went through the numbers. Personnel will be discussed at a future meeting. She anticipated one additional budget workshop. She provided the levy limit worksheet so Board members could see how the levy was arrived at.

Discussion followed regarding a new design for the Bear Tree park. Lighting would be in the parking areas and around the pavilions.

Supervisor Stravinski liked Concept 2 where the baseball fields would be moved to Linde Sports Commons.

Supervisor Madelung also liked Concept 2.

Supervisor Smith liked Concept 2 and the park pavilions.

Supervisor Buchner liked the fact that the splash pad had been moved off of Pederson Crossing.

Chairperson Wipperfurth added that this allows diversity for the neighborhood. Having the baseball fields by the soccer fields allows for fundraising.

The Park Commission budget was discussed. The town looked at contracting out the mowing of the Linde Soccer Fields. It is less costly for the town to do it. Chairperson Wipperfurth indicated he supported a part-time Parks position.

Finance Director Butteris discussed the Reserve Replacement Funds.

Town Engineer Richardson explained the study for the Adaptive Management Fund.

The Town Board members were provided with the General Fund budget in draft.

The next budget meeting will be on October 22 at 5:00 p.m.

12. Convene Into Closed Session And Roll Call.

At 5:55 p.m., a motion was made by Supervisor Smith, seconded by Supervisor Buchner, to convene into closed session. Roll call with everyone present.

13. Reconvene Into Open Session.

14. Action From Closed Session (May Include Motion Or Resolution).

a. Cooperative Boundary And/Or Related Agreements With Town(s) And DeForest.

15. Adjournment.

A motion was made and seconded to adjourn the meeting. Motion carried with a 5-0 vote.

Respectfully submitted,



Ellen G. Teed  
Recording Secretary

**TOWN OF WINDSOR - BOARD MEETING**  
Thursday, October 15, 2015 at 5 p.m.  
Windsor Town Hall / Meeting Room, 4084 Mueller Rd, DeForest, WI

**SUPPLEMENTAL MINUTES**

**12) Convene into Closed Session and Roll Call**

Supervisor Smith moved to convene into closed session pursuant to the notice at 5:56 p.m., second by Supervisor Buchner. Motion carried 5 – 0 with a roll call vote.

**13) Reconvene into Open Session**

Supervisor Smith moved to reconvene into open session at 6:54 p.m., second by Supervisor Buchner. Motion carried with a 5 – 0 vote.

**14) Action from Closed Session (May Include Motion or Resolution)**

- a) Cooperative Boundary Agreements with Town(s) and DeForest

No action was taken.

**15) Adjournment**

Supervisor Smith moved to adjourn at 6:54 p.m., second by Supervisor Madelung. Motion carried with a 5-0 vote.

Respectfully submitted,

  
Christine Capstran  
Clerk