

VILLAGE OF WINDSOR
PARK COMMISSION MEETING
Tuesday – December 1, 2015 at 6:30 p.m.

MINUTES

1. **Call Meeting to Order and Roll Call:** The meeting was called to order by Vice-Chairman Dick Woodburn. Members present were Dick Woodburn, Barb Ridd (arrived late), Troy MacDonald, Emily Bouska, Mike Switzky and Greg Cullen. Bill Lapp had an excused absence. Others present: Village Planner Jamie Rybarczyk, Public Works Supervisor Jim Fredenberg, Director of Planning and Development Amy Anderson Schweppe and Village Trustee Don Madelung.
2. **Recitation of the Pledge of Allegiance:** The pledge was recited by all in attendance.
3. **Appearances before the Park Commission:** There were no unscheduled appearances.
4. **Approve Minutes**
 - a. **November 10, 2015:** Greg Cullen moved to approve the minutes as presented. The motion was seconded by Mike Switzky. The motion passed 5-0.
5. **Finance**
 - a. **Vouchers**
 - b. **Treasurer's Report:** Mike Switzky moved to approve the vouchers and treasurer's report as presented. The motion was seconded by Troy MacDonald. The motion passed 5-0.
6. **Resolution 2015-01 Adoption of Comprehensive Outdoor Recreation Plan:** Village Planner Rybarczyk presented the final draft version of the Comprehensive Outdoor Recreation Plan. He reviewed some minor edits brought up at the Token Creek Conservancy Committee meeting. Dick Woodburn noticed a change from Parks Commission to Parks and Recreation Committee would be needed. Troy MacDonald moved, and Dick Woodburn seconded the motion to approve Park and Recreation Committee Resolution 2015-01 with amendments to the reference of the Park and Recreation Committee. The motion passed 6-0.
7. **2015 Park Projects:** There was no discussion.
8. **Lighting at Windsor Sports Commons:** Several lighting issues were discussed. First, the light for the flag pole continues to be a problem and the ground mounted light needs to be replaced. That should be considered for a project in the spring. Dick Woodburn updated the committee on the issue of lighting. There is no light projecting east towards the play equipment and several lights are burned out or not working. He presented a proposal for \$875.00 to install timed lights (dusk to dawn) to provide added safety and security at the shelter and play equipment. Troy MacDonald asked if this was a priority list item or if something from that list should be considered instead? Barb Ridd responded that it probably is a priority item to prevent vandalism and promote public safety. Mike Switzky moved to approve the estimate of \$875 from Dick Woodburn, seconded by Greg Cullen to install and repair lighting at Windsor Sports Commons. The motion passed 5 in favor with Dick Woodburn abstaining from the vote.

9. **Staff Comments:** There were none.

10. **Adjournment:** Dick Woodburn moved to adjourn the meeting, seconded by Greg Cullen. The motion passed 6-0.

Minutes prepared by: Amy Anderson Schweppe
Planning and Development – Village of Windsor