

**VILLAGE OF WINDSOR  
VILLAGE BOARD RESOLUTION 2015-15**

**RESOLUTION APPROVING 2015 VACATION CARRYOVER REQUEST**

**WHEREAS**, the Village of Windsor Employment Policy Manual, Section 12 Vacation, allows up to five (5) vacation days to be carried over from one calendar year to the next, to be used by May 1<sup>st</sup> or it will be forfeited; and

**WHEREAS**, any vacation hours used in the month of December will be deducted from the hours shown below; and

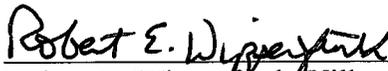
**WHEREAS**, the following persons have unused vacation hours in the amount so stated as of November 30, 2015:

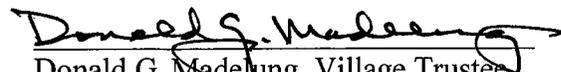
1. Amy Anderson Schweppe – 38 hours
2. Jeffrey Bartosiak – 4.50 hours
3. Christine Capstran – 28.00 hours
4. Johnathan Claas – 40.00 hours
5. Jim Fredenberg – 60.50 hours
6. Nick Midthun – 43 hours

**NOW, THEREFORE, BE IT RESOLVED** by the Village Board of the Village of Windsor that the above stated employees may carry over unused vacation hours, the balance of which is determined by the Human Resource Manager as of December 31<sup>st</sup>, 2015 and may not exceed the maximum allowed 40 hours.

The above and foregoing resolution was duly adopted by the Village Board of the Village of Windsor, Dane County, Wisconsin at a meeting held on the December 17, 2015 by a vote of 5 ayes and 0 nays.

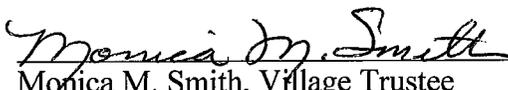
**Village of Windsor**

  
\_\_\_\_\_  
Robert E. Wipperfurth, Village President

  
\_\_\_\_\_  
Donald G. Madelung, Village Trustee

  
\_\_\_\_\_  
Bruce Stravinski, Village Trustee

  
\_\_\_\_\_  
Alan Buchner, Village Trustee

  
\_\_\_\_\_  
Monica M. Smith, Village Trustee

Attest:

  
\_\_\_\_\_  
Tina Butteris, Deputy Clerk

Transaction Date: From: 11/01/2015 Department: From:  
Thru: 12/31/2015 Thru:

Last	First	Trans Date	Hours	Memo
ANDERSON-SCHWEPPE	AMY		40.00	Beginning Balance
		11/30/2015	-2.00	Calculate Payroll - 11/30/2015
			38.00	Resulting Balance
BARTOSIAK	JEFFREY S.		0.00	Beginning Balance
		11/13/2015	12.50	Auto Accrual - 11/13/2015
		11/30/2015	-8.00	Calculate Payroll - 11/30/2015
			4.50	Resulting Balance
BUTTERIS	TINA		0.00	Beginning Balance
			0.00	Resulting Balance
CAPSTRAN	CHRISTINE		28.00	Beginning Balance
			28.00	Resulting Balance
		<i>USING IN DECEMBER</i>		
CARLEY	ROXANE M		0.00	Beginning Balance
			0.00	Resulting Balance
CLAAS	JONATHAN T.		0.00	Beginning Balance
		11/13/2015	40.00	Auto Accrual - 11/13/2015
			40.00	Resulting Balance
FREDENBERG	JAMES D.		101.50	Beginning Balance
		11/30/2015	-41.00	Calculate Payroll - 11/30/2015
			60.50	Resulting Balance
GREEN	LINDA K		0.00	Beginning Balance
			0.00	Resulting Balance
MARINE	KENNETH E		92.50	Beginning Balance
		12/04/2015	-92.50	Calculate Payroll - 12/04/2015
			0.00	Resulting Balance
MIDTHUN	NICHOLAS G.		52.50	Beginning Balance
		11/30/2015	-9.50	Calculate Payroll - 11/30/2015
			43.00	Resulting Balance