

**Windsor Town Board
RESOLUTION 2015-64**

**A RESOLUTION AWARDING THE
WINDSOR SPORTS COMMONS ENTRANCE GROUND SIGN**

WHEREAS, the Windsor Sports Commons ground sign was removed during the re-construction of US Highway 51; and

WHEREAS, the Wisconsin Department of Transportation agreed to, and paid, Windsor \$20,000 for an on-site advertising sign; and

WHEREAS, Windsor approved the sign design for the Windsor Sports Commons entrance; and

WHEREAS, Windsor published an Advertisement for Bids on July 2nd and 9th, 2015 and posted such notice on June 29th, 2015 at the Windsor Town Hall, Windsor Post Office, Morrisonville Post Office and Town of Windsor website; and

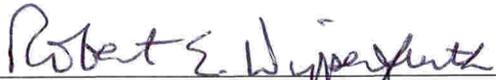
WHEREAS, the bids were received and opened at 2 p.m. on July 16, 2016; and

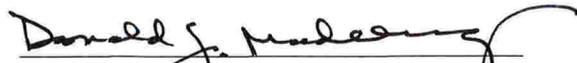
WHEREAS, the Town Engineer has reviewed the bids and is recommending awarding the Windsor Sports Commons ground sign to LaCrosse Sign Company, Inc. for \$20,245.

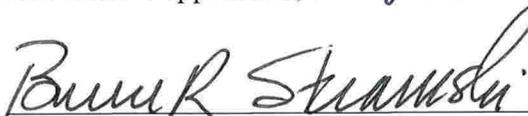
NOW THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Windsor that it hereby awards the Windsor Sports Commons entrance ground sign to LaCrosse Sign Company, Inc. for \$20,245.

The above and foregoing resolution was duly adopted at a regular meeting of the Town Board of the Town of Windsor, Dane County, Wisconsin, on the 16th day of July, 2015, by a vote of 5 in favor 0 opposed and — abstentions.

Town of Windsor


Robert E. Wipperfurth, Town Chairman


Donald G. Madelung, Town Supervisor


Bruce Stravinski, Town Supervisor


Alan Buchner, Town Supervisor


Monica M. Smith, Town Supervisor

Attest:

Christine Capstran
Clerk

**ADVERTISEMENT FOR BIDS
GROUND SIGN
TOWN OF WINDSOR, DANE COUNTY, WISCONSIN
(Windsor Sports Commons)**

The Town of Windsor will receive sealed bids for Windsor Sports Commons Ground Sign until **2:00 p.m., Thursday July 16, 2015** at the Windsor Town Hall, 4084 Mueller Road, Deforest, WI 53532. At that time, the bids will be opened and read aloud. The envelope containing the bid must be sealed, addressed to the Town of Windsor and clearly marked "Sealed Bid - Windsor Sports Commons Ground Sign".

The work is the supply and erection of the sign.

Ground Double Sided Top Header Sign: The curved element will be 10" high x 12'wide x 18" deep. The sign will be fabricated from aluminum frame construction and 0.090 aluminum face material. The faces will be 0.125" thick routed aluminum painted. The cabinet will be mounted on top of the steel and stone base.

Bid form and specifications are available at the Windsor Town Hall.

AWARD OF CONTRACT: It is anticipated that the Windsor Town Board will select and award contracts at a regularly scheduled Town Board Meeting after the scheduled time of closing bids. If the bid is accepted, the bidder shall execute a contract and submit the required certificate of insurance within 10 days after notice of award. Failure on the part of the bidder will result in the withdrawal of the award.

The Town of Windsor reserves the right to reject any and all bids, to waive any technicalities, and accept any bid, which it deems advantageous to the Town. No bid shall be withdrawn after the opening of bids without the consent of the Town of Windsor for a period of 60 days after the scheduled time of closing bids.

Published: July 2, 2015 and July 9, 2014

Posted: June 29, 2015 at the Windsor Town Hall, Windsor Post Office, Morrisonville Post Office and Town of Windsor Web site (windsorwi.gov)

BID FORM
GROUND SIGN WINDSOR COMMONS

I/We agree to provide, install and construct the following items according to stated specifications and the provisions and conditions of the Invitation to Bid.

ITEM A. GROUND SIGN INSTALLATION

Bidder shall furnish all labor, tools, equipment and supervision and shall perform all work for the construction indicated in Appendix A (Sign Specifications and Drawing). All work shall be done in accordance with Bid Invitation and Appendix A for the lump sum of:

Twenty Thousand Two hundred forty five Dollars and zero cents

Total for Item A (\$ 20,245.00)

By: LACROSSE SIGN CO. INC
(Name of Company, Partnership, Individual)

Date 07/15/2015

This Bid shall be valid for 60 days after the scheduled closing of bids.

Windsor Commons Ground Sign

Appendix A (Specifications & Drawing)

Bidder shall furnish all labor, tools, equipment and supervision and shall perform all work necessary for the complete construction of the ground sign described below.

Double Sided Non-illuminated Ground Sign 7' 1 1/2" H x 12' W

Double Sided Top Header:

The curved element is 10" x 12' x 18" D. Fabricated from aluminum frame construction and 0.090 aluminum face material painted to match PMS 560c Dark green.

Cabinet to be made from structural aluminum painted PMS 560c Dark Green. Faces: 0.125" thick routed aluminum painted PMS 560c Dark Green and PMS 7499c Yellow. The "Windsor" copy will be 3M white hp vinyl 220-10.

The 2" aluminum reveal will be painted PMS 560c Dark Green. The 2- decorative vertical elements will be aluminum painted to match 417c Moss Green with 3- 1" painted acrylic decorative circles applied to the front side of each element. The cabinet will be mounted on top of the steel and stone base.

Pole covers and aluminum base cladding:

The two vertical pole covers will be constructed with an aluminum framework and .090 aluminum material painted PMS 417c Moss Green. The 2- 3"H x 22" x 22" & 1- 3"H x 34" x 10' 10" caps will be formed from aluminum & painted to match PMS 417c Moss Green.

The lower portion of the pole cladding will be formed from .090 aluminum painted to match PMS 560c Dark Green with the graphics painted to match PMS 560c Dark Green and PMS 7499c Yellow.

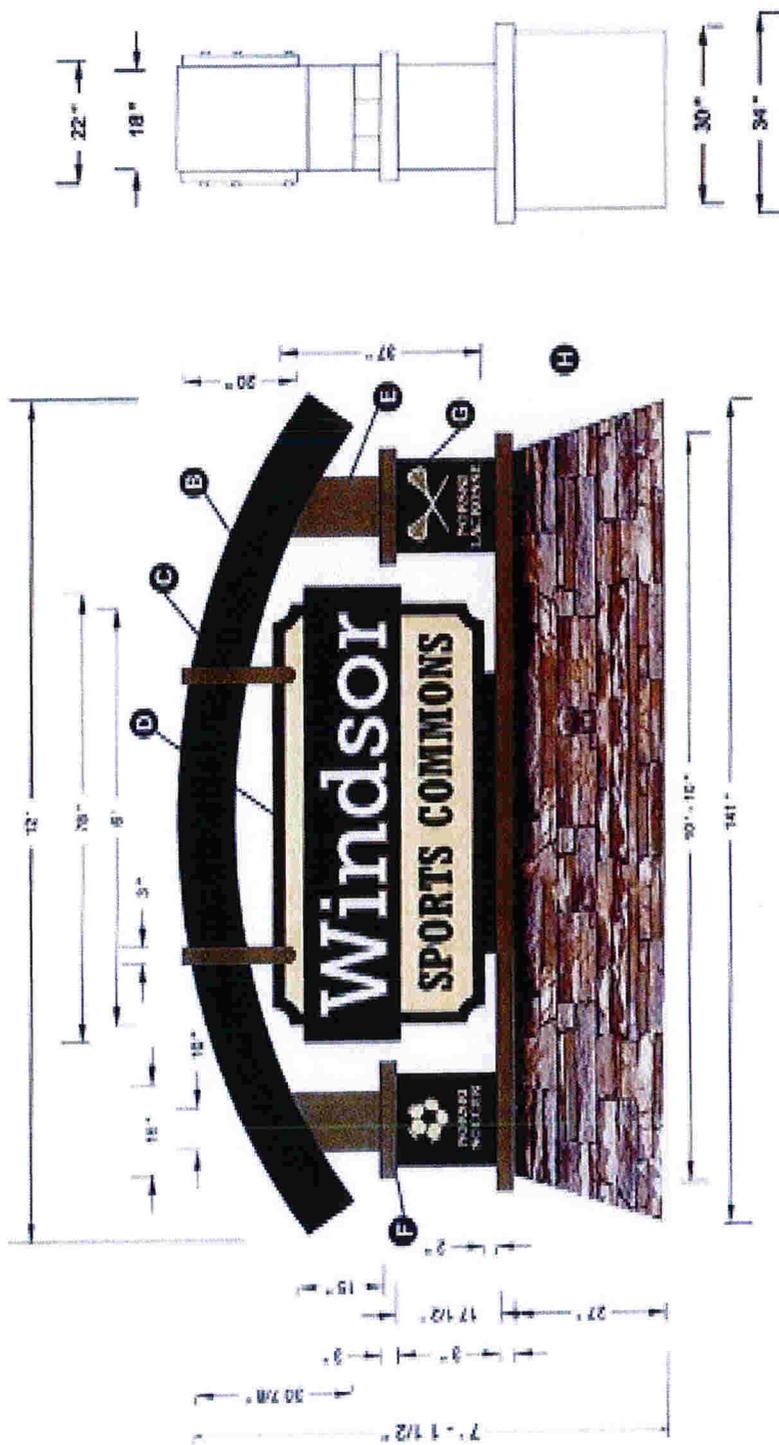
Stone Base:

The 30" x 30" x 141" base will be constructed of steel angle frame work. Frame to be epoxied primed. Install Dutch Quality Tuscan Ridge Natural Blend stone to the frame.

Support Poles:

Two 6" schedule 40 round steel poles set in a concrete foundation below frost.

Installation includes calling diggers hotline, sign excavation and disposal of project debris and spoils, concrete, installation of poles, return trip to install sign.





Memorandum

To: Windsor Town Board

CC: Tina Butteris, Finance Officer
Amy Anderson Schwappe, Planning & Development Coordinator

From: Kevin Richardson, Town Engineer

Date: July 16, 2015

Re: Windsor Commons Ground Sign Bid Results

The project was advertised and bid per state statues; one bid was received for Windsor Commons Ground Sign on July 16, 2015 at 2:00 PM. The lone bidder was La Crosse Sign Company their bid amount is \$20,245.00. This is the same amount that they quoted when they developing the project with Town Staff.

Examples of the ground sign were presented to the Town Board and the sign type and text was selected at the Board Meeting. It is my recommendation that the Board award the sign projects to La Crosse Sign.

