

Approved
2-18-2016

VILLAGE OF WINDSOR
SPECIAL VILLAGE BOARD MEETING
Monday, February 1, 2016 at 8:30 a.m.
Windsor Municipal Building, 4084 Mueller Rd, DeForest, WI

MINUTES

1. Call Meeting to Order and Roll Call

President Wipperfurth called the meeting to order at 8:30 a.m. Trustees present: Bob Wipperfurth, Monica Smith, Don Madelung, Alan Buchner and Bruce Stravinski. Others present: Director of Finance/Deputy Clerk Tina Butteris and Village Attorney Connie Anderson.

2. Recitation of the Pledge of Allegiance

The recitation of the Pledge of Allegiance was led by Trustee Smith.

3. Announcements:

President Wipperfurth read the following announcements:

- a. The Village Board will convene into closed session pursuant to:
 - i. Wisconsin Statutes sec. 19.85(1)(e) for purposes of deliberation or negotiation of the purchasing or sale of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:
 1. DeForest Area Fire and EMS District Agreement
 2. Boundary Agreement Negotiations: Town of Bristol, Town of Vienna, Town of Westport and Town of Leeds.
 - ii. Wisconsin Statutes §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility
 1. Public Works Vacancy

4. Convene into Closed Session and Roll Call

Trustee Buchner moved to convene into closed session at 8:34 a.m., second by Trustee Smith. Motion carried 5 – 0 with a roll call vote.

5. Reconvene into Open Session

Trustee Madelung moved to reconvene into open session at 10:31 a.m., second by Trustee Smith. Motion carried 5 – 0.

6. Action from Closed Session (May Include Motion or Resolution)

a. DeForest Area Fire and EMS District Agreement

No action was taken on the DeForest Area Fire and EMS District Agreement.

b. Boundary Agreement Negotiations: Town of Bristol, Town of Vienna, Town of Westport, and Town of Leeds

Trustee Buchner moved to proceed with finalizing and presenting an agreement with the Town of Vienna, second by Trustee Madelung. Motion carried with a 5 – 0 vote.

c. Public Works Vacancy

Trustee Stravinski moved to begin the process to hire a full time Public Works vacancy with Trustee Buchner and President Wipperfurth working with Finance Director Butteris on the hiring process and recommendation, second by Trustee Smith. Motion carried with a 5 – 0 vote.

7. Correspondence to Village of DeForest

Trustee Smith moved to send correspondence to the Village of DeForest on status updates on developments of mutual interest under the Presidents' signature, second by Trustee Buchner. Motion carried with a 5 – 0 vote.

8. 2016 Road Work

Engineer Richardson and Public Works Supervisor Fredenberg are to gather information to report on recommended 2016 road work.

9. DeForest-Windsor Tourism

No action was taken on DeForest-Windsor Tourism.

10. Authorization to Upgrade Phone System to VoIP (Voice Over Internet Protocol)

Trustee Smith moved to begin the research for a new VoIP phone system and additional lines, second by Trustee Madelung. Motion carried with a 5 – 0 vote.

11. Electronic Meeting Packets

Staff will research electronic meeting packets and bring back to the Board. No action was taken.

12. Authorization to Bid for Windsor Sports Commons Storage Facility

Trustee Smith moved to authorize the bid process for the Windsor Sports Commons storage facility with Trustee Buchner, President Wipperfurth and Engineer Richardson preparing the documents, second by Trustee Madelung. Motion carried with a 5 – 0 vote.

13. Authorization to Retain Architect to Design Morrisonville Concession Stand

Trustee Stravinski moved to retain an architect to design the new Morrisonville concession stand with payment from the park facility fees, second by Trustee Madelung. Motion carried with a 5 – 0 vote.

14. 2017 Revaluation

Costs for external revaluation were reviewed; will request costs for internal revaluation for review at February 18th, 2016 Village Board meeting. No action was taken.

15. Adjournment

Trustee Madelung moved to adjourn at 11:32 a.m., second by Trustee Stravinski. Motion carried with a 5 – 0 vote.

Respectfully submitted,



Tina A. Butteris
Director of Finance/Treasurer
Deputy Clerk/HR Manager