

MINUTES

- 1) **Call the Meeting to Order:** The meeting was called to order by Chairperson Jean Schneider at 4:00 p.m.
- 2) **Roll Call:** Members Present included Jean Schneider, Jayme Anderson, Barb Bauer (arrived late, excused), Don Madelung and Bruce Stravinski. Holly Anderson and Paula Brandmeier were excused. Director of Planning and Development Amy Anderson Schweppe and Village Engineer Kevin Richardson were also present.
- 3) **Pledge of Allegiance:** The pledge was recited by all in attendance.
- 4) **Minutes from November 17, 2015 and January 5, 2016:** Bruce Stravinski moved to approve both sets of minutes as presented. The motion was seconded by Jayme Anderson. The motion passed 4-0.
- 5) **Treasurer's Report:** There was no Treasurer's Report presented.
- 6) **Trails Map Update and Review:** The Token Creek Conservancy Committee reviewed a draft of the map and decided on certain edits.
- 7) **Shelter Bids Update:** Kevin Richardson updated the group on the status of the shelter bids. Bid opening is set for March 15, 2016 with the hope that prices come in better this year than last year.
- 8) **Winter Stream Monitoring Update:** Barb Bauer indicated that there may be upcoming spring training and the Big Hill was a potential location. Dates to be forthcoming.
- 9) **Maintenance issues**
 - a) **Culver Gate Contract:** Barb Bauer made a motion to approve \$600 for the annual gate contract to be paid in two installments. The motion was seconded by Bruce Stravinski. The motion passed 5-0.
 - b) **Big Hill Maintenance and Management:** Barb Bauer had nothing new to report.
 - c) **Trails & Invasive Control:** Jean Schneider has a call in for a quote for the Culver Prairie Burn but it is likely that the burn would happen before the next meeting. The cost in 2015 was \$410. Bruce Stravinski made a motion to approve up to \$500 for a spring burn at the Culver prairie. The motion was seconded by Don Madelung. The motion passed 5-0.
 - d) **Other:** Portable toilets were discussed and should be placed out in April. Jayme Anderson presented a draft proposal for the blacktop of the Old Mill Site parking lot and Trail. It was discussed that this was not in the budget for this year. Bruce Stravinski thought this should be taken to the Village Board as a possible project to contribute to the area now that the shelter is going in. Finally, the normal Token Creek

Conservancy Committee meeting in April conflicts with the election. Token Creek Conservancy tours were scheduled for Wednesday, April 5, 2016 at 4:00 instead.

10) **Grant Opportunities:** Several options for grants were discussed. No action was taken.

11) **Adjournment:** Don Madelung made a motion to adjourn the meeting. The motion was seconded by Jayme Anderson. The motion passed 5-0.

Minutes prepared by: Amy Anderson Schweppe

A handwritten signature in black ink, appearing to read "Amy Anderson Schweppe". The signature is written in a cursive style with a large initial "A".