

VILLAGE OF WINDSOR
COMMUNITY DEVELOPMENT AUTHORITY
Tuesday, March 08, 2016 at 5:00 p.m.

Approved
May 18, 2016

MINUTES

1. **Call Meeting to Order and Roll Call:** The meeting was called to order by Chairman Steve Austin. Members present included Steve Austin, Barry Eichinger, Peggy McCallen and Robert Wipperfurth. Alan Buchner, Bill Smith and Dave Gaustad were absent and excused. Staff members included CDA Executive Director Kevin Richardson and Director of Planning and Development Amy Anderson Schweppe.
2. **Recitation of the Pledge of Allegiance:** The pledge was recited by all.
3. **Announcements:** There were no announcements.
4. **Minutes from October 8, 2015:** Robert Wipperfurth made a motion to approve the minutes. The motion was seconded by Barry Eichinger. The motion passed 4-0.
5. **Treasurer's Report:** Amy Anderson Schweppe provide an update on the financials for the CDA since it had been several months since they last were reviewed. Barry Eichinger made a motion to approve the treasurer's report. The motion was seconded by Peggy McCallen. The motion passed 4-0.
6. **Windsor Crossing Development Update:** Kevin Richardson provided a status update on the Windsor Crossing Development project. To date there have been two CSM's reviewed in the north to reconfigure the commercial and multi-family area. There has been a replat of the single family area. Upcoming for the project is another CSM to divide up the multi-family lot so that it can be purchased and developed in phases according to the agreement. There will also need to be an amendment to the purchase agreements to reflect the actual territory to be purchased.
7. **CDA Resolution 2016-01 A Resolution to Authorize the Executive Director of the Windsor Community Development Authority to Sign the Windsor Crossing Certified Survey Map East, Certified Survey Map West and Windsor Crossing Residential Re-Plat as Representative of the Owner for the Subject Property:** Kevin Richardson updated the CDA on the status of the Windsor Crossing project and indicated that there needed to be an authorization to allow the Executive Director and CDA Chairman the ability to sign the referenced re-division documents. Barry Eichinger made a motion to approve CDA Resolution 2016-01. The motion was seconded by Robert Wipperfurth. The motion passed 4-0.
8. **CDA Resolution 2016-02 A Resolution to Authorize the Executive Director and Chairperson Steve Austin of the Windsor Community Development Authority to Sign Amendments to the Purchase Agreements for the Windsor Crossing Project:** Kevin Richardson updated the CDA on the status of the Windsor Crossing project and indicated that there needed to be an authorization to allow the Executive Director and CDA Chairman the ability to sign amendments to the purchase

agreements to reflect the territory to be purchased. Barry Eichinger made a motion to approve CDA Resolution 2016-02. The motion was seconded by Peggy McCallen. The motion passed 4-0.

- 9. Adjournment:** A motion was made by Peggy McCallen to adjourn the meeting. The motion was seconded by Barry Eichinger. The motion passed unanimously.



Minutes prepared by: Amy Anderson Schweppe