

VILLAGE OF WINDSOR

BOARD MEETING

Minutes

April 7, 2016

1. Call Meeting To Order And Roll Call.

Meeting convened by President Wipperfurth at 5:00 p.m. Trustees present: Alan Buchner, Don Madelung, Bruce Stravinski, and Bob Wipperfurth. Trustee Monica Smith had an excused absence. Others present: Village Director of Finance/Deputy Clerk Tina Butteris, Village Attorney Connie Anderson, Village Engineer Kevin Richardson, and Sanitary Commission Engineer Jerry Groth.

2. Recitation Of The Pledge Of Allegiance.

The flag pledge was led by Trustee Buchner.

3. Announcements.

a. Public Hearing At 5:00 P.M. To Vacate Outlot 2 Dedicated For Right-Of-Way In The Plat Of Wolf Hollow.

b. The Village Board Will Convene Into Closed Session Pursuant To:

i. Wisconsin Statutes Sec. 19.85(1)(e) For Purposes Of Deliberation Or Negotiation Of The Purchasing Or Sale Of Public Properties, The Investing Of Public Funds, Or Conducting Other Specified Public Business, Whenever Competitive Or Bargaining Reasons Require A Closed Session.

1. DeForest Area Fire And EMS District Agreement.

2. Boundary Agreement Negotiations: Town Of Bristol, Town Of Westport.

President Wipperfurth read the above announcements.

He also offered congratulations to the Village Board members on their election to the Village Board, and congratulations were also given to President Wipperfurth.

4. Approve Minutes.

- a. February 25, 2016.
- b. March 3, 2016.

Trustee Stravinski asked for clarification on page 7 of the February 25, 2016, Minutes stating that park fees would be based on the replat. Also, on page 10 it is noted Trustee Stravinski asked about the size of Revere Trails and Schroeder Fields. He was referring to the lot sizes in each development.

A motion was made by Trustee Stravinski, seconded by Trustee Madelung, to approve the Minutes of February 25 and March 3 as amended. Motion carried with a 4-0 vote.

5. Consider Vouchers For Payment.

There was nothing to highlight. A motion was made by President Wipperfurth, seconded by Trustee Madelung, to approve the vouchers as presented for payment. Motion carried with a 4-0 vote.

6. Vacate Outlot 2 Dedicated For Right-Of-Way In The Plat Of Wolf Hollow.

- a. Public Hearing.

President Wipperfurth opened the public hearing at 5:05 p.m.

Village Attorney Anderson indicated this action will provide for the discontinuance and vacation of an area that had been dedicated as a right-of-way on North Towne Road. It will never be useful for this area for public right-of-way purposes. That little knife area will be attached to the Windsor Crossing Plat. All parties have agreed to have that vacated and to allow the connection of that knife to the adjacent property. Windsor has quit claim deeds from everyone.

The public hearing was closed at 5:08 p.m.

- b. Village Board Resolution 2016-48.

A motion was made by Trustee Buchner, seconded by Trustee Stravinski, to approve Resolution 2016-48, Vacate Outlot Two (2) Of The Plat Of Wolf Hollow And Quit Claim Village Of Windsor's Interest To Community Development Authority Of Village Of Windsor. Motion carried with a 4-0 vote.

7. Appearances Before The Board.

None.

8. Village Of Windsor Law Enforcement Report.

Deputy Heidi Studnicka provided the Law Enforcement Report for March 2016. Deputy Gnacinski responded to 19 calls; Deputy Day responded to 38 calls; and Deputy Studnicka responded to 43 calls. There were seven crashes: a two-car property-damage only at Gray and CV, at two-car injury at Egre and Highway C, a one car property-damage only at Oak Springs, a semi rollover at Mueller and Highway 51, and a car-deer crash.

Calls responded to were two domestic arrests, three fraud issues, two detox, a pursuit/crash assist, child abuse, domestic disorderly conduct with an armed subject, a synthetic marijuana arrest, and a warrant arrest. There were 19 speeding citations.

The village hosted an event – “Dessert With Deputies.” Four residents responded. They plan on doing additional events, maybe under a different name.

Three or four letters have been received from an anonymous person. It is suspected this person lives on Kimberly Way. The speed board was placed on Kimberly Way. It is a low traffic area. The cars were traveling around 25 mph or lower. Deputy Studnicka is not seeing the traffic concerns that were brought up.

President Wipperfurth referenced another anonymous letter that came in earlier in the day. The village cannot follow up with the person who sent it. It is very frustrating. He questions credibility. It is hard to react. Windsor followed up as best it could on Kimberly Way.

Trustee Madelung stated if someone wants to communicate with the Board or the Sheriff’s Office, they must sign their communication or it will be ignored.

President Wipperfurth added that time and resources are being wasted if the village cannot follow up.

Deputy Studnicka referenced the upcoming construction on Highway C that is to commence on April 11 and continue through November.

There is a link on Windsor’s website regarding traffic patterns.

Deputy Studnicka discussed the letter from Alan Harvey. As far as street lights, street lights promote more safety. Regarding traffic and speed, she does see high traffic on those roads.

President Wipperfurth added that the letter read that the Sheriff’s Department was not doing enough enforcement.

The deputies are doing traffic enforcement when they are available. They are spending more time on Highway 51. The speed board is being moved around. Other calls take priority over traffic enforcement.

9. Appoint Representative To Park Commission.

A letter of interest has been received from Greg Goke.

President Wipperfurth placed in nomination the name of Greg Goke to fill the vacancy on the Park Commission. A motion was made by Trustee Buchner, seconded by Trustee Madelung, to confirm the nomination. Motion carried with a 4-0 vote.

10. Trade In 2009 John Deere 997 ZTRAK 72” Side Discharge Mower And Purchase New John Deere Z997R Diesel W 72” 7-Gauge Side Discharge Deck 2016 Lawn Mower Trade-In And Purchase.

Jim Fredenberg provided an overview. The village currently has two mowers. Bids went out on this mower. Two dealers came back with quotes. Cost of the mower from Sloan Implement Company would be \$9,250. The cost from Mid-State Equipment would be \$10,998.

Trustee Stravinski asked when Windsor expects to need a third mower.

Jim Fredenberg did not know.

Trustee Stravinski thought maybe the village should keep the mower instead of trading it in.

Jim Fredenberg responded that it is at a point where it is starting to have problems.

A motion was made by Trustee Stravinski, seconded by Trustee Buchner, to accept the low bid from Sloan Implement for the 2016 John Deere of \$9,250, including Windsor’s trade-in. Motion carried with a 4-0 vote.

11. Purchase Of New Toro Model 20381 21” Super Recycler Personal Space S.P. Lawn Mower.

Mr. Fredenberg indicated there is a need for a push mower for use at the splash pad and the medians on Windsor Road. The proposed mower will bag or mulch.

A motion was made by Trustee Buchner, seconded by Trustee Madelung, to accept the bid from Carl F. Statz for the Toro mower in the amount of \$450. Motion carried with a 4-0 vote.

12. Installation Of Portage Road Street Lights.

President Wipperfurth put this in perspective. Jim Fredenberg has suggested that Windsor should look at putting a street light at some of the intersections on Portage Road.

Mr. Fredenberg added that it is hard to find the intersections when plowing snow in the dark. They cannot find the intersection.

Some of the intersections are getting pretty dangerous. Terrace Park has lights. Surrounding communities have street lights. This is something the Board should take a hard look at.

President Wipperfurth added that it has been done before. He referenced a letter sent by the Harvey family.

Trustee Buchner asked Mr. Fredenberg if the lighting is more of a convenience for public works or a safety issue.

Jim Fredenberg responded that it more of a safety issue.

Trustee Madelung stated that cars do not have sufficient lighting. Street lighting would enhance the safety factors. Street lighting would be an added safety factor.

Trustee Stravinski stated his thought was if these three are needed, what about 20 more? Windsor Road and Highway C is terrible. If this is a safety issue, are we better off to look at four-way stop signs instead of lights at those intersections?

Alan Harvey said he trusted that the Board received his fairly detailed letter. As he listens to this, he remains convinced that it is a perception issue. It is not grounded on facts. Few accidents have occurred at that intersection. We need to look at hard data. The traffic has changed on the east side of Highway 51. He sincerely believed there should be more signs and speed boards. Lights will not take care of this. The problem is the vast majority of drivers are ignoring the speed. The perception is one can speed in Windsor. We have to get to the core issue. Windsor needs traffic speed enforcement. It needs something more effective. Before Windsor looks at more Band-Aids, it should look at enforcement during drive-time hours.

Windsor should talk to the neighbors who would be most affected. Residents want a dark sky.

Windsor has made a commendable effort protecting its rural character. Introducing street lights is a form of creeping urbanization. He said he could provide 16 to 20 intersections. Put them everywhere.

Diane Harvey, 3900 Vinburn Road, said she has always been proud of the town of Windsor because it has made a commitment to quality of lights to its residents. This is creeping urbanization. Light pollution is something that more communities are becoming aware of and doing something about. Vinburn Road has become a huge speedway. The direction of the street

lamp would encourage people to speed. The noise level has increased. She would encourage that the speed limit be lowered to 35 mph on Vinburn Road. She was concerned about light pollution. Windsor needs to take a hard look at decisions like this.

Alan Harvey urged Windsor to try traffic and speed enforcement first. Windsor should try to have officers on Windsor Road, Vinburn Road, and Portage Road.

Deputy Dave Gnacinski asked Alan Harvey whether the intersection at Vinburn Road and Portage Road was a dangerous intersection.

Mr. Harvey responded there are some perception issues there. There are issues at other intersections. He knows there is a visibility issue at Vinburn Road and Portage Road.

Deputy Gnacinski said the average speed according to the speed board put on Vinburn Road was 47.59 miles per hour. He added if it is a dangerous intersection maybe having a street light would help.

Alan Harvey said he was not buying Deputy Gnacinski's argument. Mr. Harvey is not saying that everyone is driving at high speeds. Most people are law-abiding. If the village believes there should be lights, there are more troublesome intersections.

Deputy Gnacinski said if it is a dangerous intersection some research should be done and maybe you will find out that a light would help.

President Wipperfurth addressed Mr. Harvey stating Mr. Harvey's point was that if there is not a speed board people tend to go fast. When you see a speed board you slow down. No one saw the ramifications of how traffic would change from the reconstruction of Highway 51. Windsor is making an attempt by telling its officers to patrol certain areas. Speed was one component on this, but that was not why this was on the agenda. It could be a safety aspect for farmers with large equipment. Should there be lights at all intersections?

Dick Woodburn, 6891 Leonard Road, was opposed to the street lights. Would an intersection be safer with lights? Do we have problems with the intersections at night? He agreed with Diane Harvey regarding an increase in lights.

Alan Harvey reiterated what Mr. Woodburn said. Traffic issues are primarily during daylight hours.

Diane Harvey asked if lowering the speed limit would be a tool available to them.

President Wipperfurth replied that, when talking with the Sheriff's Department, using the speed limit as a tool is not a good idea.

Deputy Gnacinski added that stop signs are not the answer for speed. Vinburn Road used to be 55 mph. It was lowered to 45 mph. Now you want to lower it to 35 mph.

Mr. Harvey added as a point of clarification that his support of a street light at the intersection of Mueller Road and Highway V was because of the volume of traffic, truck traffic, and the Sports Commons.

President Wipperfurth responded that you talk about safety at some of these intersections. The village gets some complaint calls, the majority of which are with the one tree on the corner of the Harveys' lot. The tree is in the right-of-way. It would be helpful if the tree could be taken down.

Diane Harvey said the feeder roads have changed.

Alan Harvey said, if the corner tree came down and it is in the right-of-way, then there would not be any light installed.

Trustee Stravinski sees this as a dilemma – the amount of traffic that travels Windsor Road and Vinburn Road. It will only get worse. It is easy to get through when going to Sun Prairie to shop. The most dangerous intersection in the area is CV and 19. It is much easier to drive the rural roads than taking Highway 19. Trustee Stravinski stated he did not like to drive the rural roads at night. It is hard to see. If there is a light, more people would go that way. It is a Catch-22.

Trustee Madelung recommended putting this issue in abeyance for further discussion. He received the information at the 11th hour. Wherever the safety factors are, that is where he will lean. Windsor's police force does a phenomenal job.

Trustee Buchner added that he has had the pleasure to live on Vinburn Road for 56 years. He has seen a lot of stuff come up and down Vinburn Road. He did not believe that lights will help anything. In the 56 years, the quality of life has changed – volume of traffic, speed, intervals of traffic. He has been an advocate for people to use North Towne Road at a 55 mph speed limit and discourage traffic on village roads. If solar-powered sign poles are a way to go, it is a constant reminder, then that is the way to go. If he sees the sign board flashing, he will pull down his speed. Farmers complain to him that the tree on the Harvey property is a problem. They cannot see into the intersection.

President Wipperfurth indicated the Village Board will go back and look at this from a bigger perspective – looking at speed, lighting, and lighting on the trucks.

Trustee Stravinski asked if adding stop signs was an option. River Road now has three stop signs, and most people do not go that way.

Village Engineer Richardson stated regarding removal of the Harvey tree, the property owner is responsible for anything in the right-of-way.

President Wipperfurth said the village would work out how the tree is going to be removed.

A motion was made by Trustee Madelung, seconded by Trustee Buchner, to hold this matter in abeyance. Motion carried with a 4-0 vote.

13. Operator Licenses.

President Wipperfurth noted that Village Clerk Capstran recommended approval of all seven applications for operator licenses.

A motion was made by Trustee Buchner, seconded by Trustee Stravinski, to approve operator licenses for Ian A. Ringstad, Teresa K. Heiman, Scott M. Kriel, Alexis M. Harper-Beuter, Frank J. Kruger, Yolanda Bell, and Lee H. Swan based on staff recommendation. Motion carried with a 4-0 vote.

14. Request To Village Of DeForest For Below Grade Interconnect Station At Reardon Road.

Engineer Jerry Groth discussed a draft memo that he would like permission to submit to the village of DeForest regarding the below-grade interconnection. He provided a map. This would essentially be a below-grade closet with pipes. The interconnect will provide a direct connection between Windsor's pressure zone and DeForest's pressure zone if there is an emergency. Any emergency would be signaled. There are two changes in the IGA. One has to do with payment and the other timing of future DeForest improvements. He would like to go to DeForest and say this is what we want and we want to move forward.

Engineer Groth is asking permission to send this memo and the attachments to the village of DeForest and, if requested, attend a Board meeting with the village of DeForest. This is our plan and our strategy for completing this, and we will move forward with this design.

Trustee Buchner asked if there was any legal work that needed to be done.

Engineer Groth responded that it was only engineering work.

A motion was made by Trustee Buchner, seconded by Trustee Madelung, authorizing Engineer Groth from Baxter & Woodman to forward his memo to DeForest and attend any necessary meetings to finalize the interconnect at Reardon Road.

Village Attorney Anderson and Engineer Groth will confirm the language in the final paragraph before the memo is sent.

The motion maker and second concurred with this addition.

Motion carried with a 4-0 vote.

15. Amendments To The Forward Development Group Windsor Crossing Purchase Agreement.

Village Attorney Anderson noted that Windsor does not have back the final amendments to the Agreement. She wanted to make sure everyone had Exhibit 6, which she discussed. Only 20 building permits can be pulled before the connection has to be made to Wolf Hollow. This can be approved in its totality when Windsor has the rest of the agreement. This will be on an upcoming agenda.

16. Pleasant Hill Estates.

a. Resolution 2016-38: Approval Of Amendment To The Utility Agreement For Phase 1 Of The Plat Of Pleasant Hill Estates And Certain Lots At Wolf Hollow At Pleasant Prairie Creek.

Village Attorney Anderson explained that there are two sets of documents with all of the attachments. The agreements were discussed. Windsor is making sure the utility agreement is in place and the changes have been made to the Development Agreement. The Ackers have agreed. The same agreement will be used for the utility system and the public improvements. Certain items were addressed in the Development Agreement. There is a phasing plan. They have worked through park improvement issues. The Village Engineer has reviewed and approved the surety. It is separate for water and sewer and other public improvements. Money will be held in one account. Changes were made on the transfer restrictions.

Village Engineer Richardson went through Exhibit J which he prepared.

Village Attorney Anderson said this was good to go on both the Utility Agreement and the Development Agreement.

A motion was made by Trustee Buchner, seconded by Trustee Stravinski, to approve Resolution 2016-38, Approval Of Amendment To The Utility Agreement For Phase 1 Of The Plat Of Pleasant Hill Estates And Certain Lots At Wolf Hollow At Pleasant Prairie Creek. Motion carried with a 4-0 vote.

b. Resolution 2016-40 Amendment Number 2 To The Development Agreement For The Plat Of Pleasant Hill Estates.

A motion was made by Trustee Stravinski, seconded by Trustee Buchner, to approve Resolution 2016-40, Approval Of Amendment No. 2 To The Development Agreement For Phase 1 Of The Plat Of Pleasant Hill Estates And Certain Lots At Wolf Hollow At Pleasant Prairie Creek. Motion carried with a 4-0 vote.

17. Morrisonville Concession Stand.

Dick Woodburn of the Park Commission gave the Board an update and history on how we got to where we are. The present concession stand was built with used lumber; wires dangle, the floor is cracked and uneven. The building is not safe.

The project has snowballed along the way. Now it includes water, sewer, and cabinets, with the possibility that the building will include storage for the baseball league. It has been designed to look like the park shelter. He thought they were initially replacing the concession stand. He was trying to do it conservatively and stay in their budget. It sounds like everyone wants to push this forward and finish it now.

Village Engineer Richardson indicated Windsor could get Dick Woodburn's plan in shape to get it out to bid.

Trustee Buchner asked who uses the park. When is it open and run?

Dick Woodburn responded that he did not know how much it was used.

Trustee Buchner asked whether the village could use whoever is using the park as a source of income.

Mr. Woodburn responded that softball has helped with expenses. They have limited funds. We are talking a substantial amount of money.

Trustee Buchner asked whether the existing building would be razed, the foundation removed, and then start over.

Mr. Woodburn responded, "Yes."

Trustee Buchner asked if there was a better location.

Mr. Woodburn said this location gets wet when it rains. It is soggy. He was suggesting raising the building 6 to 10 inches. It is presently nice and close to the ball fields in a nice centrally located area.

Mr. Woodburn asked whether Windsor needs to spend this money in Morrisonville when it is only two fields in that DeForest is going to build its complex.

President Wipperfurth responded that if it is built someone will find a use for it. Morrisonville gets overlooked, and this could be a source of pride for them. There could be family events and parties.

Dick Woodburn thought they were talking about \$60,000.

Village Finance Director/Deputy Clerk Butteris indicated there are other sources of funds if it was to proceed forward. Park fees collected could be utilized. There is a health issue involved, which is why there is the need for water.

Trustee Madelung endorsed the project. Windsor could charge groups nominal fees.

Village Engineer Richardson stated that anything over \$25,000 would have to go to bid through the normal bid process. There are issues with water and sewer not being close. Sewer will have to be a grinder pump. There is water on Willow.

President Wipperfurth stated that this is getting more complicated as it goes.

Village Engineer Richardson said it would be complicated to get the water and sewer. He was then reminded that there are already restroom facilities in the park.

Mr. Woodburn said it would be best to do this project in late-summer or early-fall, starting maybe around the first of August.

Village Finance Director/Deputy Clerk Butteris said the village would need approval to put this out to bid.

A motion was made by Trustee Buchner, seconded by Trustee Madelung, to have staff take this to the bid process using the current proposal. Motion carried with a 4-0 vote.

18. Resolution 2016-51 Utility Agreement For Runway Sewer On Lot 97, Wolf Hollow Subdivision.

Village Attorney Anderson explained and wanted everyone to realize Windsor is actually finishing an important project – allocation of the costs that are related to the Runway Interceptor. Everyone has signed off. This is an important completion of a long-standing project.

Engineer Groth went over the details of the interceptor costs. Additional lots were added so the cost of the REU was able to be brought down. Lot 97, Wolf Hollow and Prairie Creek overpaid.

Village Engineer Richardson stated that all developers are entitled to recoup if someone else came in.

Village Attorney Anderson added that everyone is being treated fairly and has agreed with this.

President Wipperfurth stated that this has been a complicated matter with moving targets.

A motion was made by Trustee Madelung, seconded by Trustee Stravinski, to approve Resolution 2016-51, Approval Of Amendment To The Utility Agreement For Lot 97 Of The Plat

Of Wolf Hollow Regarding Allocation Of Runway Sewer Interceptor Costs. Motion carried with a 4-0 vote.

19. Purchase And Installation Of Park Signage.

Village Finance Director/Deputy Clerk Butteris discussed that the village is replacing park signs to get the new design. The larger sign for the community parks would be approximately \$3,000 for each sign, post, and installation. There are five parks that need the larger sign: Cradle Hill, Sunset Meadow, Windsor Fireman's, Millstone Heights, and Morrisonville Fireman's.

There are three highly-visible parks for which smaller signs would be used: Grosbeak Glen, Terrace Park, and Windsor Hills. The smaller signs are \$1,735 for each sign, post, and installation.

The total cost for the eight signs would be \$19,885. That would leave seven signs to be replaced. Village Finance Director/Deputy Clerk Butteris indicated there was a balance in the incorporation fund.

Dick Woodburn felt if Windsor was going to change signs it should do them all at one time. That way the village is consistent throughout the entire park system.

Seven additional signs would be \$12,000. Village Finance Director/Deputy Clerk Butteris thought maybe Windsor could make a better deal if it was getting that many signs.

In response to a question from Trustee Buchner, Village Finance Director/Deputy Clerk Butteris answered that this vendor was picked because of past performance.

President Wipperfurth asked how many new signs the village already had.

The sign at the Traveler Trail Park is the only one.

He also asked whether the signs should be as the Traveler Trail Park sign says: Windsor Park System, or instead the Village of Windsor.

The consensus was to stay with Windsor Park System.

Trustee Buchner stated that Windsor has money appropriated to do this and has \$49,000 that has not been allocated. He was in favor of doing all of the signs at this time.

Village Finance Director/Deputy Clerk Butteris will go back to the vendor to try to negotiate a better price. The cost would be \$32,000 if all are done at this time. She thought it made sense to do them all at once.

A motion was made by Trustee Stravinski, seconded by Trustee Buchner, to purchase signs for the Windsor parks up to an amount of \$32,000. Motion carried with a 4-0 vote.

20. Resolution 2016-46 Approve Tax Incremental District Expenditure For Runway Sewer Expense.

This is not ready for discussion. Village Finance Director/Deputy Clerk Butteris noted that this is related to the earlier discussion. This is the Windsor Crossing portion. Jim Mann, Windsor's financial advisor, is reviewing this. It is a traditional TID expense.

A motion was made by Trustee Buchner, seconded by Trustee Madelung, to table this item. Motion carried with a 4-0 vote.

21. Ordinance 2016-49 Knox Box Ordinance.

President Wipperfurth stated that Windsor is considering a Knox Box ordinance. This is something the Fire District is asking for as an enforcement tool.

Jon Yaskal, District Fire Inspector, addressed the Village Board with what they see as the need for a Knox Box. He indicated that this was a project of his own. He would like to have the same rules in all municipalities that he works with. There are Knox Boxes in Windsor, but there is no ordinance in Windsor that indicates who has access. Knox Boxes have been used in places all over. This would give him and the District a tool to say that they are needed, and it gives access to them. This can improve public safety as far as timing. This gives instant access to the building. The keys to the businesses are secured. They are not waiting for a key holder. They can get in without causing damage.

There is a key safe in the vehicles which is accessed by a PIN. There is not typically a maintenance fee or a user fee.

Alan Harvey, 3900 Vinburn Road, said he was certain that Windsor had adopted a Knox Box ordinance 10 to 12 years ago.

Neither President Wipperfurth nor Trustee Stravinski had any recollection of a prior Knox Box ordinance.

Jon Yaskal did not find an ordinance for Windsor. Medeco keys are used, which have three angles. The Fire District's keyway and keys are specific to the District.

President Wipperfurth felt it was important to have uniform language throughout the District. It is cheap insurance for the property owner.

Village Attorney Anderson had no objection to using the language provided by the Fire District.

Trustee Stravinski added that he thought it was good.

A motion was made by President Wipperfurth, seconded by Trustee Buchner, to bring this back at the April 21 meeting and that the Village Board approved of this concept. Motion carried with a 4-0 vote.

22. Set Budget Meeting Schedule.

President Wipperfurth suggested dates for budget meetings. Each meeting will begin at 8:00 a.m. and last a couple of hours. Dates suggested were May 3, June 7, July 12, August 2, September 6, and October 4.

A motion was made by Trustee Madelung, seconded by Trustee Stravinski, to confirm the above dates and times. Motion carried with a 4-0 vote.

23. Committee/Board/Staff Reports.

a. Plan Commission.

President Wipperfurth reported on the Plan Commission.

b. Community Development Authority.

Village Engineer Richardson reported on the Community Development Authority.

c. Park Committee.

Trustee Madelung indicated there was nothing to report.

d. Token Creek Conservancy Committee.

Trustee Stravinski reported on the Token Creek Conservancy Committee.

e. DeForest Area Community And Senior Center/Half-Century Club.

Trustee Stravinski reported on the DeForest Area Community and Senior Center/Half-Century Club.

f. DeForest Area Fire Protection Board.

President Wipperfurth reported on the DeForest Area Fire Protection Board.

- g. DeForest Area Chamber Of Commerce.

Village Engineer Richardson reported on the DeForest Area Chamber of Commerce.

- h. DeForest Area Tourism Commission.

Trustee Stravinski reported on the DeForest Area Tourism Commission.

- i. Dane County Cities And Villages Association.

President Wipperfurth reported on the Dane County Cities and Villages Association.

- j. Windsor Utility Commission.

Trustee Buchner reported on the Windsor Utility Commission.

- k. Safe Communities Madison-Dane County.

There was no report.

- l. WisDOT Liaisons.

Village Engineer Richardson reported regarding the WisDOT Liaisons.

- m. Pool Committee.

Trustee Madelung indicated there was nothing to report.

- n. Village President Report.

President Wipperfurth provided his report.

- o. Village Staff Report.

Village Engineer Richardson and Village Director of Finance/Deputy Clerk Butteris provided a staff report.

- 24. Convene Into Closed Session.

At 8:08 p.m., a motion was made by Trustee Madelung, seconded by Trustee Stravinski, to convene into closed session. Motion carried with a roll call vote.

25. Reconvene Into Open Session.

A motion was made and seconded to reconvene into open session.

26. Action From Closed Session (May Include Motion Or Resolution).

- a. DeForest Area Fire And EMS District Agreement.
- b. Boundary Agreement Negotiations: Town Of Bristol, Town Of Westport.

27. Adjournment.

A motion was made and seconded to adjourn the meeting. Motion carried with a 4-0 vote.

Respectfully submitted,



Ellen G. Teed  
Recording Secretary

**VILLAGE OF WINDSOR - BOARD MEETING**  
Thursday April 7, 2016 at 5:00 p.m.  
Windsor Municipal Building, 4084 Mueller Rd, DeForest, WI

**SUPPLEMENTAL MINUTES**

**24) Convene Into Closed Session**

Trustee Buchner moved to convene into closed session at 8:08 p.m., second by Trustee Madelung. Motion carried 4 – 0 with a roll call vote.

**25) Reconvene Into Open Session**

Trustee Buchner moved to reconvene into open session at 9:01 p.m., second by Trustee Stravinski. Motion carried with a 4 – 0 vote.

**26) Action from Closed Session (May Include Motion or Resolution)**

- a) DeForest Area Fire and EMS District Agreement
- b) Boundary Agreement Negotiations: Town of Bristol, Town of Westport

There was no action taken from closed session.

**27) Adjournment**

Trustee Madelung moved to adjourn at 9:01 p.m., second by Trustee Buchner. Motion carried with a 4 – 0 vote.

Respectfully submitted,



Tina Butteris  
Finance Director/Treasurer  
Office Manager/Deputy Clerk