

Approved
8/16/2016

MINUTES

1. **Call Meeting to Order and Roll Call:** The meeting was called to order by Chairman Steve Austin at 5:00 p.m. Members present include Steve Austin, Alan Buchner, Barry Eichinger, Dave Gaustad, Peggy McCallen, Bill Smith and Robert Wipperfurth. Staff members include Executive Director Kevin Richardson and Director of Planning and Development Amy Anderson Schweppe.
2. **Recitation of the Pledge of Allegiance:** The pledge was recited by all in attendance.
3. **Election of Chairperson:** Alan Buchner made a motion to nominate Steve Austin to continue as Chairperson. The motion was seconded by Bill Smith. There were no other nominations. The vote passed 7-0 in favor of Steve Austin.
4. **Election of Vice-Chairperson** Peggy McCallen made a motion to nominate Bill Smith as Vice-Chairperson. The motion was seconded by Robert Wipperfurth. There were no other nominations. The vote passed 7-0 in favor of Bill Smith.
5. **Announcements:** There were no announcements.
6. **Minutes from March 8, 2016:** Robert Wipperfurth made a motion to approve the minutes as presented. The motion was seconded by Barry Eichinger. The motion passed 7-0.
7. **Treasurer's Report:** Barry Eichinger made a motion to approve the Treasurer's Report as presented. The motion was seconded by Bill Smith. The motion passed 7-0.
8. **Windsor Crossing Development Update and Review of Purchase Agreements:** Kevin Richardson updated the CDA on the Windsor Crossing project. There were minor corrections to the Purchase Agreements and they were reviewed. Kevin Richardson explained that the CDA will need to authorize the amendments to the Purchase Agreements, approve a signatory for the closing and add June 30th as a closing date.

Robert Wipperfurth made a motion to approve the amendments to the three Purchase Agreements (Single Family Purchase Agreement, Commercial Purchase Agreement and Multi-Family Purchase Agreement) as presented with an effective date of June 30th, 2016, pending final review of the financials. The motion was seconded by Peggy McCallen. The motion passed 7-0.

Alan Buchner made a motion to authorize Executive Director Kevin Richardson to act on behalf of the Community Development Authority of the Village of Windsor as the signatory at the closing of the sale of the Windsor Crossing property. Dave Gaustad seconded the motion. The motion passed 7-0.

9. **Adjournment:** Barry Eichinger made a motion to adjourn the meeting. Peggy McCallen seconded the motion. The motion passed 7-0 and adjourned at 5:35 p.m.

Minutes prepared by: Amy Anderson Schweppe

