

VILLAGE OF WINDSOR
PARK COMMISSION MEETING
Tuesday – July 5, 2016 at 6:30 p.m.

MINUTES

1. **Call Meeting to Order and Roll Call:** The meeting was called to order at 6:30 p.m. by Chairperson Greg Cullen. Members present were Dick Woodburn, Mike Switzky and Greg Goke. Bill Lapp and Barb Ridd arrived at 6:35 p.m. Emily Bouska had an excused absence. Others present: Public Works Supervisor Jim Fredenberg, Village Trustee Don Madelung and Village Clerk Christine Capstran.

2. **Recitation of the Pledge of Allegiance:** The pledge was recited by all in attendance.

3. **Approve Minutes**
 - a. **June 7, 2016:** M. Switzky moved to approve the minutes as presented, second by G. Goke. Motion passed 4-0.

4. **Finance**
 - a. **Vouchers**
 - b. **Treasurer's Report**

D. Woodburn moved to approve the vouchers and treasurer's report as presented, second by G. Goke. Motion passed 4-0.

5. **Appearances before the Park Commission:** There were none.

6. **Athletic Field Use Policy:** M. Switzky reviewed the draft policy. The Commission discussed policy intent and changes they would like to the draft. It was decided the policy would apply to soccer and lacrosse fields as well as the baseball diamonds.

D. Madelung stated that the intent of the Village Board is for all parks to be available for public use. Madelung suggested adding a refundable deposit to cover field damage.

C. Capstran will revise the policy to include suggested edits. The commission will give final approval at their next meeting.

7. **Geo Cache Policy/Permit for Windsor Parks:** The Park Commission decided a policy isn't needed at this time. A policy can be considered at a later date if there is more interest from residents.

8. **Bike Path Relocation – Pleasant Hills/Prairie Creek:** Kevin Acker, developer for Pleasant Hills appeared before the board to request a change in the current path plan. Todd Maurer, a potential lot owner was present to also request the change. The path would move from one side of the infiltration bed to the other side.

B. Lapp moved to relocate the bike path to the new location, seconded by M. Switzky. Motion passed 6-0

9. **Park Rules Signs:** 10 parks currently do not have Park Rules signs. It is a priority to get these

posted first. All parks will need the updated sign eventually. Each sign costs \$50.20. The Windsor Sports Commons sign is along the drive. It would be helpful to have one near the playground area as well.

M. Switzky moved to purchase 11 signs, for \$50.20 each, for the parks that do not have signs and Windsor Sports Commons, second by B. Ridd Motion passed 6-0.

10. **Memorial Ideas for Windsor Sports Commons:** B. Ridd explained that they receive requests for memorial trees and benches to be placed at Windsor Sports Commons. Recently a coach passed away and the team wanted to donate to some type of memorial at the park. B. Lapp suggested a memorial path with name stones created at one of the larger parks. D. Woodburn suggested a memorial park. B. Ridd concluded a donation with recognition to the photo op terrace would be the best option at this time.

11. **2016 Park Projects:** G. Goke completed the bark chip project on budget.

D. Woodburn worked with Action Locks to get electric strike locks installed at Windsor Sports Commons. This is complete.

D. Woodburn installed a timer on the water heater.

D. Woodburn mentioned that the fan and lights stay on in the restrooms 24/7 as the sensors are not working at Windsor Sports Commons. G. Goke moved to have D. Woodburn replace the sensors for the fan and lights for up to \$450, second by B. Lapp. Motion passed 4-0 with Woodburn abstaining.

C. Capstran reported that the picnic tables for Windsor Fireman's Park have been ordered. 2 new diggers have been ordered and will be shipped with the Grosbeak Glen park equipment.

12. **Staff Comments:** There were none.

13. **Adjournment:** M. Switzky moved to adjourn the meeting at 7:58, second by B. Lapp. Motion passed 5-0. (B. Ridd left early.)

Respectfully Submitted,



Christine Capstran, Village Clerk