

VILLAGE OF WINDSOR

BOARD MEETING

Minutes

July 21, 2016

1. Call Meeting To Order And Roll Call.

Meeting convened by President Wipperfurth at 5:00 p.m. Trustees present: Don Madelung, Monica Smith, Bruce Stravinski, and Bob Wipperfurth. Alan Buchner had an excused absence. Others present: Village Clerk Christine Capstran, Village Director of Finance/Deputy Clerk Tina Butteris, Village Attorney Connie Anderson, and Village Engineer Kevin Richardson.

2. Recitation Of The Pledge Of Allegiance.

The flag pledge was led by Trustee Madelung.

3. Announcements.

- a. The Village Board Will Convene Into Closed Session Pursuant To Wisconsin Statutes Sec. 19.85(1)(e) For Purposes Of Deliberation Or Negotiating The Purchasing Of Public Property, The Investing Of Public Funds, Or Conducting Other Specified Public Business, Whenever Competitive Or Bargaining Reasons Require A Closed Session (Negotiation Of Cooperative Plan Amendment With The Village Of DeForest.

President Wipperfurth read the above announcement.

4. Approve Minutes.

- a. July 7, 2016.
b. July 12, 2016.

A motion was made by Trustee Smith, seconded by Trustee Stravinski, to approve the Minutes of July 7, 2016, and July 12, 2016, as presented. Motion carried with a 4-0 vote.

5. Finance.

a. Staff Report On Finances.

Village Director of Finance/Deputy Clerk Butteris noted that year-to-date Windsor has issued 35 building permits, while last year at this time it had issued 32. Work is being done in a couple of subdivisions.

b. Consider Vouchers For Payment.

A motion was made by Trustee Stravinski, seconded by President Wipperfurth, to approve the vouchers for payment. Motion carried with a 4-0 vote.

c. Treasurer's Report.

A motion was made by Trustee Smith, seconded by Trustee Madelung, to approve the Treasurer's Report as presented. Motion carried with a 4-0 vote.

d. Budget Report.

A motion was made by Trustee Smith, seconded by Trustee Madelung, to approve the Budget Report as presented. Motion carried with a 4-0 vote.

6. Appearances Before The Board.

None.

7. Operator Licenses.

President Wipperfurth indicated there were two applications for operator licenses. Village Clerk Capstran provided a memorandum recommending approval of the two applicants. A motion was made by Trustee Stravinski, seconded by Trustee Smith, to approve operator licenses for Pamela A. Branch and Maddisen P. Long-Pero based on staff recommendation. Motion carried with a 4-0 vote.

8. Darren Marsh, Dane County Land & Water Resources Department – Parks Division, Dane County Wildlife Area CTH 19 (Bollig Property).

Darren Marsh, the Parks Director for Dane County, was present. He explained that when Dane County opens up a wildlife refuge area it holds a public hearing. This refuge is the former Bollig property. Dane County purchased 81 acres from the Bollig family.

In that Dane County applied for state stewardship grant dollars, it must have hunting, trapping, cross-country skiing, hiking, and fishing. He explained the process for developing this site. Dane County is not looking at putting trails on these lands. However, there may be a trail for maintenance. Dane County's goal is to restore this quickly. Eventually all of the buildings will come off of the site.

Trustee Smith asked about stocking the stream and obstructions in the stream.

Mr. Marsh responded that there are obstructions that will be cleaned up.

The question was raised regarding hunting on the property with development nearby. One would have to petition the state regarding safety issues. Dane County is not in charge of that; it would be a DNR decision.

9. Resolution 2016-102 Approval Of Contract Extension With Advanced Disposal For Automated Service.

Representatives for Advanced Disposal were present.

President Wipperfurth stated that approval of the Resolution would authorize that Windsor would enter into a contract extension, with the final sign-off coming from the Village President and Village Attorney.

Jason Johnson of Advanced Disposal indicated he had met with staff. The big change will be to automated services. Homeowners would be given two 95-gallon carts, one for trash and one for recycling. He recommended biweekly service for recyclables. Bulk collection would remain the same. There would be two electronic waste collection events. If Windsor went with weekly trash and recyclables collection, it would save the village \$11,000. Going with biweekly recyclable collection, and weekly trash collection, would save the village \$47,000. At the present time, it is a five-year contract. Windsor can explore an eight-year option in 10 or 11 months. The goal is to have service in place after Labor Day to implement the automated pickup. The carts will be delivered to the homeowner's roadside along with a flyer explaining the program and a calendar indicating pick-ups when there is a holiday. There would be no routing changes. Advanced Disposal would retain ownership of the carts. Damage to the cart not caused by Advanced Disposal would be billed to the homeowner. They will replace the carts if there are issues from normal wear and tear. There is a 10-year warranty on the carts. If the homeowner moves, the carts stay with the property.

President Wipperfurth noted that he had received two telephone calls regarding this issue. Marian Drake indicated she was opposed to it. Jerry Thorsen was not happy.

Mr. Johnson indicated that Advanced Disposal would provide hardship service for specialized stops. The homeowner would need to provide a doctor's note.

A motion was made by Trustee Madelung, seconded by Trustee Stravinski, to approve Resolution 2016-102, Resolution Regarding The Execution Of A Municipal Solid Waste And Recycling Contract. Motion carried with a 4-0 vote.

10. Resolution 2016-100 Compliance Maintenance Annual Reports.

Village Director of Finance/Deputy Clerk Butteris explained the annual report. This is required in that Windsor is now a village. The Utility Commission has reviewed the reports.

A motion was made by Trustee Smith, seconded by Trustee Madelung, to approve Resolution 2016-100, 2015 Compliance Maintenance Annual Reports. Motion carried with a 4-0 vote.

11. Resolution 2016-101 Adoption Of Investment Policy.

President Wipperfurth noted that the Village Board had discussed this matter previously. This Resolution reflects that discussion. A motion was made by Trustee Smith, seconded by Trustee Stravinski, to approve Resolution 2016-101, A Resolution Adopting Investment Policy. Motion carried with a 4-0 vote.

12. Resolution 2016-103 Windsor Water Utility.

Village Attorney Anderson explained the resolution. Windsor has to make sure it is meeting the requirements of the Public Service Commission. She noted that Water Utility is used without the word District. Village Director of Finance/Deputy Clerk Butteris is the point person for utility issues from an administrative staff perspective. Once this is approved, it will be provided to the PSC.

There was a short discussion on fire protection charges and homeowners that have two water meters.

A motion was made by Trustee Madelung, seconded by President Wipperfurth, to approve Resolution 2016-103, Approval Of Water Utility. Motion carried with a 4-0 vote.

13. DeForest Windsor Task Force.

President Wipperfurth indicated that this task force relates to cooperative plans. DeForest has appointed its committee. President Wipperfurth placed in nomination his name and the names of Trustee Buchner and Village Director of Finance/Deputy Clerk Butteris. A motion to confirm the nominations was made by Trustee Smith and seconded by Trustee Madelung. Motion carried with a 4-0 vote.

14. Convene Into Closed Session And Roll Call.

At 5:57 p.m. a motion was made by Trustee Stravinski, seconded by Trustee Madelung, to convene into closed session. Roll call vote, with all present, except Trustee Buchner who had an excused absence.

15. Reconvene Into Open Session.

A motion was made and seconded to reconvene into open session.

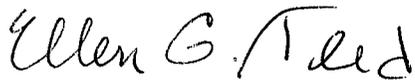
16. Action From Closed Session (May Include Motion Or Resolution).

- a. Negotiation Of Cooperative Plan Amendment With The Village Of DeForest.

17. Adjournment.

A motion was made and seconded to adjourn the meeting. Motion carried with a 4-0 vote.

Respectfully submitted,



Ellen G. Teed
Recording Secretary

VILLAGE OF WINDSOR - BOARD MEETING

Thursday, July 21, 2016 at 5 p.m.

Windsor Municipal Building / Meeting Room, 4084 Mueller Rd, DeForest, WI

SUPPLEMENTAL MINUTES

14) Convene into Closed Session

Trustee Stravinski moved to convene into closed session at 5:57 p.m., second by Trustee Madelung. Motion carried with a 4 – 0 roll call vote. Trustee Buchner was absent.

15) Reconvene into Open Session

Trustee Smith moved to reconvene into open session at 7:05 p.m., second by Trustee Madelung. Motion carried with a 4 – 0 vote.

16) Action from Closed Session

a. Negotiation of Cooperative Plan Amendment with the Village of DeForest

There was no action.

17) Adjournment

Trustee Smith moved to adjourn at 7:05 p.m., second by Trustee Madelung. Motion carried with a 4 – 0 vote.

Respectfully submitted,



Christine Capstran
Village Clerk