

VILLAGE OF WINDSOR

BOARD MEETING

Minutes

August 18, 2016

1. Call Meeting To Order And Roll Call.

Meeting convened by President Wipperfurth at 5:00 p.m. Trustees present: Alan Buchner, Don Madelung, Monica Smith, Bruce Stravinski, and Bob Wipperfurth. Others present: Village Director of Finance/Deputy Clerk Tina Butteris, and Village Engineer Kevin Richardson.

2. Recitation Of The Pledge Of Allegiance.

The flag pledge was led by Trustee Smith.

3. Announcements.

- a. The Village Board Will Convene Into Closed Session Pursuant To Sec. 19.85(1)(e) Of The Wisconsin Statutes For Purposes Of Deliberating Or Negotiating The Purchase Of Public Property, The Investing Of Public Funds, Or Conducting Other Specified Public Business, Whenever Competitive Or Bargaining Reasons Require A Closed Session (Negotiation Of Cooperative Plan Amendment with The Village Of DeForest).

President Wipperfurth read the above announcement.

4. Approve Minutes.

- a. August 4, 2016.

A motion was made by Trustee Smith, seconded by Trustee Buchner, to approve the Minutes of August 4, 2016, as presented. Motion carried with a 5-0 vote.

5. Finance.

- a. Staff Report On Finances.

Village Director of Finance/Deputy Clerk Butteris indicated additional invoices were provided. Now that Windsor has a Utility Commission, the Village Board members will see that the receipt register is thick. How much detail do the Village Board members want? The Village Board members responded that they did not need the utility detail.

There are a couple of developments that have balances due the village.

In August, the village is working on closing out the prior utility checking accounts and getting things merged.

Building permits are at 42 for single-family, 6 for three-units, and one for a 42-unit to date. Windsor was 4.2 percent net in new construction last year.

Windsor received its 2016 statement of changes in equalized value. There was a 7 percent increase in real estate and a 2 percent increase in personal property. The budget comparison will even out.

b. Consider Vouchers For Payment.

Trustee Madelung discussed the voucher for DaneCom. He indicated he did not want to pay it.

President Wipperfurth responded that he was not sure it was worth visiting this troubled path. They are getting closer to implementation.

Trustee Madelung felt, by paying the invoice, Windsor was rewarding Dane County on this issue for incompetency. He would like to vote “no” for this invoice and “yes” for the remainder.

A motion was made by Trustee Smith, seconded by, Trustee Stravinski, to approve the vouchers as presented for payment. Motion carried with a 5-0 vote.

c. Treasurer’s Report.

A motion was made by Trustee Smith, seconded by Trustee Buchner, to approve the Treasurer’s Report as presented. Motion carried with a 5-0 vote.

d. Budget Report.

A motion was made by Trustee Stravinski, seconded by Trustee Smith, to approve the Budget Report as presented. Motion carried with a 5-0 vote.

6. Appearances Before The Board.

a. Maureen McCarville, Dane County Supervisor, District 22 Update.

Maureen McCarville provided an overview of the timeline for the budget process. She also discussed the jail.

President Wipperfurth introduced Jon Yaskal, the Fire Inspector, and Steve LaFeber, the new Fire Chief.

Trustee Stravinski indicated he agreed with Trustee Madelung on the DaneCom issue. Windsor has been paying for maintenance of a system that is not operational.

7. Operator Licenses.

President Wipperfurth advised there was one application for an Operator License. Village Clerk Capstran recommended approval. A motion was made by Trustee Buchner, seconded by Trustee Smith, recommending approval based on staff recommendation for an Operator License for Jeffrey O. Lund. Motion carried with a 5-0 vote.

8. User Permit Application For Display Of Fireworks – Applicant Lawrence Spahn Jr. To Display Fireworks At Family Picnic.

President Wipperfurth noted that Village Clerk Capstran is recommending approval. This permit is required by residents, and Mr. Spahn is the only one (other than a wedding) to make application.

A motion was made by Trustee Buchner, seconded by Trustee Smith, to approve the User Permit Application For Display Of Fireworks – Applicant Lawrence Spahn, Jr. To Display Fireworks At Family Picnic. Motion carried with a 5-0 vote.

9. Resolution 2016-106 Selection Of Methodology For Public Fire Protection Charge.

Village Director of Finance/Deputy Clerk Butteris explained. A draft Resolution was provided to the Village Board members. Attorney Tim Fenner recommended one small change to the Resolution regarding equivalent meters. Fire protection charges would be placed on the utility bills instead of being a tax levy. It is a charge to the actual benefactors in the District. The PSC determines the charge.

A motion was made by Trustee Smith, seconded by Trustee Madelung, to approve Resolution 2016-106, A Resolution Requesting The Public Service Commission Place The Public Fire Protection Charge As A District Charge To Utility Customers Using The Equivalent Meter Method with the change recommended by Attorney Fenner. Motion carried with a 5-0 vote.

10. Resolution 2016-107 Approval Of Replat Of Windsor Crossing And CSM.

This is regarding the replat of Windsor Crossing. Village Director of Finance/Deputy Clerk Butteris explained. There have been lots of documents. The village has been working with Dane County to get the documents recorded. The “Now, Therefore” summarizes the Resolution. This is a Resolution for clarification for Dane County. Everything has been approved. Some of the documents have been recorded.

President Wipperfurth explained that this cleans up some loose details. There were some issues with the sequence of how things were filed.

A motion was made by Trustee Stravinski, seconded by Trustee Buchner, to approve Resolution 2016-107, Approval Of Replat Of Windsor Crossing And CSM. Motion carried with a 5-0 vote.

11. Convene Into Closed Session And Roll Call.

At 5:35 p.m. a motion was made by Trustee Buchner, seconded by Trustee Madelung, to convene into closed session. Motion carried with a 5-0 roll call vote.

12. Reconvene Into Open Session.

At 6:30 p.m. a motion was made by Trustee Buchner, seconded by Trustee Madelung, to reconvene into open session. Motion carried with a 5-0 vote.

13. Action From Closed Session (May Include Motion Or Resolution).

a. Negotiation Of Cooperative Plan Amendment With The Village Of DeForest.

There was no action from closed session.

14. Adjournment.

At 6:31 p.m. a motion was made by Trustee Smith, seconded by Trustee Stravinski, to adjourn the meeting. Motion carried with a 5-0 vote.

Respectfully submitted,



Ellen G. Teed, Recording Secretary