

**VILLAGE OF WINDSOR  
PARK COMMISSION MEETING  
Tuesday – September 6, 2016 at 6:30 p.m.  
Windsor Municipal Building, 4084 Mueller Road, DeForest**

MINUTES

1. **Call Meeting to Order and Roll Call:** The meeting was called to order by Chairperson Cullen at 6:30 p.m. Members present: Dick Woodburn, Bill Lapp, Greg Goke and Greg Cullen. Mike Switzky and Barb Ridd had excused absence. Emily Bouska arrived at 6:35 p.m. Others present: Village Clerk Christine Capstran and Village Trustee Don Madelung.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Approve Minutes**
  - a. **August 2, 2016:** D. Woodburn moved to approve the August 2, 2016 minutes with edit, second by G. Goke. Motion carried with a 4-0 vote.
4. **Finance:**
  - a. **Vouchers**
  - b. **Treasurer's Report**

B. Lapp moved to approve Vouchers and Treasurer's Report as presented, second by G. Goke. Motion carried with a 4-0 vote.
5. **Appearances before the Park Commission:** None.
6. **Booster Fund Allocation:** There is a net total of \$3,619.00 in the booster sign fund. The Commission discussed the groups to allocate money to and the amount. The remainder of the money will be placed in the groomer fund.

D. Woodburn moved to give \$500 each to Norski Soccer, Norski Lacrosse, Windsor/DeForest Boys Baseball and Windsor Heat Softball with the remaining \$1,619.00 placed in the groomer fund, second by B. Lapp. Motion carried with a 5-0 vote.
7. **2016 Park Projects:** Most of the projects have been completed. \$400 had been allocated last month to stone and edging around the Windsor Sports Commons sign and will be completed and billed this month.

Public Works will be creating a berm at Cradle Hill Park to help with water drainage.

Park rules signs have been ordered for all parks and will be installed this fall along with the new park signs.

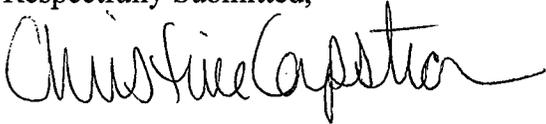
Updated plans for the Morrisonville concession stand were discussed.

D. Woodburn discussed the need for drain tile at Windsor Fireman's Park. He will get a quote for consideration as a project for 2017.

Norski Soccer will be placing temporary lights at Windsor Sports Commons starting September 14 in an effort to extend practice times as it gets darker earlier in the fall.

8. **Staff Comments:** C. Capstran gave update on Heritage Fest.
9. **Adjournment:** B. Lapp moved to adjourn the meeting at 7:25 p.m., second by G. Goke. Motion carried with a 5-0 vote.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Christine Capstran". The signature is written in black ink and is positioned below the typed name.

Christine Capstran  
Clerk