

VILLAGE OF WINDSOR

BOARD MEETING

Minutes

October 6, 2016

1. CALL MEETING TO ORDER AND ROLL CALL.

Meeting convened by President Wipperfurth at 5:00 p.m. Trustees present: Alan Buchner, Don Madelung, Monica Smith, Bruce Stravinski, and Bob Wipperfurth. Others present: Village Director of Finance/Deputy Clerk Tina Butteris, Village Attorney Connie Anderson, and Village Engineer Kevin Richardson.

2. RECITATION OF THE PLEDGE OF ALLEGIANCE.

The flag pledge was led by Trustee Madelung.

3. ANNOUNCEMENTS.

- 3.a. The Village Board Will Convene Into Closed Session Pursuant To Sec. 19.85(1)(e) Of The Wisconsin Statutes For The Purpose Of Deliberating Or Negotiating The Purchase Of Public Property, The Investing Of Public Funds, Or Conducting Other Specified Public Business, Whenever Competitive Or Bargaining Reasons Require A Closed Session (Negotiation Of Cooperative Plan Amendment With The Village Of DeForest And DeForest Windsor Area Fire & EMS District Agreement).

President Wipperfurth read the above announcement.

4. APPEARANCES BEFORE THE BOARD.

- 4.a. George Ferriter, Candidate For Representative To The Assembly, District 42.

George Ferriter was present and indicated he was running for State Assembly in District 42. Mr. Ferriter provided background information about himself. He was eight-years active service in the military and 18 years in the National Guard. He was a mechanical engineer. He now lives in Doylestown, has served two terms as Village President, and now is a trustee.

Roads and road maintenance were important issues for him. He discussed several other issues.

5. LAW ENFORCEMENT REPORT.

Deputy Hailey Collins provided the Law Enforcement Report for September 2016.

September was an uneventful month. Windsor Elementary School has contacted the Sheriff's Department regarding the speed with which people drive past the school at pick-up time. She suggested getting solar speed boards.

A lot of citations have been issued to vehicles traveling on Highway C.

Calls of interest included child neglect, a domestic arrest, a parole warrant arrest, a probation arrest, fraud, and an arrest at the Wolf Hollow Block Party.

There have been some issues with children and their behavior and language at the park on Golf Road. Also vehicles are using the walking path for vehicular traffic. Village Engineer Richardson indicated he would be adding bollards to the path.

Trustee Stravinski suggested using portable speed boards on Windsor Road.

6. CONSENT AGENDA.

6.a. Minutes For September 15, 2016, at 3:00 p.m.

6.b. Minutes For September 15, 2016, at 5:00 p.m.

6.c. Consider Vouchers For Payment.

6.d. Treasurer's Report.

6.e. Operator Licenses.

There were no applications for Operator Licenses.

6.f. Direct Sellers Permit For John Fimreite, Edward Jones To Conduct Door-To-Door Sales.

A motion was made by Trustee Buchner, seconded by Trustee Smith, to approve items 6.a. through 6.f. on the Consent Agenda, except item 6.e. as there were no applications for Operator Licenses. Motion carried with a 5-0 vote.

7. NEW BUSINESS.

7.a. Acknowledgement Of George Warren Fuller Award Presented To Kevin Richardson By The American Water Works Association.

President Wipperfurth, on behalf of Windsor, acknowledged Village Engineer Richardson's receipt of the George Warren Fuller Award and offered the village's congratulations. Village Engineer Richardson is the third generation in his family to receive this award – following his father and grandfather.

7.b. Appoint Representative To the Zoning Board Of Appeals.

The Zoning Board of Appeals is in need of an addition member. President Wipperfurth placed in nomination the name of Kay Hoffman and noted there is still one open seat. A motion was made by Trustee Buchner, seconded by Trustee Madelung, to second the nomination of Kay Hoffman. Motion carried with a 5-0 vote.

7.c. Concept Plan And Discussion Of A Request To Rezone Lot 2 Of The Windsor Corners Plat From C-1 (Limited Commercial Zoning District) To MF-3 (Multiple Family Residential Zoning District).

Applicant Greg Iverson appeared before the Village Board.

President Wipperfurth explained that there are three other four-unit buildings. The lot in question is zoned commercial. Mr. Iverson is asking that Windsor consider rezoning it to allow construction of a four-unit building like the others. This item came before the Plan Commission in September; however, the Plan Commission did not take any action.

Windsor has applied for a Dane BUILD grant for the area west of Highway 51 to west of CV. The grant was approved.

President Wipperfurth wanted the Board and Plan Commission to determine if this is an appropriate location to be rezoned from commercial to multi-family. There may be an opportunity for the CDA to do something in that area. The lot is small.

Mr. Iverson explained the lot is small. He felt Windsor should start with rehabilitating the old areas. The lot is too small for incubator companies.

Trustee Buchner suggested taking a look at all of the frontage from the railroad tracks to the west and do a study to determine if there is any opportunity for commercial development.

President Wipperfurth added that the CDA has some money that may be able to be used for items like this. TIF money is also available.

It was explained that the reason this was zoned commercial was to keep the density down.

Trustee Stravinski stated that the area is already over the 70/30 density. He was not happy with the density when this was created. Right now he expressed that he was strongly opposed to changing this to multi-family because of the background and the reason it was set up as commercial.

Trustee Madelung asked Mr. Iverson if there was a demand for housing.

Mr. Iverson responded that demand is hit-or-miss. There is residential across the street and Peppino's to the east. There is a long corridor to the west which is single-family. This would be a fill-in with the same type of unit. What would go in there? A coffee shop? There is no parking.

Trustee Smith said she grew up in Madison where there are businesses and no parking. Windsor is concerned about its downtown corridor. She was in favor of waiting to see what will happen.

President Wipperfurth responded that he would like to see the Dane BUILD study completed.

Trustee Buchner agreed with Mr. Iverson that the green building would look good. He did indicate he was more excited to have amenities come to the Windsor area.

Trustee Buchner suggested waiting until the study is complete before making a decision. All of the other Board members agreed with him.

President Wipperfurth noted that there are a certain number of days to accept or deny the application. The applicant could withdraw it or postpone it.

Village Attorney Anderson said, if the applicant voluntarily withdrew the application at this time, that would address the timing issue.

Mr. Iverson reminded the Board that he has the ability to put up a four-unit with the present zoning and a conditional use permit. Mr. Iverson said he would rather have a "yes" or "no" now.

President Wipperfurth explained that on October 18 there will be a joint Village Board/Plan Commission meeting, and this can be on that agenda.

8. RESOLUTIONS.

8.a. Resolution 2016-115 Reduction In Letter Of Credit For Wolf Hollow Phase 5.

Village Engineer Richardson gave a quick overview. Work has been completed on Phase 5. All that is left to be done is the surface course. Following State Statutes, the letter of credit will be reduced to \$77,000 from \$501,911. A motion was made by Trustee Smith, seconded by Trustee

Buchner, to approve Resolution 2016-115, Approval Of Reduction In Letter Of Credit For Wolf Hollow Phase 5. Motion carried with a 5-0 vote.

8.b. Resolution 2016-116 Reduction In Letter Of Credit for Bear Tree Farms Phase 1.

Village Engineer Richardson indicated that the curb and gutter, street, water, and sewer have been constructed. Windsor is not going to be using the State Statutes because there are still some outstanding issues; however, enough work has been done to warrant reduction of the letter of credit. A motion was made by Trustee Stravinski, seconded by Trustee Madelung, to approve Resolution 2016-116, Approval Of Reduction In Letter Of Credit For Bear Tree Farms Phase 1. Motion carried with a 5-0 vote.

8.c. Resolution 2016-117 Authorization For Pay Request #5 For Windsor Crossing Site Grading, Street and Utility Improvements.

Village Engineer Richardson explained that this is work for Windsor Crossing which is Windsor's CDA project. Windsor has been holding funds regarding the restoration done during construction. This amount is fair and reasonable for payment at this time. A motion was made by Trustee Buchner, seconded by Trustee Smith, to approve Resolution 2016-117, Approval Of Pay Request #5 For Windsor Crossing. Motion carried with a 5-0 vote.

9. PRESIDENT'S REPORT.

President Wipperfurth provided his report.

10. STAFF REPORT.

10.a. Plan Commission.

President Wipperfurth reported on the Plan Commission.

10.b. Community Development Authority.

Village Engineer Richardson reported on the Community Development Authority.

10.c. Park Commission.

Trustee Madelung reported on the Park Commission.

10.d. Token Creek Conservancy Committee.

Trustee Madelung and Trustee Stravinski reported on the Token Creek Conservancy Committee.

10.e. DeForest Area Community And Senior Center/Half-Century Club.

Trustee Stravinski reported on the DeForest Area Community And Senior Center/Half-Century Club.

10.f. DeForest Area Fire Protection Board.

President Wipperfurth reported on the DeForest Area Fire Protection Board.

10.g. DeForest Windsor Area Chamber Of Commerce.

Village Finance Director/Deputy Clerk Butteris reported on the DeForest Windsor Area Chamber of Commerce.

10.h. DeForest Windsor Tourism Commission.

Trustee Stravinski reported on the DeForest Windsor Tourism Commission.

10.i. Dane County Cities & Villages Association.

President Wipperfurth reported on the Dane County Cities & Villages Association.

10.j. Windsor Utility Commission.

Trustee Buchner reported on the Windsor Utility Commission.

10.k. WisDOT Liaisons.

Village Engineer Richardson reported on the WisDOT Liaisons.

11. CONVENE INTO CLOSED SESSION AND ROLL CALL.

At 6:12 p.m. a motion was made by Trustee Smith, seconded by Trustee Buchner, to convene into closed session. Motion carried with a 5-0 roll call vote.

12. RECONVENE INTO OPEN SESSION.

At 7:12 p.m. a motion was made by Trustee Smith, seconded by Trustee Stravinski, to reconvene into open session. Motion carried with a 5-0 vote.

13. ACTION FROM CLOSED SESSION (MAY INCLUDE MOTION OR RESOLUTION).

13.a. Negotiation Of Cooperative Plan Amendment With The Village Of DeForest.

13.b. DeForest Windsor Area Fire & EMS District Agreement.

No action was taken on 13.a or 13.b.

14. ADJOURNMENT

At 7:12 p.m. a motion was made by Trustee Buchner, seconded by Trustee Madelung, to adjourn the meeting. Motion carried with a 5-0 vote.

Respectfully submitted,

Ellen G. Teed

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Recording Secretary