

**VILLAGE OF WINDSOR  
BOARD RESOLUTION 2016-106**

**A RESOLUTION REQUESTING THE PUBLIC SERVICE COMMISSION PLACE THE  
PUBLIC FIRE PROTECTION CHARGE AS A DIRECT CHARGE TO UTILITY  
CUSTOMERS USING THE EQUIVALENT METER METHOD**

**WHEREAS**, the Village Board (Board) of the Village of Windsor (Village), Dane County, WI has reviewed the Public Service Commission of Wisconsin Rate File for Windsor Sanitary District Number One and Morrisonville Sanitary District No. 1; and

**WHEREAS**, Windsor Sanitary District Number One Public Fire Protection Charge is \$93,870 which is paid through the general property tax levy; and

**WHEREAS**, Morrisonville Sanitary District No. 1 total Public Fire Protection Charge is \$28,515 and is paid through property tax levy; and

**WHEREAS**, the Village Board has adopted Resolution 2016-103, Approval of Water Utility, attached hereto for reference as Exhibit A; and

**WHEREAS**, the Village Board desires the Public Fire Protection Charge to be a direct charge to all users; and

**WHEREAS**, the Village Board desires to use the equivalent meter method which is based on the size or estimated size of meter or combined meters serving a customer; and

**WHEREAS**, Windsor Sanitary District Number One serves customers located in the Village of DeForest ("Outside Service Customers"), which customers are included in the Rate File as Outside Service Charges; and

**WHEREAS**, in accordance with the Rate File, the Outside Service Charges and billing Schedule MG-1 approved by the PSC, the Outside Service Customers shall be charged a quarterly direct charge based on an equivalent meter method; and

**WHEREAS**, the Village shall provide notice to the Outside Service Customers of the anticipated quarterly billing for the Public Fire Protection Charge based on an equivalent meter method, set a date for a public hearing to meet with the Outside Service Customers and other interested persons, provide notice of the public hearing directly to the Outside Service Customers and publish a class 1 notice of same; and

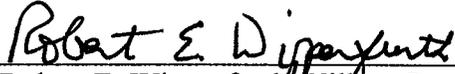
**WHEREAS**, following the public hearing, the Village shall provide a summary of the outcome directly to the PSC.

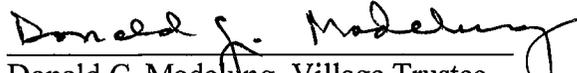
**NOW THEREFORE, BE IT RESOLVED**, that the Village Board of the Village of Windsor hereby requests the Public Service Commission to place the Public Fire Protection charge as a direct charge to the Water Utility customers using the equivalent meter method.

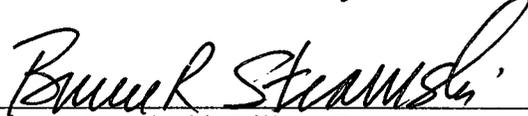
**BE IT FUTHER RESOLVED**, that Village staff are authorized to work with the Public Service Commission to implement this request.

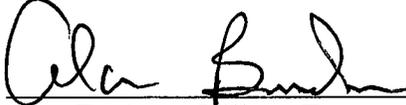
The above and foregoing Resolution was duly adopted by the Village Board of the Village of Windsor, Dane County, Wisconsin at a meeting held on the 18<sup>th</sup> day of August 2016 by a vote of 5 in favor and 0 opposed.

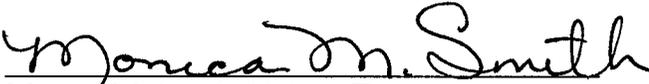
**VILLAGE OF WINDSOR**

  
\_\_\_\_\_  
Robert E. Wipperfurth, Village President

  
\_\_\_\_\_  
Donald G. Madelung, Village Trustee

  
\_\_\_\_\_  
Bruce Stravinski, Village Trustee

  
\_\_\_\_\_  
Alan Buchner, Village Trustee

  
\_\_\_\_\_  
Monica M. Smith, Village Trustee

Attest:  
  
\_\_\_\_\_  
Tina Butteris  
Deputy Clerk

**Incorporated by Reference:**  
Exhibit A: Village Board Resolution 2016-103

**VILLAGE OF WINDSOR  
BOARD RESOLUTION 2016-103**

**APPROVAL OF WATER UTILITY**

**WHEREAS**, following incorporation, the Village of Windsor adopted Board Resolution 2015-02 to address establishment of a Utility Commission and Village utilities to serve areas in the Village previously served by town sanitary districts; and

**WHEREAS**, the Utility Commission, Village staff and consultants have been working diligently with the Department of Revenue, the Public Service Commission ("PSC") and others to assure a smooth transition to Village utilities; and

**WHEREAS**, the Public Service Commission requested a transition timeline from the Village which the Village authorized on June 16, 2016 and updated on July 12, 2016 (the "Updated Transition Timeline"), which is currently under review by the PSC; and

**WHEREAS**, the Village wishes to confirm certain decisions made with respect to the Windsor Water Utility as well as anticipated actions to be taken with respect to the Windsor Water Utility.

**NOW, THEREFORE, BE IT RESOLVED** by the Village Board of the Village of Windsor as follows:

1. Public water service in the Village of Windsor shall be provided by the Windsor Water Utility, which shall operate subject to the Village Board. As further detailed in Windsor Ordinance 2-197, day-to-day oversight Windsor Water Utility is provided by the Windsor Utility Commission and the Village Finance Director, and ultimate oversight and authority remains with the Village Board. In particular, the Village Board retains authority and responsibility for: operating in accordance with PSC regulations; applying for and obtaining water rates; determining fire protection charge methodology, water service areas, and water service extensions; and, retaining consultants and staff.
2. The Village Finance Director shall work with the Village Attorney and Utility Attorney to prepare a Water Utility ordinance for review and recommendation by the Windsor Utility Commission, and adoption by the Village Board. Until adoption of this ordinance, the current ordinance shall remain in effect as provided by law.
3. The Village Finance Director shall work with the Village Accountant as to the anticipated Village rate case to be submitted to the PSC in accordance with the Updated Transition Timeline.
4. The Village public fire protection ("PFP") charge shall be established and collected as follows:
  - a. Delinquent charges shall be addressed as set forth in the Updated Transition Timeline.
  - b. Windsor Water Utility elects to begin directly charging for PFP per Wis. Stat. s. 196.03(3)(b) and shall proceed with making this change to be effective as soon as possible in accordance with the procedures established by the PSC. The Finance Director is authorized to initiate this process with assistance from Village staff and consultants as needed.

The above and foregoing Resolution was duly adopted at a meeting of the Village Board of the Village of Windsor on July 21, 2016, by a vote of 4 in favor and 0 opposed.

**VILLAGE OF WINDSOR**

Robert E. Wipperfurth  
Robert E. Wipperfurth, President

Donald G. Madelung  
Donald G. Madelung, Trustee

Bruce R. Stravinski  
Bruce Stravinski, Trustee

Excused Absentee  
Alan Buchner, Trustee

Monica M. Smith  
Monica M. Smith, Trustee

*Attested by:*  
Christine Capstran  
Christine Capstran, Village Clerk

**Incorporated by Reference:**  
Exhibit A Updated Transition Timeline



# Windsor

Growing Forward

July 13, 2016 – VIA-EMAIL

Stephen P. Kemna, P. E.  
Public Service Engineer  
Division of Water, Telecommunications & Consumer Affairs  
Public Service Commission of Wisconsin  
610 North Whitney Way  
P.O. Box 7854  
Madison, WI 53707-7854

RE: Public Service Commission Comments Regarding "Village of Windsor Board Resolution 2016-87, Approval of Transition Timeline Submittal for Public Service Commission"

Thank you for your letter dated June 30, 2016 providing comments from the Public Service Commission (PSC) regarding the "Village of Windsor Board Resolution 2016-87, Approval of Transition Timeline Submittal for Public Service Commission". Commission staff's comments are outlined below along with the identified items in the utility's annual report that require correction. The Village's response follows the PSC comments.

**PSC:**

1. As discussed in previous meetings between the Commission and the Village of Windsor, the Village may not be served by a "Water Utility District", because utility districts are not permitted by Wis. Stat. § 66.0827(1)(a) to provide water service. Further, utility districts are not included in the definition of a public utility per Wis. Stat. § 196.01(5)(a). Please remove all references in your Board Resolution 2016-87 to a "Windsor Water Utility District". The utility name should clearly reflect the fact that this is a village water utility and not a utility district.

**Village:**

The Village Board will be reviewing a Resolution on 7/21/2016 that will address the naming concern. The reference will be to Windsor Water Utility. References to geographical area will be to Windsor Water specifically reflecting the Windsor Water Utility.

**PSC:**

The timeline of activities provided in your Board Resolution 2016-87 needs to be changed to reflect the following sequence of events:

- 1.a) July 2016 - Address the public fire protection (PFP) charge back billing issue. This issue was first discussed with the Village of Windsor on January 6, 2016. The Windsor Sanitary District must back bill the Village of Windsor approximately \$120,000 in unpaid PFP charges. Please note that Commission staff corresponded with the Village's consultant, Johnson Block, in May, 2016 about this issue. The 2015

annual report for the Windsor Sanitary District #1 water utility only includes an adjustment of \$62,376 to Earned Surplus on Page F-2. Please coordinate with Commission staff to resolve this issue.

**Village:**

Village auditor, Tara Bast, Johnson Block, on May 18<sup>th</sup> emailed Kathy Butzlaff regarding the action the Village needed to take regarding the under charge of public fire protection. Ms. Bast stated it was our understanding that we needed to catch up for two years, specifically meaning 2014 and 2015. Ms. Bast also asked for confirmation of the following information.

Column:

Windsor Sanitary District No.1 Revenues			F-1	Annual	F-1	WB-1	OC-1	Combined	Annual	Estimated Undercharges		
Date	Effective	F-1	Pro-rated	Report	F-1	WB-1	OC-1	Combined	Report	F-1	WB-1	OC-1
6570WQ-105	2/15/2008	65,558										
6570-WR-103	9/30/2010	83,241	69,979	2010	48,000	91,348		139,348	2011	54,481	60	???
6570-WQ-106	5/12/2012	85,905	83,241	2011	28,760	69,860	47,070	145,690	2012	56,146	2,046	???
6570-WQ-107	5/15/2013	88,482	84,906	2012	28,760	67,874	45,632	142,266	2013	58,756	1,046	???
6570-WQ-108	5/31/2014	91,136	87,516	2013	28,760	68,874	38,579	136,213	2014	61,270	50	???
6570-WQ-109	5/31/2015	93,870	90,030	2014	28,760	69,870	37,731	136,361	2015	63,971	???	???
			92,731	2015	28,760							
<b>6570-WR-103 PFP</b>				<b>6570-WR-103 Tariffs</b>								
District PFP	\$ 83,241	76%		F-1	\$83,241 PFP charge to District							
De Forest PFP	\$ 26,286	24%		WB-1	\$69,920 charge to District to pay debt service							
	\$ 109,527			OC-1	\$0.81 per \$1,000 valuation charge to customers located in Deforest for PFP and debt service							
<b>6570-WR-103 For Debt Service</b>				<b>Detail in rate case workpapers</b>								
District	\$ 69,920	76%			\$26,286	44 cents for PFP						
De Forest	\$ 22,080	24%			\$22,080	37 cents for debt service						
	\$ 92,000				\$48,366							

Ms. Butzlaff’s response to Ms. Bast on May 18<sup>th</sup> was “ Yes, the back bill would be for two years. I had prepared a more detailed schedule that includes prorated charges due the SRCs being effective in May of the past few years. See column O for the undercharge in PFP per Rate Schedule F-1. I also reviewed the charges under rate schedule WB-1 and it appears there are smaller undercharges that should also be backbilled for two years. These are shown in column P.”

The Village took the following action in response to PSC Item 1.a). In 2014 and 2015 the Sanitary District levied \$28,760 for public fire protection (PFP). The Village did back bill \$127,486 and accrued this amount in 2015. \$62,376 was credited to PFP to unappropriated earned surplus and the remaining \$65,110 was included in account 463 Public Fire Protection Service. This action was pursuant to the attached May 18, 2016 email between Ms. Bast and Ms. Butzlaff.

**PSC:**

1. b) July 2016 – Based on the 2015 annual report, it appears that Windsor Sanitary District #1 water utility did bill the Sanitary District \$69,920 for the Water Benefit Charge under rate schedule WB-1. If this amount was not billed in 2015, a back bill must be issued for the \$69,920. If it was a reporting error,

the 2015 annual report must be amended to show the correct revenue. Please coordinate with Commission staff to resolve this issue.

**Village:** The Village took the following action in response to PSC Item 1.6): The water benefit charge was billed under schedule WB-1. The Town Sanitary District levied \$70,000 for debt service in 2014 and 2015. It was account ted for under account 434 Miscellaneous Credits to Surplus. We intend to amend the annual report to allocate this to account 474, which will fully address this issue.

**PSC:**

1.c) August 2016 - Apply to the Commission to abandon the two existing sanitary districts as water utilities.

- Concurrently apply to the Commission to create a new village water utility with new Utility ID number and to transfer the water utility assets of the two abandoned sanitary districts.
- Also apply to the Commission to establish new water rates for the new village water utility.
- All three of these actions may be handled together in a single hearing. The accelerated schedule proposed above was only recently brought to your attention by Jeff Stone, Division Administrator.

**Village:**

Wis. Stat. 60.79 (1)(a) Alteration of Town Sanitary Districts states "incorporation or annexation dissolves the district without further action by the commission or the town board and without any right to appeal the dissolution." Windsor's view is the dissolution of the district occurred by law as provided in the statute. The Village of Windsor is the successor by law. Does the PSC have an application or affidavit that we can provide as certification? If not, we will specifically set for and certify this information in a Resolution.

It is the Village's understanding that the process of a conventional rate case begins when the utility requesting an application form from the Commission via their website. The Village has contacted the Commission for the application as the website link is not working. Once the rate application is requested the Commission provides the utility with an electronic version of the application via email and the application will be preloaded with historical data from the utility's PSC Annual Reports. Village staff and a consultant will complete the application and submit it to the PSC using the Electronic Regulatory Filing System (ERF). New rates will also be applied for at this time.

**PSC:**

2. Please coordinate with Commission staff in July 2016 to make the following corrections to the annual report for the Windsor Sanitary District #1:

2. a) The new reservoir constructed in 2009 is being partially funded with impact fees so the plant addition which recorded the entire cost of the reservoir as Utility Financed Plant was not correct. The utility must transfer the \$975,000 portion of the new reservoir being paid with impact fees from Utility Financed Plant to Contributed Plant. Related adjustments to Accumulated Depreciation accounts and Earned Surplus accounts must also be made.

**Village:**

As to 2.a), the Village will amend the annual report as follows: account 342 will be decreased by \$975,000 on Schedule W-08 and increased by the same amount on W-09. Account 216.1 will be increased by \$101,888 for depreciation for years 2009-2014 and account 216.2 will be decreased by

the same amount. Account 403 will be decreased by \$18,525 in 2015 and account 426 will be increased by the same amount for 2015 depreciation.

**PSC:**

2. b) Please coordinate with Commission staff to correct the 2015 annual report of the Windsor Sanitary District #1 to show the missing \$69,920 in revenue per rate schedule WB-1, Water Benefit Charge.

**Village:**

As indicated, the Village will address 2.b) by filing an amended 2015 annual report to allocate the water benefit charge from account 434 to account 474.

**PSC:**

2. c) The Windsor Sanitary District #1 annual report includes a \$2,376,598 debit to Earned Surplus titled "clearing of sewer equity". The utility/consultant must present an analysis to separate water and sewer books.

**Village:**

As to 2. c), the analysis is complete and set for in Attachment A.

**PSC:**

2. d) The Windsor Sanitary District #1 annual report includes a \$39,947 credit to Earned Surplus titled "Adjustment to Beginning Equity to agree to records". The utility/consultant must fully explain this adjustment.

**Village:**

As to 2. d) this amount is 2014 sewer net income that was credited to accounts payable. For practical purposes, this amount can be netted against the debit to surplus in Attachment A. The analysis in Attachment A shows the 2014 sewer income. Please note that the PSC report did not have that amount included in income.

**PSC:**

3. Please coordinate with Commission staff in July 2016 to make the following corrections to the annual report for the Morrisonville Sanitary District #1:

3. a) The new well constructed in 2014-2015 was capitalized entirely to Account 314, Wells and Springs, on pages W-8 and W-9 of the annual reports. Some of the cost should have been allocated to other plant accounts such structure and pumping equipment. An adjusting entry must be made to properly allocate the construction costs.

**Village:**

The Village will reallocate the cost of the well in July 2016 after reviewing invoices paid for construction and update the 2016 annual report.

**PSC:**

3. b) The Morrisonville Sanitary District #1 annual report includes a \$1,030,906 debit to Earned Surplus titled "clearing of sewer equity". The utility/consultant must present an analysis to separate water and sewer books.

**Village:**

The Miscellaneous Debit for Surplus included \$980,944 for clearing of sewer equity and \$49,962 to agree to account records totaling \$1,030,906. Please see Attachment B for our analysis of the clearing of sewer equity and our response to Item 3.c0 below for the remaining \$49,962.

**PSC:**

3. c) The Morrisonville Sanitary District #1 annual report includes a \$49,962 debit to Earned Surplus titled "Misc. debit to agree to accounting records". The utility/consultant must fully explain this adjustment.

**Village:**

In response to 3.c) there should be no miscellaneous debit to surplus for \$49,962. Instead account 200 should be reduced by \$49,962. This amount is the net of a reduction of \$144,250 to account 200 for contributions for sewer (See Attachment B) and a cash allocation of \$94,288 from sewer to water. The Village will make this change when it amends its 2015 annual report.

In my recent conversation with Jeff Stone, we discussed the accelerated schedule being proposed by the Commission. It was my understanding that if the Village submits the completed application and rate request that the Commission would work through the process outlined below and have the effective date of the rate order established as of 2017, which should coincide with the date meters are read. Is this correct? The Village's understanding of the process follows:

1. The PSC accepts the application and assigns docket number.
2. PSC staff processes rate increase request.
  - a. Develops revenue requirement
  - b. Performs cost-of-service study
  - c. Designs rate proposal.
3. PSC sends a rate proposal exhibit to utility via e-mail.
4. The utility provides customer notification as required by Wis. Admin. Code § PSC 2.10.
5. The public hearing is held. Generally the hearing takes place over the telephone during normal business hours. More complicated cases may require prehearings and are often held in Madison or sometimes in the locale.
6. The hearing record is reviewed and issues are decided.
7. The PSC issues a rate order authorizing the new rates.
8. The utility notifies the PSC, electronically using ERF, of the effective date for implementation of new rates.
9. PSC prepares and e-mails new rate sheets for the utility's records.

Please provide the projected date for each of the processes above so that we all are working together to accomplish this large goal.

I look forward to working with you on the Windsor Water Utility.

Regards,  
VILLAGE OF WINDSOR

*Tina H. Butteris*

Tina Butteris  
Director of Finance, HR Manager

**Attachments**

CC: Kevin Krysinski, Village Accountant/Auditor  
Tara Bast, Village Accountant/Auditor  
Village Board  
Utility Commission  
Connie Anderson, Village Attorney  
Tim Fenner, Utility Attorney

**Windsor Sanitary District Summary  
PSC Report Analysis 1997-2014**

	Account 216		
	Total	Water	Sewer
Balance 1/1/96	\$ 603,344	\$ 301,672	\$ 301,672
1997-2014 balance transferred from Income	965,359	462,814	502,545
1997-2014 Misc (Dr)/cr to surplus	3,074,821	1,502,605	1,572,216
Balance 12/31/2014	<u>\$ 4,643,524</u>	<u>\$ 2,267,091</u>	<u>\$ 2,376,433</u>

# Windsor Sanitary District No. 1 Trial Balance

As of December 31, 2014

WITH  
ADJUSTMENTS TO  
AGREE TO PSC  
REPORT

	Dec 31, 14	Dec 31, 14	Dec 31, 14
		WATER	SEWER
C132.11 · LGIP#11	69,290.40	69,290.40	
C131 · Cash-Checking	177,388.43		
C132.01 · LGIP#01	411,245.72	205,622.86	205,622.86
C132.02 · LGIP#02	96,827.88		96,827.88
C132.03 · LGIP#03	94,003.32		94,003.32
C132.04 · LGIP#04	25,452.38		25,452.38
C132.06 · LGIP#06	70,335.21	70,335.21	
C132.07 · LGIP#07	48,746.87	23,373.44	23,373.44
C132.08 · LGIP#08	26,060.14	26,060.14	
C132.09 · LGIP#09	29,181.50	29,181.50	
C132.10 · LGIP#10	107,803.70	53,901.85	53,901.85
1200 · Accounts Receivable	9,316.80	9,316.80	
C142.4 · Standby Charges Receivable	80.00	80.00	
C142.3 · Outside Service Charge Receivable	0.00		
C142.2 · Water Penalties Receivable	156.85	156.85	
C142.1 · Water Customer Accts Receivable	67,170.62	67,170.62	
C143.5 · Hidden Springs Qrtly Billing	305.20		305.20
C143.2 · Sewer Penalties Receivable	250.89		250.89
C143.1 · Sewer Customer Accts Receivable	102,237.89		102,237.89
C143.9 · Miscellaneous Receivables	420.00	420.00	
C145 · Receivable From Municipality	237,917.87	237,917.87	
C150 · Materials and Supplies	27,727.00	27,727.00	
W342.1 · reservoir & pumping station	0.00	0.00	
W310 · Land & Land Rights	41,443.85	41,443.85	
W314 · Wells and Springs	24,235.89	24,235.89	
W321 · Structures and Improvements	33,502.57	33,502.57	
W325 · Electric Pumping Equipment	113,545.62	113,545.62	
W328 · Other Pumping Equipment	12,542.78	12,542.78	
W332 · Water Treatment Plant	5,074.69	5,074.69	
W340 · Land & Land Rights	76,857.08	76,857.08	
W341 · Structures & Improvements	308,307.00	308,307.00	
W342 · Distribution Rsvrs & Standpipes	2,294,043.15	2,294,043.15	
W343 · Mains	2,364,558.00	2,364,558.00	
W344 · Fire Mains	0.00	0.00	
W345 · Water Services	364,969.08	364,969.08	
W346 · Water Meters	155,482.90	155,482.90	
W348 · Hydrants	226,310.20	226,310.20	
W306 · Water General Plant	465.00	465.00	
W371 · Structures and Improvements	21,548.61	21,548.61	

	<u>Dec 31, 14</u>	<u>Dec 31, 14</u>	<u>Dec 31, 14</u>
		<u>WATER</u>	<u>SEWER</u>
W372 · Office Furniture & Equipment	4,825.90	4,825.90	
W372.1 · Computers	8,912.89	8,912.89	
W373 · Transportation Equipment	43,220.38	43,220.38	
W379 · Other General Equipment	24,928.41	24,928.41	
W110 · Water Accumulated Depreciation	-1,282,968.00	-1,282,968.00	
S310 · Land & Land Rights	6,540.77		6,540.77
S312 · sewer services	210,203.62		210,203.62
S313 · Mains	1,503,083.66		1,503,083.66
S320 · Land & Land Rights	46,483.90		46,483.90
S321 · Structures & Improvements	129,424.05		129,424.05
S322 · Receiving Wells	36,221.38		36,221.38
S324 · Other Power Pumping Equipment	44,215.21		44,215.21
S325 · Misc Pump Equipment	343.00		343.00
S346 · Outside Water Meters	9,123.50		9,123.50
S371 · Structures & Improvements	11,274.25		11,274.25
S372 · Office Furniture & Equipment	3,084.24		3,084.24
S372.1 · Computers	6,815.76		6,815.76
S373 · Transportation Equipment	27,158.48		27,158.48
S379 · Other General Equipment	11,797.31		11,797.31
S110 · Sewer Accumulated Depreciation	-802,277.00		-802,277.00
2000 · *Accounts Payable	-14,079.14	-10,504.07	-3,575.07
2100 · Emp Benefit Liabilities	-572.34	-572.34	
C232.1 · MMSD Special Charges	0.00	0.00	
C232.9 · Other Accounts Payable	-342,701.73	-342,701.73	
C233 · Payables To Municipality	0.00		
C237 · Interest Accrued	8,747.00	8,747.00	
C238.1 · Federal Withheld	-254.85	-254.85	
C238.2 · FICA Withheld	362.56	362.56	
C238.3 · State Income Tax Withheld	97.30	97.30	
C238.4 · Medicare Withheld	88.08	88.08	
C238.5 · Insurance Withheld	-1,497.98	-1,497.98	
C252 · Deposits For Construction	-38,032.52	-38,032.52	
C253 · Other Deferred Credit	-43,323.00	-43,323.00	
C234 · Bear Tree deferred revenue	-5,152.64	-5,152.64	
C260 · State Trust Fund Loan	-1,555,895.91	-1,555,895.91	
C200 · Capital Paid In by Municipality	-1,049,312.36	-1,049,312.36	
C216.1 · Prior Yr Unappr Surplus Balance	-4,643,689.27	-4,643,689.27	
W271 · Water Contributions In Aid Cons	0.00	0.00	
S271 · Sewer Contributions In Aid Cost	0.00		0.00
3900 · Prior Period Income Adjustment	0.00	0.00	
2014 net income	0.00	-0.00	0.00
	0.00	0.00	0.00

Village of Windsor Sanitary District 1

Windsor SD 1	Year	Net Income (loss)	Miscellaneous credit to surplus	Miscellaneous debit to surplus	Balance Equity	Non-Reg Sewer Income (loss)	Water
	1996				603,344		
	1997	63,356 ①	6,633 ②	7,114	666,219	8,402	54,954
	1998	100,575 ③	10,477 ④	394	776,877	24,690	75,885
	1999	83,100 ⑤	17,595 ⑥	3,382	874,190	27,081	56,019
	2000	113,822 ⑦	9,918 ⑧	34	997,896	27,672	86,150
	2001	140,104 ⑨	5,575 ⑩	765	1,142,810	59,986	80,118
	2002	91,625 ⑪	5,248 ⑫	21,206	1,218,477	34,634	56,991
	2003	103,758 ⑬	3,007,777 ⑭	7	4,330,005	(11,742)	115,500
	2004	(19,638)			4,310,367	7,195	(26,833)
	2005	(76,844)			4,233,523	5,654	(82,498)
	2006	(64,257)			4,169,266	(9,427)	(54,830)
	2007	42,546			4,211,812	(207)	42,753
	2008	65,582 ⑮	44,500		4,321,894	21,806	43,776
	2009	81,925			4,403,819	(49,933)	131,858
	2010	(18,214)			4,385,605	55,076	(73,290)
	2011	40,558			4,426,163	62,760	(22,202)
	2012	(35,091)			4,391,072	120,799	(155,890)
	2013	174,568			4,565,640	79,001	95,567
	2014	38,786			4,604,426	39,098 ?	38,786
		<u>926,261</u>	<u>3,107,723</u>	<u>32,902</u>	<u>4,604,426</u>	<u>502,545</u>	<u>462,814</u>

	Water	Sewer	Unknown	Total
①			6,633	6,633
②	(7,114)			(7,114)
③			10,477	10,477
④	(394)			(394)
⑤			17,595	17,595
⑥	(574)		(2,808)	(3,382)
⑦		1,748	8,170	9,918
⑧	(34)			(34)
⑨			5,575	5,575
⑩			(765)	(765)
⑪			5,248	5,248
⑫			(21,206)	(21,206)
⑬	1,473,976	1,533,723	78	3,007,777
⑭			(7)	(7)
⑮			44,500	44,500
	<u>1,465,860</u>	<u>1,535,471</u>	<u>73,490</u>	<u>3,074,821</u>
	<u>36,745</u>	<u>36,745</u>	<u>(73,490)</u>	
	<u>1,502,605</u>	<u>1,572,216</u>	<u>-</u>	<u>3,074,821</u>

Split unknown 50/50

**Morrisonville Sanitary District Summary  
PSC Report Analysis 1997-2014**

	<u>Account 216</u>			
	<u>Total</u>	<u>Water</u>	<u>Sewer</u>	
Balance 1/1/96	(30,600)	(15,300)	(15,300)	Assume 50/50/split
1997-2014 Balance transferred from income	21,599	(100,822)	122,421	Per analysis
1997-2014 Misc (Dr)/Cr to surplus	1,206,197	332,375	873,822	
Balance 12/31/2014	<u>1,197,196</u>	<u>216,253</u>	<u>980,943</u>	

**Assumptions:**

1. Made assumption that net equity (deficit) as of 12/31/1996 was split 50/50 between water and sewer
2. See tab on Equity. We were able to identify split on most of Misc debits/credits to surplus. Allocated unknown amount of \$39,879 50/50 between water and sewer

**Morrisonville Sanitary District Opening Balances 1/1/15 Split between Water and Sewer**

	Total <u>12/31/2014</u>	Water	Sewer	
M-110A Utility Plant Asset:110A Utility Plant Value 1995	1,079,110.31	1,079,110.31		All water. Ties to 2014 PSC need to split
M-110B Utility Plant Asset:110B Accumulated Depreciation	(276,601.48)	(276,601.48)		All water. Ties to 2014 PSC
M-121 Sewer Utility	1,439,399.41		1,439,399.41	All sewer Ties to 2014 PSC
M-122 Accumulated Deprec. - Sewer	(465,244.92)		(465,244.92)	All sewer Ties to 2014 PSC
M-131A Checking	5,266.85	(89,021.40)	94,288.25	Plug after all else done
M-132 Water Replacement	59,665.62	59,665.62		all water per description
M-133 Sewer Replacement	83,666.05		83,666.05	All sewer per description
M-136 PO Rental Account	16,430.09	16,430.09		Put in water
M-142 Accounts Receivable	27,410.11	13,705.06	13,705.05	Split 50/50
M-145 Due From Town	100,908.69	79,400.21	21,508.48	See analysis for split
M-200 Accounts Payable	(8,328.94)	(8,328.94)		Put all in water
M-2100.1 Payroll Liabilities:Federal Withholding	(600.00)	(600.00)		Put all in water
M-2100.3 Payroll Liabilities:Medicare - Employee	(308.88)	(308.88)		Put all in water
M-224.1 Long Term Debt:224B Water Loan	(554,634.00)	(554,634.00)		all water per description
M-224.2 Long Term Debt:224A Sewer and Water Loan	(30,000.00)	(15,000.00)	(15,000.00)	split 50/50]
M-224.3 Long Term Debt:224C Sewer Loan	(47,062.03)		(47,062.03)	All sewer per description
M-237 Accrued Interest	(1,134.03)	(1,067.59)	(66.44)	Split based on prior accountant calculation
M-253 Other Deferred Credit	(47,490.00)	(47,490.00)		all water per PSC
M-3000 Capital paid in	(183,256.35)	(39,006.00)	(144,250.35)	See analysis
M-3900 Retained Earnings	(1,197,196.50)	(216,253.00)	(980,943.50)	See analysis
	0.00	0.00	0.00	

**Morrisonville SD1**  
**Unappropriated surplus 1/1/**

Morrisonville Sanitary District 1

Year	Net Income (loss)	Miscellaneous credit to surplus	Miscellaneous debit to surplus	Non-Reg Sewer Income (loss)	Water
1997	(10,232)			(30,600)	
1998	1,172		① 110	(40,832)	4,324
1999	(26,519) ②	44		(39,770)	14,592
2000	(12,799) ③	13,379		(66,245)	(4,181)
2001	(28,822) ④	1,924		(65,665)	(5,769)
2002	(55,099)		⑤ 264	(92,563)	(22,722)
2003	3,136 ⑥	1,060,808 ⑦	1,917	(147,926)	(38,381)
2004	(12,737) ⑧	6,259		914,101	14,647
2005	(16,934) ⑨	24,125		907,623	(9,403)
2006	31,643			914,814	(23,067)
2007	20,973			946,457	5,549
2008	35,920			967,430	7,947
2009	(54,318)			1,003,350	40,195
2010	73,736 ⑩	66,151		949,032	35,390
2011	17,514			1,088,919	25,735
2012	(10,111) ①	35,798		949,032	35,390
2013	29,144			1,088,919	25,735
2014	35,932			1,106,433	9,337
				1,132,120	4,655
				1,161,264	23,987
				1,197,196	39,586
					<u>122,421</u>
					<u>(100,822)</u>

	Water	Sewer	Unknown	
①		(27)	(83)	(110)
②			44	44
③			13,379	13,379 interest paid on SA
④			1,924	1,924
⑤			(264)	(264)
⑥		312,462	(105,537)	1,060,808
⑦			(1,917)	(1,917)
⑧			6,259	6,259
⑨			24,125	24,125 Prior period adjustment
⑩			66,151	66,151 Prior year debt payments
①			35,798	35,798 Prior period adjustment
		312,435	39,879	1,206,197
Allocate unknown 50/50		19,940	(39,879)	-
		<u>332,375</u>	<u>873,822</u>	<u>-</u>

	Water	Sewer	Account 200		
			Additions	Balance	
1996	34,006	34,005		68,011	
1997	2,500	2,500	5,000	73,011	Debt retirement levy
1998	2,500	2,500	5,000	78,011	Debt retirement levy
1999		15,686	15,686	93,697	Debt retirement levy
2000		17,501	17,501	111,198	Debt retirement levy
2001		18,001	18,001	129,199	Debt retirement levy
2002		17,500	17,500	146,699	Debt retirement levy
2003		34,762	34,762	181,461	Debt and operating levy
2004		1,795	1,795	183,256	Debt retirement levy
2005			-	183,256	
2006				183,256	
2007				183,256	
2008				183,256	
2009				183,256	
2010				183,256	
2011				183,256	
2012				183,256	
2013				183,256	
2014				183,256	
	39,006	144,250	115,245		

Assumed 1996 capital paid in was 50/50 between water and sewer  
Additions were mainly sewer from 199 because of CWFL

15,897

	Water		Sewer		
	Additions	Balance	Additions	Balance	
1996		270,662		87,272	357,934
1997	-	270,662	-	87,272	357,934
1998	-	270,662	-	87,272	357,934
1999	-	270,662	-	87,272	357,934
2000	14,400	285,062	745,461	832,733	1,117,795
2001	27,400	312,462	21,150	853,883	1,166,345
2002	-	312,462	-	853,883	1,166,345
2003	(312,462)	-	(853,883)	-	

## FW: Windsor

Tara Bast

Wed 5/18/2016 9:53 AM

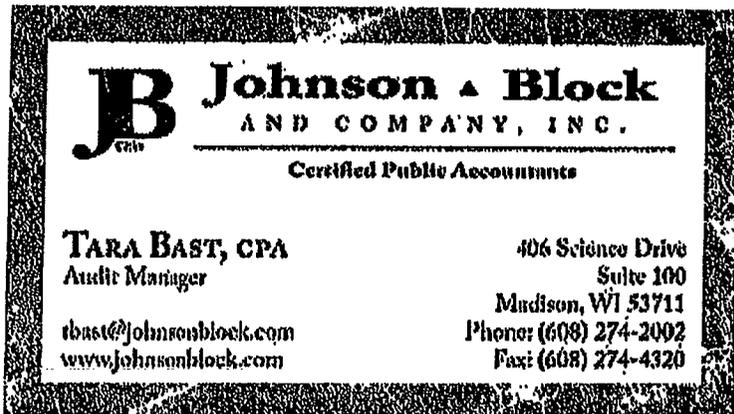
To: Tina Butterlis &lt;tina@windsorwi.gov&gt;;

1 attachment (14 KB)

Windsor SD PFP.xlsx;

Hi Tina,

I emailed Kathy at the PSC to confirm the PFP undercharges. See attached and email below.



Check out our website! [www.johnsonblock.com%20]www.johnsonblock.com

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**From:** Butzlaff, Kathy - PSC [mailto:Kathy.Butzlaff@wisconsin.gov]

**Sent:** Wednesday, May 18, 2016 9:23 AM

**To:** Tara Bast <TBast@johnsonblock.com>

**Subject:** RE: Windsor

Hi Tara,

Yes, the backbill would be for two years. I had prepared a more detailed schedule that includes prorated charges due the SRCs being effective in May of the past few years. See column O for the undercharge in PFP per Rate Schedule F-1. I also reviewed the charges under rate schedule WB-1 and it appears there are smaller undercharges that should also be

7/12/2016

FW: Windsor - Tina Butterle

backbilled for two years. These are shown in column P.

If you have any further questions, let me know.

Kathy

**From:** Tara Bast [<mailto:TBast@johnsonblock.com>]  
**Sent:** Wednesday, May 18, 2016 8:07 AM  
**To:** Butzlaff, Kathy - PSC <[Kathy.Butzlaff@wisconsin.gov](mailto:Kathy.Butzlaff@wisconsin.gov)>  
**Subject:** Windsor

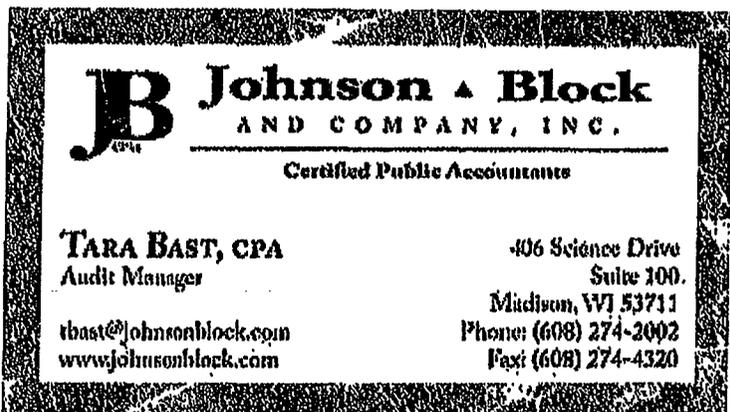
Hi Kathy,

I am emailing to confirm the action the Village needs to take regarding the under charge of public fire protection.

It is our understanding that we need to catch up two years, meaning 2014 and 2015.

Can you confirm that you agree with the attached?

Thank you,  
Tara



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<https://outlook.office365.com/owa/?viewmodel=ReadMessageItem&ItemID=AAMkAGMwNGY5MTUzLWlwNmYNDY4Zi05MjZlTRJmZk2ZjgzNjJkNgBGAA...> 2/3

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Windsor Sanitary District No.1 Revenues

	Date Effective	F-1
6570WQ-105	2/15/2008	65,558
6570-WR-103	9/30/2010	83,241
6570-WQ-106	5/12/2012	85,905
6570-WQ-107	5/15/2013	88,482
6570-WQ-108	5/31/2014	91,136
6570-WQ-109	5/31/2015	93,870

F-1 Pro-rated for Year	Annual Report	F-1	WB-1	OC-1	Combined
69,979	2010	48,000	91,348		139,348
83,241	2011	28,760	69,860	47,070	145,690
84,906	2012	28,760	67,874	45,632	142,266
87,516	2013	28,760	68,874	38,579	136,213
90,090	2014	28,760	69,870	37,781	136,361
92,731	2015	28,760			

Annual Report	Estimated Undercharges		
	F-1	WB-1	OC-1
2011	54,481	60	???
2012	56,146	2,046	???
2013	58,756	1,046	???
2014	61,270	50	???
2015	63,971	???	???

**6570-WR-103 PFP**

District PFP	\$ 83,241	76%
De Forest PFP	\$ 26,286	24%
	<u>\$ 109,527</u>	

**6570-WR-103 For Debt Service**

District	\$ 69,920	76%
De Forest	\$ 22,080	24%
	<u>\$ 92,000</u>	

**6570-WR-103 Tariffs**

- F-1 \$83,241 PFP charge to District
- WB-1 \$69,920 charge to District to pay debt service
- OC-1 \$0.81 per \$1,000 valuation charge to customers located in Deforest for PFP and debt service

**Detail in rate case workpapers**

\$ 26,286	44 cents for PFP
\$ 22,080	37 cents for debt service
<u>\$ 48,366</u>	