

**DeForest Windsor Fire & EMS District Board Meeting**  
**March 2, 2022 @ 4:00pm**  
DeForest Windsor Fire and EMS Department 110 S. Stevenson St.  
Court Room

PLEASE TAKE NOTICE that there will be a meeting of the DeForest Windsor Fire & EMS District Board commencing at the time and place noted above. The following is the agenda for this meeting, which sets forth the subject matters to be discussed and considered. If the agenda so indicates, the aforesaid governmental body may convene in closed session for the purpose(s) indicated. Upon conclusion of the closed session, if any, the governmental body will reconvene into open session to take action, if any, on matters discussed in closed session and for the purpose of concluding the agenda.

**Minutes**

- 1) **Call Meeting to Order and Roll Call-** The meeting was called to order by President Little at 3:57pm. All board members were present.

Present were: Colleen Little- Village of DeForest, Bob Wipperfurth- Village of Windsor, Jane Cahill Wolfgram- Village of DeForest, Ed Wall- Village of Windsor, Chief LaFeber, Office Manager Mooney

- 2) **Recitation of the Pledge of Allegiance-** Led by Wall

- 3) **Announcements** – The DeForest Windsor Fire & EMS District Board will Convene into Closed Session pursuant to: sec. 19.85(1)(c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Full-Time Employee Status, Union Negotiations)

- 4) **Appearances Before the Board-** N/A

- 5) **Approve Minutes:**

a) **February 2, 2022-** Motion to approve by Wipperfurth, second by Cahill Wolfgram. Motion carried 4-0.

- 6) **Finance:**

a) **Review and Approve Invoices Paid 2/1/2022-2/28/2022-** Motion to approve by Cahill Wolfgram, second by Wall. Motion carried 4-0.

b) **Review and Approve Fund/Account Balances-** Motion to approve by Wall, second by Wipperfurth. Motion carried 4-0.

c) **Capital Fund/Equipment Purchasing-** N/A

**7) Chief LaFeber's Monthly Report/Action Items:**

**a) Call Update-** For the month of February, there were multiple fire calls compared to EMS calls. The department had 125 calls for service vs 123 from the previous year. 20% of those calls were overlapping calls. Response times were 2 minutes 43 seconds vs 2 minutes and 57 seconds from the previous year. More calls are coming in as our crews are able to get out the door faster.

The department had a training burn in the Village of Windsor that went without any issues.

**b) 2022 Budget Update-** Currently sitting at \$1,000 under budget which is good compared to previous years and being extremely under budget. Car 2 (the white Ford Explorer) does have some issues that will be expensive to fix. The board was made aware the vehicle is needing \$4,800 in suspension repairs. Cahill Wolfgram commented on possibly getting in line to purchase a whole new vehicle for the department. Wipperfurth commented that he would prefer to spend the \$4,800 on repairing the vehicle and keeping it for another 6 months to a year and then start looking into buying a new vehicle. He also asked the question if we were to purchase a new vehicle, if we would still have use for the current car that is known to be used as our "chase car." Chief LaFeber responded that if we were to purchase a new vehicle, we more than likely would not need a use for the current vehicle we have now. The board was in agreeance to fix car 2 for now and look into buying a new vehicle to replace car 2.

**8) Old Business:**

**a) Station Remodel-** From the Fire Department's standpoint, the last design meeting was held shortly before the board meeting. Outside of the interior design, the building is set and ready to be started. The design will be going out for bid very soon.

**b) Township Agreements-** The township agreements have been drafted up. Nothing has changed drastically on the agreements. A motion to authorize the President Little, and Chief LaFeber to further negotiate the township contracts with Town of Hampden, and Town of Vienna by Wipperfurth, second by Wall. Motion carried 4-0.

**9) New Business:**

**a) New station Labor Forecast-** Last month, the board asked Chief to come up with a draft what labor costs would look like as we add a new station. He created a spreadsheet and presented it to the board.

**10) Convene into Closed Session-** Motion to convene into closed session by Cahill Wolfgram, second by Wall. Motion carried 4-0. Roll call was taken, and closed session convened at 4:38pm.

**a) With Reference to Announcements**

**11) Reconvene into Open Session-** Motion to reconvene into open session by Wipperfurth, second by Cahill Wolfgram. Motion carried 4-0 and the meeting reconvened at 4:53pm.

- a) **Action Items Resulting from Closed Session- If Any-** A motion to start negotiating the Union contract between President Little, Chief LaFeber, and Local 311 by Wipperfurth, second by Cahill Wolfgram. Motion carried 4-0.

**12) Future Agenda Items- N/A**

**13) Schedule for Upcoming Meeting(s)-** April 6, 2022 @ 3:00pm, May 4, 2022 @ 11:00am, June 1, 2022 @ 4:00pm

**14) Adjournment-** Motion to adjourn by Cahill Wolfgram, second by Wall. Motion carried 4-0 and the meeting was adjourned at 4:58pm.

Respectfully submitted,  
Lindsey Mooney