

DeForest Windsor Fire & EMS District Board Meeting
April 12, 2022 @ 2:00pm-this meeting has been rescheduled from the original meeting date
of April 6, 2022

DeForest Windsor Fire and EMS Department 110 S. Stevenson St.
Court Room

PLEASE TAKE NOTICE that there will be a meeting of the DeForest Windsor Fire & EMS District Board commencing at the time and place noted above. The following is the agenda for this meeting, which sets forth the subject matters to be discussed and considered. If the agenda so indicates, the aforesaid governmental body may convene in closed session for the purpose(s) indicated. Upon conclusion of the closed session, if any, the governmental body will reconvene into open session to take action, if any, on matters discussed in closed session and for the purpose of concluding the agenda.

Minutes

- 1) Call Meeting to Order and Roll Call-** The meeting was called to order at 2:05pm by President Little. All board members were present.

Present were: Colleen Little- Village of DeForest, Bob Wipperfurth- Village of Windsor, Jane Cahill Wolfgram- Village of DeForest, Ed Wall- Village of Windsor, Chief LaFeber, Office Manager Mooney

- 2) Recitation of the Pledge of Allegiance-** Led by Wipperfurth

- 3) Appearances Before the Board-** N/A

- 4) Approve Minutes:**

- a) March 2, 2022-** Motion to approve by Wall, second by Cahill Wolfgram. Motion carried 4-0.

- 5) Finance:**

- a) Review and Approve Invoices Paid 3/1/2022-3/31/2022-** Motion to approve by Wipperfurth, second by Wall. Motion carried 4-0.

- b) Review and Approve Fund/Account Balances-** Motion to approve by Wipperfurth, second by Cahill Wolfgram. Motion carried 4-0.

- c) Capital Fund/Equipment Purchasing-** 5 sets of turn out gear was purchased out of the sinking fund. Motion to approve of this purchase by Cahill Wolfgram, second by Wall. Motion carried 4-0.

- 6) Chief LaFeber's Monthly Report/Action Items:**

- a) Call Update-** There were 137 calls for service for the Month of March compared to 122 calls in the pervious year. Average turnout time was 2 minutes and 42 seconds with 20 overlapping calls which is equivalent to 17% of our calls.

b) **2022 Budget Update-** After the first quarter, the budget is looking very good. EMS billing is on track with being \$2,000 under budget. Truck fuel has been high due to the increase of gas prices and may be over budget by the end of the year. As of right now, forecasting the be about \$100K under budget at the end of the year.

7) Old Business:

a) **Station Remodel-** Bids came in on the station remodel, and they were not what the department was hoping for. Village of DeForest and Village of Windsor will be regrouping at their own village meetings to talk and strategize more on the remodel and how it can be worked out.

b) **New Station Labor Forecast-** The department will be losing 3 more staff members. With this, the department will be down to 7 EMS paid on call members. Currently, there are 7 new members in probation class that will be able to start working shifts soon. Chief LaFeber also talked about possibly bringing in and hiring more LTE staff to cover some of those lose holes that way we can make sure we can get both the primary and back up ambulance out the door.

8) New Business: N/A

9) Future Agenda Items- N/A

10) Schedule for Upcoming Meeting(s)- May 4, 2022 @ 11:00am

11) Adjournment- Motion to adjourn by Cahill Wolfgram, second by Wall. Motion carried 4-0 and the meeting adjourned at 2:46pm.

Respectfully submitted,
Lindsey Mooney