

DeForest Windsor Fire & EMS District Board Meeting
August 3, 2022 @ 4:00pm
DeForest Windsor Fire and EMS Department 110 S. Stevenson St.
Court Room

PLEASE TAKE NOTICE that there will be a meeting of the DeForest Windsor Fire & EMS District Board commencing at the time and place noted above. The following is the agenda for this meeting, which sets forth the subject matters to be discussed and considered. If the agenda so indicates, the aforesaid governmental body may convene in closed session for the purpose(s) indicated. Upon conclusion of the closed session, if any, the governmental body will reconvene into open session to take action, if any, on matters discussed in closed session and for the purpose of concluding the agenda.

Minutes

- 1) Call Meeting to Order and Roll Call-** The meeting was called to order at 4:00pm by President Little. All board members were present.

Present were: Colleen Little- Village of DeForest, Bob Wipperfurth- Village of Windsor, Jane Cahill Wolfgram- Village of DeForest, Ed Wall- Village of Windsor, Chief LaFeber, Office Manager Mooney

- 2) Recitation of the Pledge of Allegiance-** Led by Cahill Wolfgram

- 3) Appearances Before the Board-** N/A

- 4) Approve Minutes:**

- a) July 6, 2022-** Motion to approve by Cahill Wolfgram, seconded by Wall. Motion carried 4-0.

- 5) Finance:**

- a) Review and Approve Invoices Paid 7/1/2022-7/31/2022-** Motion to approve by Wipperfurth, seconded by Cahill Wolfgram. Motion carried 4-0.

- b) Review and Approve Fund/Account Balances-** Motion to approve by Cahill Wolfgram, seconded by Wipperfurth. Motion carried 4-0.

- c) Capital Fund/Equipment Purchasing-** N/A

- 6) Chief LaFeber's Monthly Report/Action Items:**

- a) Call Update-** The month of July, there were 158 calls for service vs 153 calls for service the previous year. 21% of those calls were overlapping vs 15% from 2021. Year to date, forecasting to have a total of 1,820 calls for service. EMS had a response time of 2 minutes and 33 seconds, and Fire had a response time of 3 minutes and 19 seconds.

Overall, the response time was 2 minutes and 36 seconds. To note in calls, from May 1st to July 31st 47 backup ambulance calls were missed in a 2-month span.

b) 2022 Budget Update- Everything is showing to be on track still. Still under budget in the normal categories (labor, LTE labor). Currently looking to be \$150,000 under budget for the year. Billing revenue has been going well with recouping a lot that cost.

7) Old Business:

a) Station Remodel Update- The week of September 10th is when the demo will be begin. Chief LaFeber had a meeting with Greg Hall regarding the station remodel and it is looking the things will be getting cleaned out for the remodel to start the week before September 10th. The day room will be temporarily located in the training room, and all kitchen stuff will be set up in the bay area.

b) 2nd Station Update- More information regarding the second station was presented to the board. A meeting is set with the Village of Windsor to talk more about the 2nd station plans that were temporarily drawn up.

c) 2023 Budget- Village of DeForest, and the Village of Windsor will have an increase of 1.7% in the budget for 2023. Numbers were checked multiple times and the draft budget was proposed once again to the board. Chief will be sending the draft budget out to Carol Herwig and Tina Butteris for review with the boards approval.

d) Billing Rates- Chief would like the billing rates to change and go into effect immediately to show proof of concept for a couple of months. A motion to increase the billing rate to \$1,550 for resident and \$1,750 for nonresident effective immediately by Cahill Wolfgram, seconded by Wall. Motion carried 4-0.

8) New Business:

9) Future Agenda Items- N/A

10) Schedule for Upcoming Meeting(s)- Sept 7, 2022, October 5, 2022, Nov 2, 2022, Dec 7, 2022. All meetings will be held at 4:00pm.

11) Adjournment- Motion to adjourn by Wipperfurth, seconded by Cahill Wolfgram. Motion carried 4-0 and the meeting adjourned at 4:54pm.

Respectfully submitted,
Lindsey Mooney