

DeForest Windsor Fire & EMS District Board Meeting
December 7, 2022 @ 4:00pm
DeForest Windsor Fire and EMS Department 110 S. Stevenson St.
Court Room

PLEASE TAKE NOTICE that there will be a meeting of the DeForest Windsor Fire & EMS District Board commencing at the time and place noted above. The following is the agenda for this meeting, which sets forth the subject matters to be discussed and considered. If the agenda so indicates, the aforesaid governmental body may convene in closed session for the purpose(s) indicated. Upon conclusion of the closed session, if any, the governmental body will reconvene into open session to take action, if any, on matters discussed in closed session and for the purpose of concluding the agenda.

Minutes

- 1) **Call Meeting to Order and Roll Call-** The meeting was called to order at 4:00pm by President Little. All board members were present with Kristine Schmidt sitting in for Ed Wall.

Present were: Colleen Little- Village of DeForest, Bob Wipperfurth- Village of Windsor, Jane Cahill Wolfgram- Village of DeForest, Kristine Schmidt- Village of Windsor, Chief LaFeber, Office Manager Mooney

- 2) **Recitation of the Pledge of Allegiance-** Led by Chief LaFeber

- 3) **Appearances Before the Board-** N/A

- 4) **Approve Minutes:**

a) **November 2, 2022-** Motion to approve by Wipperfurth, seconded by Cahill Wolfgram. Motion carried 4-0.

- 5) **Finance:**

a) **Review and Approve Invoices Paid 11/1/2022-11/30/2022-** Motion to approve by Cahill Wolfgram, seconded by Wipperfurth. Motion carried 4-0.

b) **Review and Approve Fund/Account Balances-** Motion to approve by Little, seconded by Wipperfurth. Motion carried 4-0 with discussion. With the significant amount of money that is held in the capital funds account, Wipperfurth would like Chief to research into possibly investing some of that money into a non-certificate of deposit account.

c) **Capital Fund/Equipment Purchasing-** New turn out gear will be ordered and will show on next months statements.

- 6) **Chief LaFeber's Monthly Report/Action Items:**

- a) **Call Update-** For the month of November, there were 129 calls for service vs 141 calls the year before. 24% of those calls were overlapping and were out the door in 3 minutes and 6 seconds. Year to date, currently sitting at 1,676 calls and forecasting to end in 1828 calls for service for 2022.
- b) **2022 Budget Update-** Currently sitting at \$45,000 to the good due to having some overtime, holiday pay, and some fleet expenses.

7) **Old Business:**

- a) **Station Remodel Update-** Station remodel is moving along well. All walls are up with the interior courtyard being finished. Steel beams are being placed in the next day and the roof will be finished in the next week.
- b) **2nd Station Update-** Wipperfurth received a version of the intergovernmental agreement that he will be reviewing in the next day or two. Village of Windsor's board will be reviewing in the next week as well. After review from the Village of Windsor's board, it will then be sent off to Village of DeForest for review.
- c) **2023 Budget-** The budget is done, and the board has tentative approval of the budget. Chief would like to leave it with that approval until Town of Vienna signs and sends back their contracted services for the new year.
- d) **Township Contracts-Hampden-** Town of Hampden has signed their contract and has returned it. The board is waiting for Town of Vienna for their approval of the contract. Once that is completed, the township contracts will be completed.
- e) **Ambulance Grant-** There will be a meeting this week on the new ambulance and a decision on the manufacture will be made during that meeting.

8) **New Business:**

- a) **New Hire/Recruitment Video-** The recruitment video is completed and looks very nice. An email will be sent out to the board with the video to look over.
- b) **2023 Fire Board Election-** Kristine Schmidt has nominated Bob Wipperfurth as president of the fire board for 2023. A motion to approve Bob Wipperfurth as president by Schmidt, seconded by Little. Motion carried 3-0-1 with Wipperfurth abstaining. Colleen Little has nominated Jane Cahill Wolfgram as vice president of the fire board for 2023. A motion to approve Jane Cahill Wolfgram as vice president by Little, seconded by Wipperfurth. Motion carried 4-0.

9) **Future Agenda Items- N/A**

10) **Schedule for Upcoming Meeting(s)-** January 11, 2023 @ 4:00pm, February 1, 2023 @ 4:00pm.

11) Adjournment- Motion to adjourn by Wipperfurth, seconded by Cahill Wolfgram. Motion carried 4-0 and the meeting adjourned at 4:34pm

Respectfully submitted,
Lindsey Mooney