

**DeForest Windsor Fire & EMS District Board Meeting**  
December 12, 2018 5:00 PM  
DeForest Windsor Fire Department, 110 S. Stevenson St.  
Training Room

**Minutes**

- 1) **Call Meeting to Order and Roll Call-** Meeting was called to order by President Blau at 5:00pm.  
Present were: Judd Blau-Village of DeForest, Bob Wipperfurth- Village of Windsor, Jeff Miller-Village of DeForest, Don Madelung- Village of Windsor, Chief LaFeber, Office Manager Mooney.
- 2) **Recitation of the Pledge of Allegiance-** Led by Miller
- 3) **Appearances Before the Board-N/A**
- 4) **Approve Minutes:**
  - a) **November 14, 2018-** Motion to approve by Miller, second by Madelung. Motion carried 4-0.
- 5) **Finance:**
  - a) **Review and Approve Invoices Paid 11/1/18-11/30/18-** Motion to approve by Wipperfurth, second by Madelung. Motion carried 4-0.
  - b) **Review and Approve Fund/Account Balances-** Motion to approve by Wipperfurth, second by Miller. Motion carried 4-0.
- 6) **Chief LaFeber's Monthly Report/Action Items:**
  - a) **Call Update-** Month of November had 119 calls for service. Nothing crazy for the month although there was a large barn fire where an arrest was made. Year to date we are at a total of 1,399 calls compared to last years number of 1,352.  
The department burned down a house for the Village of Windsor, the Ladder Truck was used as the primary water source and handled very well.
  - b) **2018 Budget Update-** Budget is looking outstanding. Will explain more in section 8a.
- 7) **Old Business:**
  - a) **IT Solutions-** The department has an internal guy who was able to look more into our IT Solution and he believes he can get all of this fixed for under \$500. Blau asked if this was regarding our email. Chief LaFeber stated yes that it is both for our email and website.
  - b) **L-23 Update-** Ladder Truck is officially in service and is ready to go for calls.

- c) **Tools-** The extrication tools are in and were \$10,000 under budget. Were able to receive twice as much as they originally thought. The tools are also in service and ready to go for calls. Chief LaFeber stated that the old tools are no longer in use and needs permission to dispose of them. Motion to dispose the old tools by Miller, second by Wipperfurth. Motion carried 4-0.

**8) New Business:**

- a) **L-23 Budget Amendment-** Both Villages had approved 1.2M for the Ladder Truck. Currently the budget is over by about \$40,000. Currently we are at 1.24M for the entire purchase of the Truck. We currently have the money in the sinking fund to pay for the rest and a significant amount will be going into the sinking fund from the budget of this year. The board is in agreeance to pay the rest of the amount out of the sinking fund. Motion to approve by Miller, second by Madelung. Motion carried 4-0 with discussion. Miller has asked that in the future an email be sent to both villages in agreeance and acknowledgement of the amounts of purchases that will be purchased.

**9) Future Agenda Items-** Election of Officer, Fire Board Meetings for 2019

**10) Schedule for Upcoming Meeting(s)-** January 1, 2019 at 5pm

- 11) Adjournment-** Motion to adjourn by Miller, second by Wipperfurth. Motion carried 4-0 and the meeting adjourned at 5:24pm.

Respectfully submitted  
Lindsey Mooney  
Office Manager