

**DeForest Windsor Fire & EMS District Board Meeting**  
January 2, 2019 5:00 PM  
DeForest Windsor Fire Department, 110 S. Stevenson St.  
Training Room

**Minutes**

- 1) **Call Meeting to Order and Roll Call-** Meeting was called to order by Vice President Wipperfurth at 5:00pm.

Present were: Robert Wipperfurth- Village of Windsor, Don Madelung- Village of Windsor, Jason Kramer- Village of DeForest (sitting in for Jeff Miller), Chip Van Meter-Village of DeForest (sitting in for Judd Blau).

Absent were: Jeff Miller and Judd Blau

- 2) **Recitation of the Pledge of Allegiance-** Led by Van Meter

- 3) **Appearances Before the Board-** N/A

- 4) **Approve Minutes:**

a) **December 12, 2018-** Motion to approve by Madelung, second by Van Meter. Motion carried 4-0.

- 5) **Finance:**

a) **Review and Approve Invoices Paid 12/1/18-12/31/18-**Motion to approve by Kramer, second by Madelung. Motion carried 4-0.

b) **Review and Approve Fund/Account Balances-** Motion to approve by Madelung, second by Van Meter. Motion carried 4-0.

- 6) **Chief LaFeber's Monthly Report/Action Items:**

a) **Call Update-** Total calls for 2018 came out to be 1,502. Times remained steady to get out the door. Overall, had a busy year but a good year. Madelung asked the question what the percentage was for calls this year, EMS vs Fire. Chief LaFeber answered calls were about 80% for EMS and 20% for Fire.

b) **2018 Budget Update-** For the year, budget was good. Have a few reports to close out before getting final numbers in.

- 7) **Old Business:**

a) **Hiring Process Update-** Our FT FF/AEMT position is still open. Application deadline closed 1/1/19. 11 applicants have submitted their application to us. 3 were in house and 9 were from outside.

**8) New Business:**

- a) Election of Officers-** Van Meter nominated Robert Wipperfurth for President. The nomination was seconded by Madelung, with a third by Kramer. No other nominations were submitted, and nominations were closed. Motion carried 3-0-1 (Wipperfurth abstained).

Wipperfurth nominated Judd Blau as Vice President. The nomination was seconded by Kramer, with a third by Madelung, and fourth by Van Meter. No other nominations were submitted, and the nominations were closed. Motion carried 4-0.

- b) 2019 Fire Board Meetings-** Recently agreed to have the Fire Board Meetings held on the first Wednesday of every month. 2 conflicting dates for the year 5/1/19, and 7/3/19. LaFeber stated that July 3<sup>rd</sup> should not be any issue as everyone will be at the station getting the station ready for the 4<sup>th</sup> of July.

Meetings for the year are: 2/6/19, 3/6/19, 4/3/19, 5/1/19, 6/5/19, 7/3/19, 8/7/19, 9/4/19, 10/2/19, 11/6/19, 12/4/19

- 9) Future Agenda Items-** 2019 board meetings, new equipment purchases for 2019.

- 10) Schedule for Upcoming Meeting(s)-** 2/6/19 at 5pm, 3/6/19 at 5pm

- 11) Adjournment-** Motion to adjourn by Madelung, second by Kramer. Motion carried 4-0 and the meeting adjourned at 5:16pm.

Respectfully submitted,  
Lindsey Mooney  
Office Manager