

**VILLAGE OF WINDSOR
VILLAGE BOARD RESOLUTION 2019-113**

**APPROVAL OF BAXTER & WOODMAN WORK ORDER FOR ENGINEERING FOR
MULTI-MODAL LOCAL SUPPLEMENT GRANT**

WHEREAS, Baxter & Woodman (the “Engineer”) has been asked to assist with the preparation of the Multi-Modal Local Supplement Grant application; and

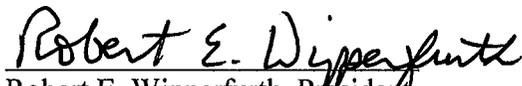
WHEREAS, the Engineer has provided Work Order Number 191335.10 for the amount not to exceed \$6,000.00.

NOW THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Windsor that it hereby resolves as follows:

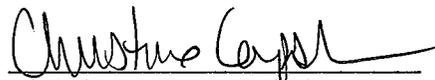
1. The attached Work Order 191335.10 is approved for execution.

The above and foregoing Resolution was duly adopted at a regular meeting of the Village Board of the Village of Windsor on October 17, 2019, by a vote of 5 in favor and 0 opposed.

VILLAGE OF WINDSOR


Robert E. Wipperfurth, President

Attested by:


Christine Capstran, Clerk

Incorporated by Reference:

Baxter & Woodman Work Order 191335.10

Baxter & Woodman Attachment A

**VILLAGE OF WINDSOR, WISCONSIN
MULTIMODAL LOCAL SUPPLEMENT GRANT APPLICATION
ENGINEERING DESIGN SERVICES**

WORK ORDER

Engineer's Project No. 191335.10

Project Description:

The Project includes assisting the Village with a Multimodal Local Supplement (MLS) Grant Application for Windsor Road from North Towne Road to Charlie Grimm and Windsor Road from Highway 51 to Portage Road. Assistance will include help in completing the MLS Program application forms and basic preliminary engineering to assist with documenting existing conditions and estimating costs.

Engineering Services:

The general provisions of this Work Order are enumerated in the Engineering Services Agreement between the Owner and Engineer dated March 20, 2019. Engineer shall provide the services set forth in Attachment A, attached hereto.

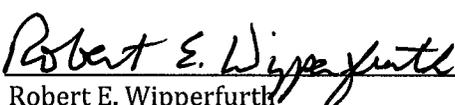
Compensation:

Compensation for the services will be in accordance with the Engineering Services Agreement dated March 20, 2019. The Owner shall pay the Engineer for the services performed or furnished under Attachment A with reduced hourly billing rates for actual work time performed plus reimbursement of out-of-pocket expenses including travel, which will not exceed \$6,000.00 in total for approximately 60 hours of time.

Submitted by: **Baxter & Woodman, Inc.**

By: 
Gerald Groth, P.E.
Title: Regional Manager
Date: _____

Approved by: **Village of Windsor, WI**

By: 
Robert E. Wipperfurth
Title: Village President
Date: 10-17-19

Additional Comments and Conditions: The project does not include detailed engineering studies, survey work, or other services beyond the 60 hour man-hour estimate.

Scope of Services

ASSISTANCE WITH GRANT APPLICATION

1. GRANT APPLICATION – Assist with preparation of the MLS Grant application collaboratively with Village staff by refining available information into specific proposed improvements, including a description of the Project scope, costs and other required data.
2. REVIEW EXISTING CONDITIONS – Review existing data to assist with completing the grant application and supplement with preliminary design services that could include developing estimates of the Project costs and schedules for design, permitting and construction.
3. MEETINGS– Attend up to two meetings with Village staff to discuss the Project and grant application.