

VILLAGE OF WINDSOR  
ORDINANCE 2019-13

AN ORDINANCE AMENDING CHAPTER 42 OF THE CODE OF ORDINANCES  
CONCERNING DAMAGE TO MAILBOXES AND SIMILAR REPOSITORIES

WHEREAS, Village Staff recommends certain amendments to the Village of Windsor Code of Ordinances regarding damage to mailboxes and similar repositories; and

WHEREAS, the Village Board finds the proposed amendments to be in the public interest.

NOW, THEREFORE, the Village Board of the Village of Windsor, Dane County, Wisconsin, do ordain as follows:

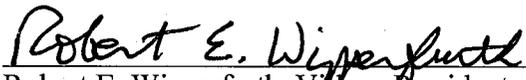
SECTION 1. Section 42-338 of the Windsor Code of Ordinances is hereby amended to read as stated in the attached Exhibit A.

SECTION 2. All other provisions of Code of Ordinances not specifically amended herein shall remain unmodified and in full force and effect.

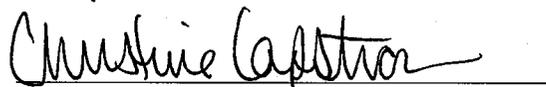
SECTION 3. This ordinance shall take effect upon passage and publication as provided by law.

The above and foregoing Ordinance was duly adopted at a meeting of the Village Board of the Village of Windsor held on June 20, 2019, by a vote of 5 in favor and 0 opposed.

VILLAGE OF WINDSOR

  
Robert E. Wipperfurth, Village President

Attested by:

  
Christine Capstran, Village Clerk

Published: June 27, 2019

Effective: June 28, 2019

**Incorporated by Reference:**

Exhibit A: Chapter 42, Article IV, Sec. 338

## EXHIBIT A

### Sec. 42-338. - Mailboxes and similar repositories.

- (a) *When permitted.* Mailboxes, paper boxes or similar repositories may be placed in the public right-of-way provided they meet the conditions provided in this section. Installation of mailboxes that comply with the provisions of this section do not require a permit.
- (b) *Mailbox must be approved by the postal service.* Mailboxes are approved only if they are of a construction and location approved by the United States Postal Service.
- (c) *Newspaper tubes.* Newspaper tubes are permitted only if provided by the newspaper or of a construction or design that will not present a hazard to the public use of the right-of-way.
- (d) *Nameplate.* A nameplate bearing the name and address number of the mailbox owner shall be permitted on each box.
- (e) *Post or other support.* The support for the mailbox and newspaper tube shall adhere to the standards governing construction of mailbox supports as established by the State Department of Transportation and shall not constitute a hazard to the public use of the right-of-way. Every effort shall be made to ensure that such support will give way in the event that it is struck by a vehicle.
- (f) *Snow removal.* The owner of each mailbox or newspaper tube shall, within 24 hours after the end of each snowfall, remove all snow and ice which has fallen or accumulated in front of said mailbox or said newspaper tube and shall remove the snow for a distance of 15 feet to each side of said mailbox or newspaper tube.
- (g) *Objects may not be attached.* No other object of any kind shall be attached to the mailbox, newspaper tube or their supports. No other objects, including, but not limited to, landscaping boulders or fences may be placed on the right-of-way.
- (h) *Damage caused by contact with Village owned and operated maintenance vehicles.* The Village shall provide limited payment for damage to a mailbox and post if physically struck by a Village owned and operated maintenance vehicle. The property owner shall report the damage within seventy-two (72) hours of the occurrence to the Director of Public Works. Upon confirmation by the Director of Public Works of the damage, the Village shall pay the owner one hundred dollars (\$100.00). The Village shall not be responsible for installation.
- (i) Village not liable for damage as a result of snow, sleet, ice, water or other precipitation thrown by a plow or for damage from an unsound or deteriorated mailbox and post.
- (j) *Village has no duty to remove unlawful mailboxes.* This section is not intended to and shall not be construed to create any affirmative duty on the part of the Village to locate and remove obstructing mailboxes.