

**VILLAGE OF WINDSOR
BOARD RESOLUTION 2019-53**

**APPROVAL OF A CERTIFIED SURVEY MAP
FOR PROPERTY LOCATED AT 4015 EMPIRE DRIVE, DEFOREST, WI
IN THE VILLAGE OF WINDSOR, DANE COUNTY**

WHEREAS, Richard and Tracy Meinholz (the "Petitioners") being the owners of 4015 Empire Drive, DeForest, WI (the "Subject Property") have requested approval of a Certified Survey Map to combine two residential lots; and

WHEREAS, the Petitioners obtained Approval of the Certified Survey Map request in Plan Commission Resolution 2019-06; and

WHEREAS, the Village Director of Planning / Zoning Administrator has reviewed the Petitioners' request and prepared a Staff Report dated May 31, 2019 (the "Staff Report") recommending approval, subject to certain conditions specified in the Staff Report; and

WHEREAS, following review of information presented at the Plan Commission meeting, the Public Hearing, and the Staff Report, the Village Board approves the Certified Survey Map request, subject to the conditions specified in the Staff Report and as set forth herein.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Windsor as follows:

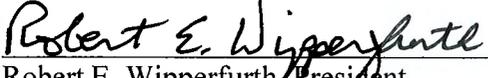
The Village of Windsor Board **Approves** of the Certified Survey Map request for Richard and Tracy Meinholz located at 4015 Empire Drive, DeForest, WI subject to the following conditions:

1. The Petitioner shall address the technical comments set forth in the Village Staff Comments section of this Staff Report to the satisfaction of the Director of Planning/Zoning Administrator.
2. The Petitioner shall address the technical comments set forth in the Village Policy Comments/Concerns section of this Staff Report to the satisfaction of the Director of Planning/Zoning Administrator.
3. The Petitioner shall satisfy all conditions of approval by the Village of Windsor and any other approving authorities and shall thereafter promptly record the Certified Survey Map with the Dane County Register of Deed's Office.
4. The Village of Windsor shall waive requirements for payment of Fees in Lieu of Parkland and Fees for Initial Improvement of Parkland. The Certified Survey Map does not create any new or additional lots.
5. The Petitioner shall promptly reimburse the Village of Windsor for all costs and expenses incurred by Windsor in connection with the review and approval of the Certified Survey Map request, including, but not limited to, the cost of professional services incurred by the Village of Windsor for the review and preparation of required documents, attendance at meetings or other related professional services.

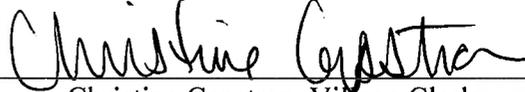
6. The Village of Windsor Board's approval of the Certified Survey Map request expires one hundred-eighty (180) days from the date of adoption of this Resolution. Time is of the essence. If the Petitioner encounters an unforeseen development delay, as determined by the Zoning Administrator, the Zoning Administrator is authorized to extend the one hundred-eighty (180) days expiration, one time, up to an additional one hundred-twenty (120) days. If the Petitioner has not complied with all of the conditions prior to expiration, then a new application and new fees must be submitted and a complete review will be necessary.

The above and foregoing Resolution was duly adopted at a meeting of the Village Board of the Village of Windsor held on June 6, 2019, by a vote of 5 in favor and 0 opposed.

VILLAGE OF WINDSOR


Robert E. Wipperfurth, President

Attested by:


Christine Capstran, Village Clerk

INCORPORATED BY REFERENCE:

Staff Report
Plan Commission Resolution 2019-06



Windsor

Growing Forward

To: Village of Windsor Board
Cc: Robert Wipperfurth, Tina Butteris, Christine Capstran, Jerry Groth, William Cole
From: Amy Anderson Schweppe, Jamie Rybarczyk
Rpt Date: May 31, 2019
Mtg Date: June 6, 2019
Submtl Date: March 27, 2019
Aprvl Date: June 25, 2019
Re: Meinholz - Certified Survey Map

BACKGROUND:

Petitioner: Richard and Tracy Meinholz
Property Owner: Richard and Tracy Meinholz
Location / Address: 4015 Empire Drive, DeForest
Taxkey Number: 196/0910-284-0597-9 & 196/0910-284-0608-5
Area: (.442 acres & .468 acres) .91 acres combined
Existing Zoning: ER, Estate Residential District
Proposed Zoning: ER, Estate Residential District
Future Land Use: General Conservation Residential

REQUEST:

The Petitioners request approval of a Certified Survey Map for the combination of two (2) lots into one (1) lot. The newly created lot will remain zoned ER, Estate Residential District.

See Exhibit A for additional information regarding the Petitioner's request.

OVERVIEW:

The existing principal residences is located on the common lot line of Lot 147 and Lot 148 of the second addition to Terrace Park, deeming the principal residence as a non-conforming structure. By combining the lots by means of the Certified Survey Map the non-conforming status of the structure will be resolved.

VILLAGE STAFF COMMENTS:

The Planning, Zoning and Development Department provides the Village Board with the following **planning, zoning and development** comment(s):

1. Village of Windsor Code of Ordinances: Chapter 38 Planning and Development

The Certified Survey Map is consistent with the requirements for Chapter 38 Planning and Development.

The Surveying Department provides the Village Board with the following **surveying** comment(s):

The Surveying Department has no objections to the Certified Survey Map.

1. Village of Windsor Comprehensive Plan: 2035

The Certified Survey Map is consistent with the Windsor Comprehensive Plan: 2035.

The Public Works Department provides the Village Board with the following **public works** comment(s):

1. The Public Works Department has no objections to the Certified Survey Map request.

The DeForest Windsor Fire & EMS District provides the Village Board with the following **fire and emergency services** comment(s):

1. The DeForest Windsor Fire & EMS District have no objections to the Certified Survey Map request.

VILLAGE POLICY COMMENTS/CONCERNS:

The Village Staff provides the Village Board with the following policy comments/concerns that require further discussion and action:

1. The Village of Windsor shall waive requirements for payment of Fees in Lieu of Parkland. The Certified Survey Map does not create any new or additional lots.
2. The Village of Windsor shall waive the Fees for Initial Improvements of Parkland. The Certified Survey Map does not create any new or additional lots.

VILLAGE PLAN COMMISSION RECOMMENDATION:

On May 9, 2019 the Village Plan Commission recommended to the Village Board Approval of the Certified Survey Map request for Richard and Tracy Meinholz located at 4015 Empire Drive, DeForest by Plan Commission Resolution 2019-06.

Exhibit B provides the unofficial meeting minutes for the Village Plan Commission regarding the Petitioner's request.

VILLAGE STAFF RECOMMENDATION:

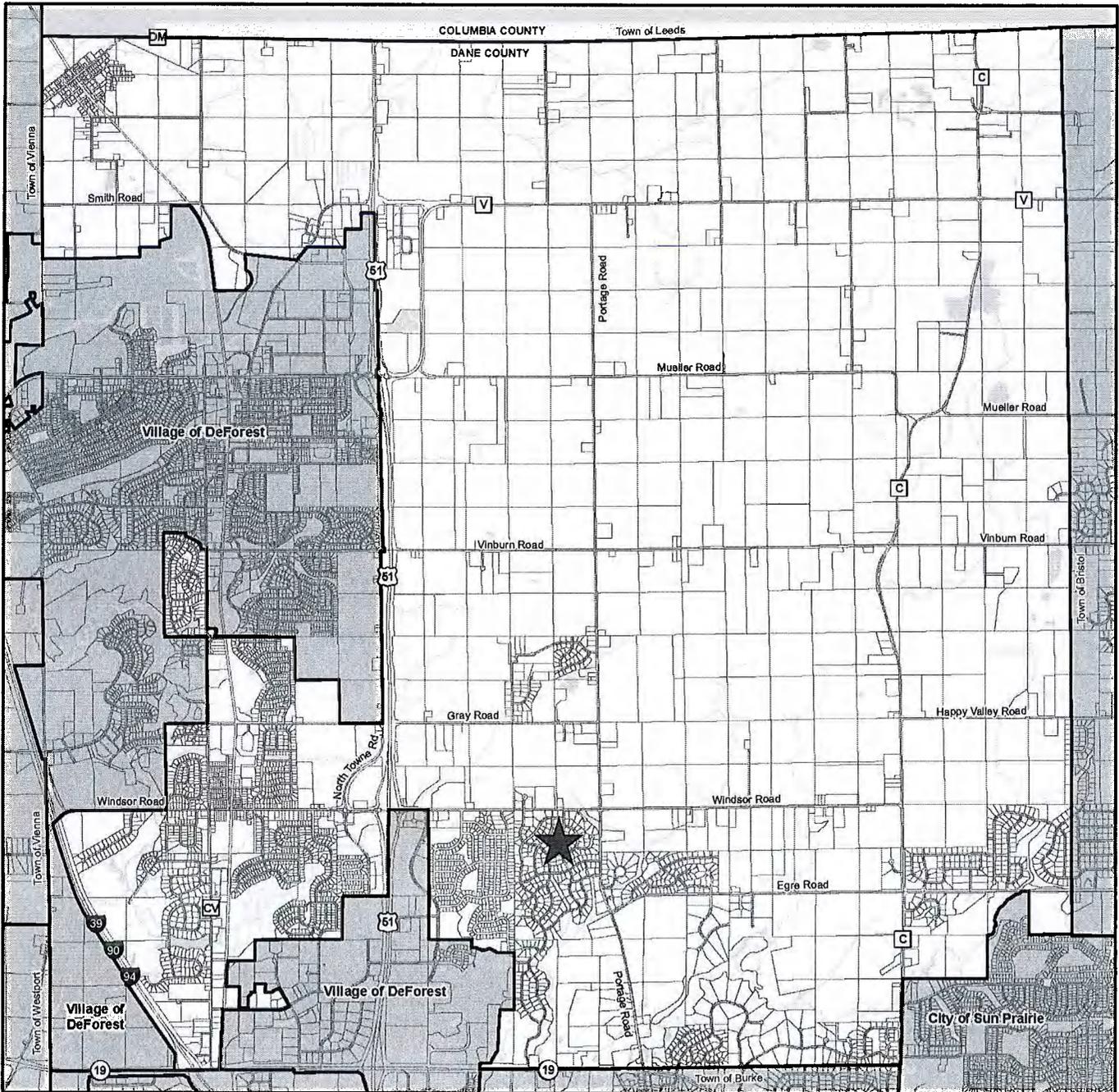
Depending on confirmation by the Village of Windsor Board of the above described comments, the Village of Windsor Board may take the following action:

The Village of Windsor Board Approves the Certified Survey Map request for Richard and Tracy Meinholz located at 4015 Empire Drive, subject to the following conditions:

1. The Petitioner shall address the technical comments set forth in the Village Staff Comments section of this Staff Report to the satisfaction of the Director of Planning/Zoning Administrator.

2. The Petitioner shall address the technical comments set forth in the Village Policy Comments/Concerns section of this Staff Report to the satisfaction of the Director of Planning/Zoning Administrator.
3. The Petitioner shall satisfy all conditions of approval by the Village of Windsor and any other approving authorities and shall thereafter promptly record the Certified Survey Map with the Dane County Register of Deed's Office.
4. The Village of Windsor shall waive requirements for payment of Fees in Lieu of Parkland and Fees for Initial Improvement of Parkland. The Certified Survey Map does not create any new or additional lots.
5. The Petitioner shall promptly reimburse the Village of Windsor for all costs and expenses incurred by Windsor in connection with the review and approval of the Certified Survey Map request, including, but not limited to, the cost of professional services incurred by the Village of Windsor for the review and preparation of required documents, attendance at meetings or other related professional services.
6. The Village of Windsor Board's approval of the Certified Survey Map request expires one hundred-eighty (180) days from the date of adoption of this Resolution. Time is of the essence. If the Petitioner encounters an unforeseen development delay, as determined by the Zoning Administrator, the Zoning Administrator is authorized to extend the one hundred-eighty (180) days expiration, one time, up to an additional one hundred-twenty (120) days. If the Petitioner has not complied with all of the conditions prior to expiration, then a new application and new fees must be submitted and a complete review will be necessary.

LOCATION MAP:



EXHIBITS:

- A. Petitioner Application
- B. Village Plan Commission Meeting Minutes (Unofficial) of May 9, 2019

Contact Information

Applicant:

Name: Richard & Tracy Meinholz
Address: 4015 Empire DR
City, State, Zip: DeForest WI 53532
Phone Number(s): 608-
Cell Phone(s):
Email Address(es):

Surveyor:

Name: Williamson Surveying
Address: 1014 W. Main St
City, State, Zip: Wausaukee WI 53597
Phone Number(s): 608-255-5705
Cell Phone(s):
Email Address(es): Chris@williamsonsurveying.com

Attorney:

Name:
Address:
City, State, Zip:
Phone Number(s):
Cell Phone(s):
Email Address(es):

Owner:

Name: Same as Applicant
Address:
City, State, Zip:
Phone Number(s):
Cell Phone(s):
Email Address(es):

Engineer:

Name:
Address:
City, State, Zip:
Phone Number(s):
Cell Phone(s):
Email Address(es):

Village of Windsor

Certified Survey Map Review

Certified Survey Map Application Form

The Village of Windsor Plan Commission typically meets on the second Thursday of every month at 6:00 p.m., and the Village Board typically reviews planning issues on the first Thursday of every month at 5:00 p.m. (or as otherwise scheduled) at the Windsor Municipal Building, 4084 Mueller Road. Applicants must submit an application for a Certified Survey Map no less than 30 days prior to the next regularly scheduled Plan Commission meeting.

The application shall: 1) be on forms made available from the Village and accompanied by the required fee and review escrow, and 2) include an electronic/digital pdf copy of all submitted drawings and supplementary data.

The applicant is responsible for adhering to all requirements of Village ordinances, regulations, plans, and policies. This form shall not be deemed a substitute for the applicant's thorough reading and understanding of applicable Village ordinances, regulations, plans, and policies.

Process for Review and Approval

- 1) Consultation meeting with Village Staff (Optional)
- 2) Submittal (at least 30 days prior to next plan commission meeting) of application form, application fee, review escrow, and CSM with supplementary materials as described above
- 3) Staff review of application materials for compliance with requirements
- 4) Plan Commission review, public hearing, and recommendation
- 5) Village Board review, public hearing, and action
- 6) Subdivider shall record the CSM with the Dane County Register of Deeds within 30 days of approval by Village Board and any other approving agencies, and provide a copy of executed documents to Village Clerk

Technical Requirements of CSM

The CSM shall show correctly on its face all the information required by Wis. Statute 236.34, and shall meet all the surveying and monumenting requirements of Wis. Statute 236.15. In addition, the applicant shall submit the following documents which shall be considered to be incorporated with and made part of the CSM:

	Item	Applicant
1	Deed Restrictions	N/A
2	Joint Maintenance Agreements	N/A

3	All certificates required by Wis. Stat. 236.34	✓
4	Final Street Plan	N/A
5	Final Stormwater Management Plan	N/A
6	Final Erosion and Sedimentation Control Plan	N/A
7	Soil and Subsurface Investigation Report	N/A
5	Traffic Control Plan	N/A
8	Water and Sewer Plans	N/A
9	Opinion of Probable Cost	N/A
10	Additional Plans or Information	N/A
11	Owner's and Mortgagee's certificates for Street Dedication	N/A

Checklist Legend:	
✓	submitted completely
N/S	not submitted
N/A	not applicable to project
W	waived for reasons to be described in staff report
P	submittal pending, material must be submitted prior to meeting as requested by staff
A	submittal pending, material required as condition for approval

Date Complete Application Submitted: 3-27-2019



CERTIFIED SURVEY MAP

WILLIAMSON SURVEYING AND ASSOCIATES, LLC

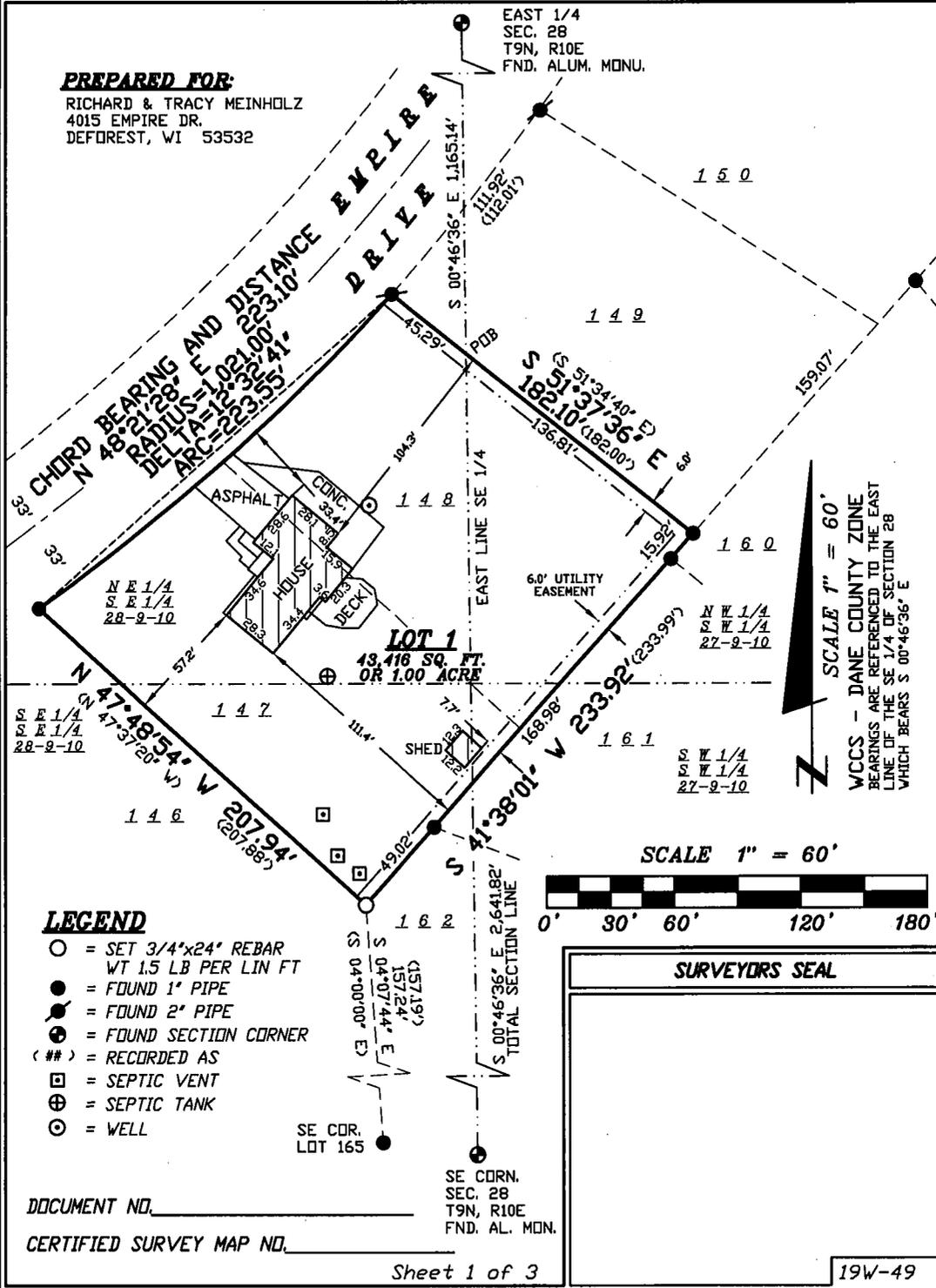
NDA T. PRIEVE & CHRIS W. ADAMS, PROFESSIONAL LAND SURVEYORS

104 A WEST MAIN STREET, WAUNAKEE, WISCONSIN, 53597 PHONE: 608-255-5705

Located in the NE 1/4 and SE 1/4 of the SE 1/4 of Section 28 and also the NW 1/4 and SW 1/4 of the SW 1/4 of Section 27, T9N, R10E, Village of Windsor, Dane County, Wisconsin. Including all of Lots 147 and 148 of Second Addition to Terrace Park, Vol. 50, Pg. 10, recorded as Doc. No. 1595123.

PREPARED FOR:

RICHARD & TRACY MEINHOLZ
4015 EMPIRE DR.
DEFORREST, WI 53532



DOCUMENT NO. _____

CERTIFIED SURVEY MAP NO. _____



CERTIFIED SURVEY MAP

WILLIAMSON SURVEYING AND ASSOCIATES, LLC

NOA T. PRIEVE & CHRIS W. ADAMS, PROFESSIONAL LAND SURVEYORS
104 A WEST MAIN STREET, WAUNAKEE, WISCONSIN, 53597 PHONE: 608-255-5705

Located in the NE 1/4 and SE 1/4 of the SE 1/4 of Section 28 and also the NW 1/4 and SW 1/4 of the SW 1/4 of Section 27, T9N, R10E, Village of Windsor, Dane County, Wisconsin. Including all of Lots 147 and 148 of Second Addition to Terrace Park, Vol. 50, Pg. 10, recorded as Doc. No. 1595123.

OWNERS' CERTIFICATE:

As owners, we hereby certify that we caused the land described on this certified survey map to be surveyed, divided and mapped as represented on the certified survey map. We also certify that this certified survey map is required to be submitted to the Village of Windsor for approval.

WITNESS the hand seal of said owners this _____ day of _____, 20____.

Richard A. Meinholz

Tracy L. Meinholz

STATE OF WISCONSIN)
DANE COUNTY)

Personally came before me this _____ day of _____, 20____ the above named Richard A. and Tracy L. Meinholz to me known to be the persons who executed the foregoing instrument and acknowledge the same.

Dane County, Wisconsin.

My commission expires _____

Print Name

Notary Public

CONSENT OF MORTGAGEE:

Park Bank, a bank duly organized and existing under and by virtue of the laws of the State of Wisconsin, as mortgagee of the described land, does hereby consent to the surveying, dividing and mapping of the land described on this certified survey map and does hereby consent to the above owners certificate.

IN WITNESS WHEREOF, the said Park Bank, has caused these presents to be signed by its authorized representative listed below at _____, Wisconsin and its corporate seal hereunto affixed on this ___ day of _____, 20____.

Park Bank

Authorized Representative

STATE OF WISCONSIN)
DANE COUNTY)

Personally came before me this ___ day of _____, 20____ its _____ of the above named corporation, to me known to be the person who executed the foregoing instrument and to me known to be such officer of said corporation, and acknowledge that they executed the foregoing instrument as such officer as the deed of said corporation, by its authority.

Dane County, Wisconsin.

My commission expires _____

Print Name

Notary Public

SURVEYORS SEAL



CERTIFIED SURVEY MAP

WILLIAMSON SURVEYING AND ASSOCIATES, LLC

NOA T. PRIEVE & CHRIS W. ADAMS, PROFESSIONAL LAND SURVEYORS

104 A WEST MAIN STREET, WAUNAKEE, WISCONSIN, 53597 PHONE: 608-255-5705

Located in the NE 1/4 and SE 1/4 of the SE 1/4 of Section 28 and also the NW 1/4 and SW 1/4 of the SW 1/4 of Section 27, T9N, R10E, Village of Windsor, Dane County, Wisconsin. Including all of Lots 147 and 148 of Second Addition to Terrace Park, Vol. 50, Pg. 10, recorded as Doc. No. 1595123.

SURVEYOR'S CERTIFICATE

I, Chris W. Adams, Professional Land Surveyor hereby certify that this survey is correct to the best of the professional surveyor's knowledge and belief and is in full compliance with the provisions of Chapter A-E 7 and Chapter 236.34 Wisconsin Statutes, the subdivision regulations of Dane County, and by the direction of the owners listed below, I have surveyed and mapped a correct representation of the exterior boundaries of the land surveyed, Lots 147 and 148 of Second Addition to Terrace Park, Vol. 50, Pg. 10, recorded as Doc. No. 1595123, located in part of the NE 1/4 and SE 1/4 of the SE 1/4 of Section 28 and also the NW 1/4 and SW 1/4 of the SW 1/4 of Section 27, T9N, R10E, Village of Windsor, Dane County, Wisconsin.

This parcel contains 1.00 acre or 43,416 square feet.

Williamson Surveying and Associates, LLC
by Noa T. Prieve & Chris W. Adams

Date _____

Chris W. Adams S-2748
Professional Land Surveyor

NOTES:

- 1.) THIS SURVEY WAS PREPARED WITHOUT BENEFIT OF A TITLE REPORT FOR THE SUBJECT TRACT OR ADJOINERS AND IS THEREFORE SUBJECT TO ANY EASEMENTS, AGREEMENTS, RESTRICTIONS AND STATEMENT OF FACTS REVEALED BY EXAMINATION OF SUCH DOCUMENTS.
- 2.) WETLANDS AND FLOOD PLAIN, IF PRESENT, HAVE NOT BEEN DELINEATED OR SHOWN.
- 3.) THE SECTION CORNER TIES FOR THE EAST 1/4 AND THE SE CORNER OF SECTION 28 WERE ALL FOUND AND VERIFIED.

VILLAGE OF WINDSOR APPROVAL

Resolved that this certified survey map is hereby acknowledged and approved by the Village of Windsor on this ____ day of _____, 20__.

Christine Capstran
Village Clerk

REGISTER OF DEEDS:

Received for recording this ____ day of _____, 20__ at ____ o'clock ____M. and recorded in Volume _____ of Dane County Certified Surveys on pages _____ through _____.

Kristi Chlebowski
Register of Deeds

DOCUMENT NO. _____

CERTIFIED SURVEY MAP NO. _____

SURVEYORS SEAL

VILLAGE OF WINDSOR
PLAN COMMISSION MEETING

Minutes

May 9, 2019

1. CALL MEETING TO ORDER AND ROLL CALL.

Meeting convened by Chairperson Wipperfurth at 5:00 p.m. Commissioners present: Dave Gaustad, Jeff Heisig, Kay Hoffman, Tim Lange, Bill LeGore, Brad Mueller, and Bob Wipperfurth.

Others present: Director of Planning and Development Amy Anderson Schweppe, Village Deputy Administrator/Director of Economic Development Jamie Rybarczyk, and Village Attorney Bill Cole.

2. RECITATION OF THE PLEDGE OF ALLEGIANCE.

The flag pledge was led by Commissioner Heisig.

3. ANNOUNCEMENTS.

None.

4. APPEARANCES BEFORE THE PLAN COMMISSION.

None.

5. MINUTES FROM APRIL 11, 2019.

A motion was made by Commissioner Heisig, seconded by Commissioner Mueller, to approve the Minutes of April 11, 2019, as presented. Motion carried with a 7-0 vote.

6. PUBLIC HEARING.

- a. Richard And Tracy Meinholz Request A Certified Survey Map In Order To Combine Lots 147 And 148 Of The Second Addition To Terrace Park Into One Lot Located At 4015 Empire Drive In The Village Of Windsor.

Chairperson Wipperfurth opened the public hearing at 5:02 p.m.

Director of Planning and Zoning Anderson Schweppe provided a staff report indicating that petitioners request approval of a certified survey map for the combination of two lots into one lot.

The newly created lot will remain zoned ER, Estate Residential District. The existing principal residence is located on the common lot line of Lot 147 and Lot 148 of the second addition to Terrace Park, deeming the principal residence as a non-conforming structure. By combining the lots by means of the certified survey map, the non-conforming status of the structure will be resolved.

The certified survey map is consistent with the requirements for Chapter 38 Planning and Development. The surveyor did note a few comments. The Public Works Department has no objections to the CSM request. The DeForest Windsor Fire & EMS District had no objections to the CSM request. The village of Windsor will waive requirements for payment of fees in lieu of parkland as the CSM does not create any new or additional lots. Depending on confirmation by the Plan Commission, staff provided a recommendation with conditions.

Chairperson Wipperfurth closed the public hearing at 5:04 p.m.

- b. MHG Properties, LLC Requests A Preliminary Plat For The First Addition To Revere Trails, Located In The NE1/4 Of The SE1/4 Of The SE1/4 Of Section 33 In The Village Of Windsor. The Proposal Requests Eleven New Single-Family Residential Lots.

Chairperson Wipperfurth opened the public hearing at 5:06 p.m.

Director of Planning and Zoning Anderson Scheppe explained that petitioner, d/b/a MHG Properties, LLC, requests approval of the preliminary plat for the Revere Trails 1st Addition Plat. This plat will continue the development south along Forest Park Drive to State Highway 19 comprising eleven single-family detached dwellings and lots. The lots will range in size from .75 acres to 3.72 acres. The lots will be served with private wells and private septic systems similar to the remainder of the plat. The Revere Trails 1st Addition will also include two outlots. The petitioner intends to apply the Declaration of Covenants, Restricts, Conditions and Easements for Revere Trails to the 1st Addition Plat ensuring the quality of development and representations made to the village Plan Commission at its meeting on May 9, 2019. The Revere Trails 1st Addition Plat does not provide additional parkland as this condition was satisfied by the original Revere Trails Plat. The Planning, Zoning and Development Department provided comments, as did the surveyor who had comments and recommendations.

The lots are consistent with Chapter 52 Zoning Districts. The lots within the Revere Trails 1st Addition Plat are located in the Shoreland Zoning Overlay District, and additional requirements and permitting may be applicable.

The preliminary plat is consistent with the goals, objectives, and policies of the village of Windsor Comprehensive Plan 2035.

The Public Works Department provided its comments. The DeForest Windsor Fire & EMS District had no objections.

Village staff provided its comments and concerns.

Randall Grobe asked when the parkland fees would be paid.

Director of Planning and Zoning Anderson Schweppe responded when the lots are sold.

This will finish out this plat.

Chairperson Wipperfurth closed the public hearing at 5:09 p.m.

- c. The Village Of Windsor Requests An Amendment To Chapter 52.101(3)(b)(2) For Zoning Districts To Expand Limited Site Plan Review Procedures In The Village Of Windsor.

Chairperson Wipperfurth opened the public hearing at 5:12 p.m.

Village Deputy Administrator/Director of Economic Development Rybarczyk indicated a provision was being added to Ch. 52-101 regarding limited site plan review when the use of a business was changing in an existing building. Staff has looked at the process to make it more user-friendly. This would affect any change in use of a property which is solely limited to the interior of the structure. It could now go through a limited site plan review process. Paragraph 2.a. was added in tandem to 2.b. Staff felt this would be a more user-friendly process for new businesses.

Chairperson Wipperfurth stated this was something he asked Director of Planning and Zoning Anderson Schweppe and Village Deputy Administrator/Director of Economic Development Rybarczyk to look at. He supported this and thought that staff should review these. Windsor does not always know when there is a change in tenants. A limited site plan review would allow Windsor to monitor a change in use and owner.

Commissioner Hoffman asked whether the Board would be made aware of new tenants.

Village Deputy Administrator/Director of Economic Development Rybarczyk responded he and Director of Planning and Zoning Anderson Schweppe provide staff reports to the Board advising them of the site plan reviews.

Commissioner Heisig had concerns about other people being made aware of changes.

Commissioner Mueller stated there could be color changes that may not be approved by all.

Village Deputy Administrator/Director of Economic Development Rybarczyk reminded the Plan Commission this is solely limited to interior changes except for 2.b.

Chairperson Wipperfurth added that a lot of businesses are moving in and out, and Windsor does not know about it.

With the proposed limited site plan review process, start to finish would be seven to ten days, instead of months.

Commissioner Heisig added that, in the interest of making things easier, we have removed some things.

With a process in place that is user-friendly, more people will use it.

Commissioner LeGore was supportive. It makes it more efficient.

Chairperson Wipperfurth added, depending on the number of these that staff is reviewing, a tab could be added to Windsor's website.

Chairperson Wipperfurth closed the public hearing at 5:28 p.m.

- d. The Village Of Windsor Requests An Amendment To Chapter 52.20(8) For Zoning Districts To Expand Requirements For Topography Near Property Lines In The Village Of Windsor.

Chairperson Wipperfurth opened the public hearing at 5:29 p.m.

Village Deputy Administrator/Director of Economic Development Rybarczyk provided an overview. Staff has been working to put together some requirements for developers and homeowners regarding topography. Grades have been changed to accommodate exposed basements, which has changed the water flow in subdivisions and caused flooding issues.

Staff provided recommendations to Village Attorney Cole, who provided good feedback.

Chairperson Wipperfurth closed the public hearing at 5:31 p.m.

7. OLD BUSINESS.

None.

8. NEW BUSINESS.

- 8.a. Richard And Tracy Meinholz Request A Certified Survey Map In Order To Combine Lots 147 And 148 Of The Second Addition To Terrace Park Into One Lot Located At 4015 Empire Drive In The Village Of Windsor.

A motion was made by Commissioner Gaustad, seconded by Commissioner Lange, to approve Resolution 2019-06, Recommending Approval Of A Certified Survey Map For Property Located At 4015 Empire Drive, DeForest, WI In The Village Of Windsor, Dane County. Motion carried with a 7-0 vote.

- 8.b. MHG Properties, LLC Requests A Preliminary Plat For The First Addition To Revere Trails, Located In The NE1/4 Of The SE1/4 And The SE1/4 Of The SE1/4 Of Section 33 In The Village Of Windsor. The Proposal Requests Eleven New Single-Family Residential Lots.

A motion was made by Commissioner LeGore, seconded by Commissioner Mueller, to approve Resolution 2019-07, Recommending Approval Of A Preliminary Plat For Property Located At SE1/4 Of The SE1/4 Of Section 33, In The Village Of Windsor, Dane County. Motion carried with a 7-0 vote.

- 8.c. The Village Of Windsor Requests An Amendment To Chapter 52.101(3)(b)(2) For Zoning Districts To Expand Limited Site Plan Review Procedures In The Village Of Windsor.

A motion was made by Commissioner Mueller, seconded by Commissioner Hoffman, to approve Resolution 2019-08, A Resolution Recommending Amendment Of Chapter 52 Of The Code Of Ordinances Concerning Limited Site Plan Review. Motion carried with a 7-0 vote.

- 8.d. The Village Of Windsor Requests An Amendment To Chapter 52.20(8) For Zoning Districts To Expand Requirements For Topography Near Property Lines In The Village Of Windsor.

No action was taken.

9. ADJOURNMENT.

At 5:31 p.m., a motion was made by Commissioner Mueller, seconded by Commissioner Gaustad, to adjourn the Plan Commission meeting. Motion carried with a 7-0 vote.

Respectfully submitted,

Ellen G. Teed

Ellen G. Teed
Recording Secretary