

**DeForest Windsor Fire & EMS District Board Meeting**  
January 8, 2020 5:00 PM  
**DeForest Village Hall 120 S. Stevenson St.**  
**Discovery Room**

PLEASE TAKE NOTICE that there will be a meeting of the DeForest Windsor Fire & EMS District Board commencing at the time and place noted above. The following is the agenda for this meeting, which sets forth the subject matters to be discussed and considered. If the agenda so indicates, the aforesaid governmental body may convene in closed session for the purpose(s) indicated. Upon conclusion of the closed session, if any, the governmental body will reconvene into open session to take action, if any, on matters discussed in closed session and for the purpose of concluding the agenda.

**Minutes**

- 1) **Call Meeting to Order and Roll Call-** The meeting was called to order at 5pm by president Wipperfurth. All were present.

Present were: Bob Wipperfurth- Village of Windsor, Judd Blau- Village of DeForest, Don Madelung- Village of Windsor, Jason Kramar (filling in for Jeff Miller)- Village of DeForest, Chief LaFeber, Office Manager Mooney.

- 2) **Recitation of the Pledge of Allegiance-** Led by Kramar

- 3) **Appearances Before the Board-** N/A

- 4) **Approve Minutes:**

a) **December 4, 2019-** With a correction of a spelling error, motion to approve by Madelung, second by Kramar. Motion carried 4-0.

- 5) **Finance:**

a) **Review and Approve Invoices Paid 12/1/19-12/31/19-** Motion to approve by Madelung, second by Blau. Motion carried 4-0.

b) **Review and Approve Fund/Account Balances-** Motion to approve by Blau, second by Madelung. Motion carried 4-0.

- 6) **Chief LaFeber's Monthly Report/Action Items:**

a) **Call Update-** Unofficially for the year, the total number of runs came out to be 1,485 vs 1,499 in 2018. Turn out times dropped from 3.03 minutes to 2.55. Home response times dropped significantly with only having 1 person on the department responding from home. No significant calls for the month of December but did have 3 fire calls between the week of Christmas and New Years which turned out to be minor fires.

- b) 2019 Budget Update-** Budget for the end of the year is looking good. Official numbers are not in officially, but all budget categories looks to be good with nothing majorly over budget.

To note, Chief LaFeber would like to congratulate Fire Inspector Erik Finkelson for all the inspections he did in the last 3 quarters. He performed 896 inspections in just 2019 which he did an outstanding job.

Also, the department will be looking into putting together 3 committees in 2020 in looking at staffing, training, and for the second station.

**7) Old Business:**

**8) New Business:**

- a) Election of Officers-** Madelung nominated Judd Blau as Fire Board President. The nomination was second by Kramar. No other nominations were submitted, and nominations were closed. Motion carried 4-0.

Kramar nominated Bob Wipperfurth as Fire Board Vice President. The nomination was second by Madelung. No other nominations were submitted, and the nominations were closed. Motion carried 3-0-1 with Wipperfurth abstaining from voting.

**9) Future Agenda Items-** Year end report.

**10) Schedule for Upcoming Meeting(s)-** February 5, 2020 @ 5pm, March 4, 2020 @ 5pm, April 1, 2020 @ 5pm.

**11) Adjournment-** Motion to adjourn by Wipperfurth, second by Kramar. Motion carried 4-0 and the meeting adjourned at 5:16pm.

Respectfully Submitted,  
Lindsey Mooney