

DeForest Windsor Fire & EMS District Board Meeting

March 4, 2020 5:00 PM

DeForest Village Hall 120 S. Stevenson St.

Discovery Room

PLEASE TAKE NOTICE that there will be a meeting of the DeForest Windsor Fire & EMS District Board commencing at the time and place noted above. The following is the agenda for this meeting, which sets forth the subject matters to be discussed and considered. If the agenda so indicates, the aforesaid governmental body may convene in closed session for the purpose(s) indicated. Upon conclusion of the closed session, if any, the governmental body will reconvene into open session to take action, if any, on matters discussed in closed session and for the purpose of concluding the agenda.

Minutes

- 1) Call Meeting to Order and Roll Call-** The meeting was called to order at 5pm by President Blau. All members were present.

Present were: Judd Blau- Village of DeForest, Bob Wipperfurth- Village of Windsor, Jeff Miller- Village of DeForest, Don Madelung- Village of Windsor, Chief LaFeber, Office Manager Mooney

- 2) Recitation of the Pledge of Allegiance-** Led by Madelung

- 3) Appearances Before the Board-** N/A

- 4) Approve Minutes:**

- a) February 5, 2020-** Motion to approve by Wipperfurth, second by Madelung. Miller abstained. Motion carried 3-0-1.

- 5) Finance:**

- a) Review and Approve Invoices Paid 2/1/2020-2/29/2020-** Motion to approve by Madelung, second by Miller. Motion carried 4-0.

- b) Review and Approve Fund/Account Balances-** Motion to approve by Wipperfurth, second by Madelung. Motion carried 4-0.

- 6) Chief LaFeber's Monthly Report/Action Items:**

- a) Call Update-** For the month of February we had 125 calls for service vs 119 calls for service in 2019. The call volume for EMS went significantly up whereas the call volume for Fire went down for the month. Average turn out time for A shift was 2 minutes and 46 seconds, B shift was 2 minutes and 24 seconds, paid on call ems in quarters response was 2 minutes and 50 seconds, and paid on call fire response time was 3 minutes and 33 seconds.

b) **2020 Budget Update-** The budget is looking good for the year so far. Revenue went up by \$46,000 with phase 3 billing going down.

7) **Old Business:**

a) **Second Station-** Chief LaFeber has started looking at land space and is starting to look at pricing as well. He still has a few areas to look at as he has been working with both Villages on this.

b) **Impact Fees-** Village of Windsor is still working on their impact fee's and are currently working and waiting for the auditors to come back with results. Once impact fee's come back for Windsor, we will be able to see a monthly report of when things need to be spent by.

c) **Annual Report-** Changes were made to the annual report for 2019 and is ready to be sent out to the villages and contracted towns.

d) **Strategic Plan-** Changes were made to the strategic plan and the final document is ready to be sent out to the villages and contracted towns.

e) **Equipment Purchasing-** Car 3 has been purchased and is has the equipment needed. Total approved cost for this purchase came out to be about \$500 under the approved amount.

8) **New Business:**

9) **Future Agenda Items-** N/A

10) **Schedule for Upcoming Meeting(s)** April 7, 2020 @ 5:00pm, May 6, 2020 @ 5:00pm.

11) **Adjournment-** Motion to adjourn by Miller, second by Wipperfurth. Motion carried 4-0 and the meeting adjourned at 5:18pm.

Respectfully submitted,
Lindsey Mooney