

DeForest Windsor Fire & EMS District Board Meeting

May 6, 2020 5:00 PM

DeForest Windsor Fire and EMS Department 110 S. Stevenson St.

Please join my meeting from your computer, tablet or smartphone.

<https://bluejeans.com/3522770498/6645?src=htmlEmail>

Phone dial in 1.408.419.1715

Access code: 6645

PLEASE TAKE NOTICE that there will be a meeting of the DeForest Windsor Fire & EMS District Board commencing at the time and place noted above. The following is the agenda for this meeting, which sets forth the subject matters to be discussed and considered. If the agenda so indicates, the aforesaid governmental body may convene in closed session for the purpose(s) indicated. Upon conclusion of the closed session, if any, the governmental body will reconvene into open session to take action, if any, on matters discussed in closed session and for the purpose of concluding the agenda.

Minutes

- 1) Call Meeting to Order and Roll Call-** The meeting was called to order by President Blau at 5:01pm. All were present except for Don Madelung who joined the meeting later at 5:12pm.

Present were: Judd Blau- Village of DeForest, Bob Wipperfurth- Village of Windsor, Colleen Little- Village of DeForest, Don Madelung- Village of Windsor, Chief LaFeber, Office Manager Mooney

- 2) Recitation of the Pledge of Allegiance-** Led by Little
- 3) Announcements-** The DeForest Windsor Fire & EMS District Board will Convene into Closed Session pursuant to: sec. 19.85(1)(c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Full-Time Employee Status)
- 4) Appearances Before the Board-N/A**
- 5) Approve Minutes:**
 - a) April 1, 2020-** Motion to approve by Wipperfurth, second by Blau, with Little abstaining. Motion carried 2-0-1.
 - b) April 8, 2020-** Motion to approve by Wipperfurth, second by Little. Motion carried 3-0.
 - c) April 15, 2020-** Motion to approve by Wipperfurth, second by Little. Motion carried 3-0.

- 6) Finance:**

a) **Review and Approve Invoices Paid 4/1/2020-4/30/2020-** Motion to approve by Little, second by Wipperfurth. Motion carried 3-0.

b) **Review and Approve Fund/Account Balances-** Motion to approve with Wipperfurth, second by Little. Motion carried 3-0.

c) **Sinking Fund/Equipment Purchasing-N/A**

7) Chief LaFeber's Monthly Report/Action Items:

a) **Call Update-** Month of April, calls were down by 22 which was expected. Still getting quite a few ambulance calls. Turn out times were reduced by 22 seconds which seems to be a trend from past years. Wipperfurth asked Chief LaFeber if there has been any push back on the burning ban that was put in place. Chief LaFeber responded that he only received one complaint from a gentleman from Windsor which was handled respectfully.

b) **2020 Budget Update-** Income for EMS Services is 10.6% over budget as well as public service charges which is 10.58% over budget. Income overall is doing very well from what was anticipated in the budget for 2020. The budget is still forecasting to have another good year as majority of budget categories is under budget. Looking at a budget aspect, moving forward, Chief LaFeber is looking into possibly doing a different pay scale for our paid-on call members in 2021.

c) **State of Emergency Update-** The department is still fully staffed. We did lose one member due to the lack of interest. All PPE supplies are still doing good, and there is no concern with any operational controls. Still tracking any exposures, we may have.

8) Old Business:

a) **Impact Fees-** With the training grounds going in, the department will be starting to spend the money that was requested in 2019.

b) **Second Station-** A spot was looked at in the Village of Windsor and information was provided to Chief about the location on Kenworth Ct. A price was quoted at \$700,000 for the land as well. Wipperfurth stated that from his sources, the price quoted was the amount they were asking for on the market, but further details were not discussed at that time. Wipperfurth also stated that they will be discussing this location at their next board meeting and will be talking about if they would be willing to move forward with this location.

9) **Convene into Closed Session-** Motion to convene into closed session by Little, second by Wipperfurth. Motion carried 4-0, roll call was taken the closed session started at 5:29pm.

a. With Reference to Announcements

10) **Reconvene into Open Session-** Motion to reconvene into open session by Little, second by Wipperfurth. Motion carried 4-0 and open session reconvened at 5:46pm.

b. Action Items Resulting from Closed Session – If Any

11) Future Agenda Items- 2021 budget, second station

12) Schedule for Upcoming Meeting(s)- June 3, 2020 @ 5pm, July 1, 2020 @ 5pm

13) Adjournment- Motion to adjourn by Madelung, second by Little. Motion carried 4-0 and the meeting adjourned at 5:48pm.

Successfully Submitted,
Lindsey Mooney